

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD
ON TUESDAY, 24TH JUNE 2025 AT 7:15PM IN GOLANT VILLAGE
HALL, GOLANT**

Present: Councillors D Jenkinson, (Chairman), C Taylor, N Smith, P Meredith, D Bonsall and S Hubner.

Sue Blaxley (Parish Clerk/RFO)

Cornwall Councillor Ian Wilson, Eileen Wilson

Carol Gabb

The Chairman opened the meeting at 7.15pm and welcomed the new Cornwall Councillor, Ian Wilson.

Public Participation

Cornwall Councillor Ian Wilson introduced himself and explained that he is the new Cornwall Councillor for Golant, Fowey, Par and Tywardreath. He said that he is looking forward to working with the parish council. He explained that the main issues in the ward are anti-social behaviour, a planning issue in Par, Fowey Community Hospital, hedges and grass verge cutting, dog faeces and bins.

The Chair said that there is a group called PUG (Port Users Group) which he may want to become involved in especially as there is a plan to develop Caffa Mill for marine activity.

1. Apologies

None

2. To confirm the minutes of the meeting held on Tuesday 27th May 2025

The minutes of the meeting held on Tuesday 27th May 2025, having previously been circulated, were agreed as an accurate record.

3. Declaration of interest in items on the agenda

Councillors N Smith and C Taylor declared an interest in item 9 on the agenda.

20. Co-option

To consider applications for co-option onto the parish council

Carol Gabb said that she has seen Golant from various perspectives: as a working member of the community, a permanent resident and previously as a second homeowner. She said that, over the years, she has witnessed an increase in retirees, second homeowners and holiday homes in Golant. She said that she has always contributed to the community and considers it very important to participate as a member of the community.

Carol Gabb left the meeting.

It was proposed by Councillor C Taylor and seconded by Councillor D Bonsall that Carol Gabb be co-opted onto the parish council. All councillors voted in favour of the proposal. The proposal was therefore carried.

Carol Gabb returned to the meeting. The Chairman welcomed her to the parish council.

4. Matters arising from the previous meeting

To receive and consider reports on the action points from the previous meeting

The Clerk explained that the action points resulting from a meeting are collective decisions and should be undertaken by the councillor to whom the action is delegated.

Councillor N Smith reported that he has erected a “No Dogs” sign on the entrance to the village play area and that he has installed a new gate closer on the gate at the entrance to the play equipment, to fulfil the RoSPA H&S requirement.

To receive and consider reports on any other matters arising from the previous meeting

The Chairman reported that the Agent for Sunnyside has said that the hoarding around the front of the site will be erected next week. Tuesday onwards.

5. To receive the Chairman’s Communications

The following communications were emailed in advance of the meeting:

1. Road Closure Order received for Church Hill for 13th June onwards.
2. Annual Report received for the Parish Meeting from the Canoe Club.
3. Confirmation from KIER to confirm the lost 2 days in the car park, during their work on the substation. (19/05 and 20/05)
4. Request from a resident to cut Tinneys Lane.
5. Email from our new Cornwall Councillor, (Cllr Ian Wilson) agreeing to a visit to Golant.
6. Councillor request for information (Land registry details) of village green and parking area.
7. Apologies from a Councillor unable to get to the PC meeting.
8. Email from a grateful resident that Tinneys Lane was strimmed.
9. Request from a Councillor to acquire a stsampsonpc.gov.uk domain.
10. Information supplied from a Councillor on "self-cleaning toilets."
11. Suggestion from a Councillor to defer "specific" discussions on the village green and parking until we have more complete information.
12. Request for land registry documents covering the village green and parking area.
13. Confirmation from S.W.Water that they have received our claim for loss of earnings from the car park.
14. Email from our P.U.G representative about discussions on the future use of Caffa Mill.
15. Confirmation from Cllr Ian Wilson that he would like to attend P C Meetings when he can.
16. Suggestion from a resident that we share copies of the Annual Reports to the new Cllr for our area.
17. Email to clarify whether we should attend to sharp wooden elements on the boat structure in the playground or call in the installer under warranty.
18. Confirmation that the playground has warranty cover and that therefore the installers should be asked to attend to any defect in the first instance.
19. Email from a Councillor suggesting "amendments to the minutes."

