

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD  
ON TUESDAY, 27TH MAY 2025 AT 7:40PM IN GOLANT VILLAGE  
HALL, GOLANT**

**Present:** Councillors D Jenkinson, (Chairman), C Taylor, N Smith and S Hubner.

Sue Blaxley (Parish Clerk/RFO)  
Fayre and Martyn Hardy, Louise and Ian Barker

The Chairman opened the meeting at 7.40pm and welcomed the new councillors to the parish council.

**Public Participation**

None

**1. Apologies**

Apologies were received and accepted from Councillors D Bonsall and P Meredith.

**2. Election of Chairman**

It was proposed by Councillor C Taylor and seconded by Councillor S Hubner that Councillor D Jenkinson be elected as Chairman. No other nominations were received. All Councillors voted in favour of the proposal. The proposal was therefore carried.

**3. Election of Vice Chair**

It was proposed by Councillor S Hubner and seconded by Councillor N Smith that Councillor C Taylor be elected as Vice Chair. There were no other nominations and the proposal that Councillor C Taylor be elected as Vice Chair was carried unanimously.

**4. To confirm the minutes of the meeting held on Tuesday 22nd April 2025**

The minutes of the meeting held on Tuesday 22nd April 2025, having previously been circulated, were agreed as an accurate record.

**5. Declaration of interest in items on the agenda**

Councillor N Smith declared an interest in item 13 on the agenda.

## **6. Matters arising from the previous meeting**

### **To receive and consider reports on the action points from the previous meeting**

- The Chairman reported that he is liaising with Highways regarding the bank collapse in Water Lane. He said that he has purchased some road closed signs which are to be stored in the Boatwatch Hut. They are to assist in closing off Water Lane in the event of a road blockage.
- The Clerk confirmed that she has emailed Siobhan Harper regarding making the final CIL claim for the playground equipment but has not received a response.

### **To receive and consider reports on any other matters arising from the previous meeting**

None. Any additional comments would be covered under AGENDA items.

## **7. To receive the Chairman's Communications**

The following communications were emailed in advance of the meeting:

1. Email from a resident about damage caused by Dynamic Fibre during work to lay cables.
2. Contact with Wildanet re; the above
3. Email from a Councillor confirming the mutual understanding of the various footpaths we are "contracted" to cut and those we are 'contracted' to receive payments for from Cornwall Council.
4. Email from a Councillor to confirm the date of the next meeting and future meeting dates etc.
5. Email from a resident concerned that there may be too few new Councillors to become quorate and an offer (in extremis) to apply, if the need arises.
6. Several emails from a resident concerned with parking in the village green parking area, especially as some vehicles had no permits displayed.
7. Reply from Wildanet (from the Head of Customer

Experience) to apologise about the potential damage caused to the property of a parishioner and confirming that she will investigate.

8. Further email from Wildanet seeking more information about the incident above.

9. Receipt of a budget spreadsheet from a resident, using information available from minutes etc as an “aide memoire” for the Parish Clerk.

10. Email from a resident concerned at the relative speed of traffic down Water Lane, especially drivers who belong to the Rowing and Canoe Clubs.

11. Proposal from a Councillor that the representative (from the Parish Council) on the village hall committee be changed from the current incumbent, who is also the chair of the Village Hall Committee.

12. Query from a Councillor about where to send the NIL returns on expenses.

13. Email from a Councillor confirming that the grass on the village green would be ok for the lantern procession at the celebration of the end of the second world war.

14. Following communication with Highways about speeding down Water Lane, an email of thanks for seeking input from Highways.

15. Several emails from a resident about a visitor who having failed to display a parking ticket (because the machine was out of order) was still being pursued by a debt agency for non-payment. He was seeking help on the matter which had been ongoing since 2022.

16. Received a long response from Head of Highways about why most “traffic calming” measures would not be suitable for Water Lane. However, she was minded to consider installing a “device” to monitor ACTUAL speed down Water Lane.

17. Email from a resident concerned that no notification had been received about traffic road closures from trade vehicles (i.e. not Cornwall Council) digging up and/or repairing various potholes in the road.

18. Email received (with more details) from the visitor who was still being chased by a debt collection agency for unpaid charges dating back to 2022.

19. Email from Alliance Parking agreeing to cancel the above debt but reminding the Parish Council that within the contractual agreement, the PC is not meant to

intervene with such cases in the future.

20. Email of thanks from the happy visitor at the cancellation of his charges.

21. Emails from both the Rowing Club and the Canoe Club that they would inform their members about speeding vehicles down Water Lane and seek support from them.

22. Email from KIER about imminent road closures along Fore Street with the potential to block the car park.

23. Receipt of letter to be sent to Residents about forthcoming road closures.