20. Confirmation from Cornwall Council to our councillor that the Sunnyside development has been shelved for now.
21. Parish Clerk asked about warranty/contact details from playground installers. Suggestion to ask Siobhan.
22. Final claim for the outstanding funding from CC sent in by Siobhan.
23. RoSPA report sent to Playground installers for their attention.
24. Email to establish that minutes are corrected at the following PC meeting.
25. Email from Cllr Ian Wilson to offer dates for a visit to Golant.
26. Email from a resident confirming receipt of letter from Nat. Grid re: power outage.
27. Communication with Fawns (the playground installer) to seek their involvement under warranty.
28. Copy of an email seeking advice on a Definitive Map Modification Order, by a councillor.
29. Email advising that there will be train trips on the line through Golant during the summer.
30. Confirmation from FAWNS (playground installers) that they would attend to the issues identified by RoSPA.
31. Communication with Nat Grid, to ascertain if the High Voltage poles being changed would interrupt supply to the equipment on the Boatwatch Hut pole.
32. Confirmation from a Councillor that the gate "entrapment" issue to the playground had been attended to and an attempt made to adjust the closing spring. But the adjustment mechanism would not reduce the aggressive nature of the spring. The NO DOG sign was also erected.
33. Reply to the Councillor's request for information on the D.M.M.O (Definitive Map Modification Order) identifying that the path in question was over land owned (according to Land Registry) by Sir Richard Rashleigh.
34. Email from a resident who has noted the view of an advisor that potentially the local NDP on 'housing' (and Cornwall Council's Housing Policy) might be out of date?
35. Offer received from a resident to apply for the vacant council seat if the council remains short of a total allotted seats for the Parish.
36. Reply received from Highways identifying the statistics

received from the monitoring device on water Lane, to assist in understanding if we have a localised 'speed' issue in that part of the village.

37. Request for the email address of our new Cornwall Councillor for this area.

38. Email from a councillor about the ongoing discussion on improving our parking permit arrangements.

39. Email from a Councillor about assuming responsibility for specific elements of our general PC remit.

40. Confirmation by the Parish Clerk that the AGENDA item on co-option can be tabled earlier in the meeting.

41. Confirmation that the village hall would be ok to visit with our new Cornwall Councillor.

42. Confirmation from the Parish Clerk that we do have an applicant for the vacant Councillor role on the PC.

43. Confirmation by a resident of the name of the "advisor" commenting that our NDP on housing is out of date.

44. Response from Wildanet that our challenge to them to honour their promise to connect the Village Hall has not yet been done. The dialogue is ongoing.... but too many village halls (or similar) have been made promises without having the Gov.Uk funding to cover the installations.

45. Initial suggestion by Wildanet to connect at terms "below" those of BT, whilst awaiting "in the ballot" for free installation.

46. Receipt from the Parish Clerk of the "code of conduct" training issued by Cornwall Council.

47. Request from a councillor for the contract details for managing our public toilet.

48. Email of thanks from Cllr Ian Wilson after his visit to the village. In the process, he did inform us that CC are looking into the removal of derelict boats that despoil our river. And if we could supply any photographic evidence and specifically with GPS co-ordinates, he promised to pass the details on to the relevant committee.

Councillor D Bonsall sought clarity on item 34 of the Chairman's communications which says that a Planning Officer at Cornwall Council has commented that the NDP is not saved so the housing policies are out of date. The Chairman said that he would clarify what this means with the Planning Officer. Councillor N Smith said that the registration of The Fisherman's Arms as a Community Asset is out of date and should be renewed. The Clerk said that she would look into this matter. The Chairman brought councillors attention to item 45 of the Chairman's

communications that Wildanet have said that while the Village Hall is waiting for approval of Wildanet's offer to supply Broadband to the Village Hall, they should consider signing up for a contract with them which will be cheaper than BT. Councillor D Bonsall said that the Village Hall is currently paying BT "out of contract" but he has asked them for a price for a NEW contract.

The Chairman brought councillors attention to item 48 of the Chairman's communications relating to a process in Cornwall Council to deal with derelict boats on the river. Cornwall Councillor Ian Wilson said that this is a motion which has been suggested. It was agreed that Boatwatch would supply Cornwall Council with a list of derelict boats and wrecks (with the GPS coordinates) to Cornwall Council via our Cornwall Councillor.

6. To answer any questions from Councillors, previously notified to the Clerk

None

7. To receive a report from the Clerk

The Clerk said that all Registers of Disclosable Interest should be completed electronically and sent to her for inclusion on the parish council's website.

8. To receive a report from the Cornwall Councillor

Cornwall Councillor Ian Wilson's report was circulated in advance of the meeting and read as follows:

"As the newly elected Cornwall Councillor for Golant, I made my first visit to the Parish on June 19th. I would like to thank David Jenkinson the Parish Chairman for taking the time to show me around Golant and introducing me to some of the Parish Councillors.

We discussed various topics for future discussions.

I look forward to working with St Sampson Parish over the coming years."

9. To authorise the signing of orders for payment, including -

Mrs S Blaxley (Salary and Expenses – £665.44
Cornwall Pension Fund (Pension Contributions) - £121.18
Flowbird Smart City (Car Parking Machine) - £63.67
Source for Business (Water for Toilet – May 2025) - £34.71
APS Construction Services Ltd (Toilet Cleaning) - £830.11
David Jenkinson (Signage) - £147.61
Fowey Harbour Commissioners (Electricity for Boatwatch Hut) - £65.18
LJC Bookkeeping Services (Internal Audit) - £125.00
Chris Taylor (Grass Cutting) - £219.00
Neil Smith (Gate Closer) - £11.89

It was proposed by Councillor D Jenkinson and seconded by Councillor S Hubner that the above orders be authorised for payment. All councillors voted in favour of the proposal, apart from Councillors C Taylor and N Smith, who having previously declared an interest, abstained from voting. The proposal was, therefore, carried.

10. Finance

To receive and consider a current financial statement of the accounts

The Clerk reported that, last month, income was received as follows: £1485.50 from the car parking machine and £15 from a parishioner for postage. She said that the accounts balance at £10,980.54. It was noted that this balance includes the CIL money, reserves and the asbestos grant from Cornwall Council.

11. Internal Audit Report

To receive and consider the Internal Audit Report for 2024/25

The report was circulated to all councillors prior to the meeting. The Clerk explained that the issue raised in the report relating to the value of the parish council's assets related to significant asset movement during the year. She said that she would circulate details of those movements to all councillors. It was proposed by Councillor N Smith and seconded by Councillor D Bonsall that the internal audit report be approved. All councillors voted in favour of the proposal. The proposal was therefore carried.

12. Financial Accounts 2024/25

a) To register any conflict of interest with BDOLLP

There are no conflicts of interest with BDO LLP

b) To approve the Annual Governance Statement for 2024/25

The Clerk read out the 9 points listed on the Annual Governance Statement 2024/25. It was proposed by Councillor C Taylor and seconded by Councillor N Smith that the Annual Governance Statement for 2024/25 be approved. All councillors voted in favour of the proposal. The proposal was therefore carried.

c) To approve the Accounting Statements for 2024/25

It was proposed by Councillor D Bonsall and seconded by Councillor N Smith that the Accounting Statements for 2024/25 be approved. All councillors voted in favour of the proposal. The proposal was therefore carried.

13. Website Domain

To consider the acquisition of stsampsonpc.gov.uk

Councillor N Smith said that NALC (National Association of Local Councils) is recommending that all parish councils should have a gov.uk domain and that councillors should be using gov.uk email addresses linked to the domain as opposed to their personal email addresses. The Clerk said that she would seek the advice of the webmaster regarding this matter.

Councillor N Smith said that the parish council should consider having an electronic document repository for documents, such as Land Registry details. Councillor N Smith said that he would investigate this matter further.

14. Golant Car Park

To consider the design of the car park and village green parking permits

The Chairman reported that Alliance Parking will give the parish council access to a “virtual permit portal” at no cost which would necessitate

inputting the registration numbers of those vehicles with a permit to negate having to display a permit. However, it was noted that some permits are non-vehicle specific and permits for the Village Green would still be required. Councillor S Hubner said there is a company who produces plastic permits, (like the design of tax discs) but the minimum order is 50. He will make a proposal later in the year but in time for the November meeting.

To receive and consider any other matters arising relating to the car park

Some concern was raised about the difficulty of obtaining a parking ticket if the internet is down, especially as the mobile phone signal is poor. The Chairman said that if the parking machine does not issue a ticket, then the customer can telephone JUST PARK instead. But if neither option works, then vehicles must park elsewhere and not in the car park. There is no access to free parking on the Council's car park just because the machine may not be working.

It was noted that the low-level bars to the rear of the car park have been removed. The Chairman thanked Councillors P Meredith and D Bonsall for filling the resultant holes with chippings. It was noted that the holes will still require tarmacking.

15. Public Toilet

To receive and consider any matters arising relating to the public toilet

It was agreed that Councillor P Meredith would be the lead councillor relating to the public toilet upgrade. It was agreed that there are 2 issues for consideration: the cleaning of the facility and the refurbishment and maintenance of the public toilet. The Chairman said that he would ask Andrew Van den Broek if he will be repairing the door to the toilet and the door to the rear of the building as previously proposed.

16. Kayak Storage Facility

To receive and consider any matters arising relating to the kayak storage facility

Councillor N Smith said that the areas outside the kayak store and toilet are very untidy and require weeding. The Chairman suggested that this could be picked up when we discuss the village green and cutting and strimming.

17. Village Green and Playground

To receive and consider any matters arising relating to the village green and playground

The Chairman said that Fawns have repaired the rough edges on the play ship as recommended in the ROSPA report. Councillor C Gabb said that there is a considerable amount of dog faeces on the village green. It was agreed that if the grass is long, it tends to be more of an issue. The Chairman suggested cutting the grass more frequently. Councillor C Taylor said that he will compile a cutting schedule for presentation at the next meeting, but that schedule has to be flexible according to the amount of growth. Any additional cuts will obviously add to the existing budget. But the Chairman commented that the village Green is a visible sign of our village and should be “well cared for” even for an additional cost.

It was agreed that Councillor N Smith would inspect the play equipment on a regular basis and report his findings to every parish council meeting.

18. Highways

To receive and consider any matters arising relating to highways in the parish

- The Chairman said that Highways have stated that Water Lane, being a village environment, is not suitable for most traffic calming solutions although a Welcome to Golant sign may reduce the speed of some vehicles. He said that Highways installed a radar trap on Water Lane to ascertain whether motorists are speeding. The results show that motorists are not travelling as fast as is perceived with 68% of vehicles travelling down-hill at a speed of more than 20mph but under 30mph. He said that the results show that 3% were travelling at speeds of between 30mph and 40mph. It was accepted that to a pedestrian, vehicles travelling down Water Lane would appear to be moving at speeds higher than permitted.

- The Chairman said that he was waiting for an update (from Highways) on the bank collapse in Water Lane.

19. Footpaths and Benches

To receive and consider any matters arising relating to footpaths and benches in the parish

The Chairman said that a complaint has been received regarding a defective bench. Councillor C Taylor said that he will inspect the benches on a regular basis and report to the parish council meetings. Councillor S Hubner said that he would investigate a method for numbering the benches which could correspond to the asset register. Councillor N Smith questioned whether the benches on the Downs are on the asset register?

Councillor D Bonsall said that there are 6 footpaths in the parish: 2 and 5 which are part of the Saints Way and are managed by Cormac; 4 (Tinney's Lane) which the parish council is paid to cut under the LMP but this does not include the hedge; 6 (Upper Downs) which the parish council is paid to cut under the LMP; 3 (Torfrey Cross) which is grazed so cutting is not necessary and 1 (from B3269 to Trebatherby and beyond) which the parish council is paid to cut under the LMP at its discretion but the footpath does not actually exist. Councillor D Bonsall said that the parish council is not paid to cut the "cut across" path on the Downs so the money paid to the parish council for footpath 1 could be used to cut this path instead. Councillor N Smith questioned the width that the paths should be cut. Councillor D Bonsall said the contractual requirement for footpaths is 1.5m and 2.5m for bridlepaths.

Some discussion took place regarding Footpath 5. It was agreed that Councillor D Bonsall would collate a DMMO for this path.

20. Date of next meeting

To confirm the date and venue of the next meetings on Tuesday 22nd July 2025 commencing at 7:15pm in Golant Village Hall.

The date of the next meeting will be on Tuesday 22nd July 2025 commencing at 7:15pm in Golant Village Hall.

The meeting was closed at 9:15pm.

ST SAMPSON PARISH COUNCIL MEETING

24th June 2025

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>by Whom</u>
5	Ascertain status of NDP	DJ
5	Ascertain if Community Asset listing for the Fisherman's Arms has expired and refresh if necessary.	SB
5	Obtain price for phone/internet from BT for Village Hall	DB
5	Collate information on derelict and wrecked boats for Cornwall Council	DB
11	Circulate asset movement spreadsheet	SB
13	Investigate change of domain to .gov with webmaster	SB
13	Ask CALC about electronic document repository	SB
13	Collate a proposal for an electronic document repository	NS
15	Ask Andrew VB if he will be repairing the toilet doors	DJ
17	Inspect play equipment and report to monthly meetings	NS
19	Inspect benches and report to monthly meetings	CT
19	Ascertain ownership of hedge in Tinney's Lane	CT

19	Investigate method for numbering benches	SH
19	Collate DMMO for Footpath 5	DB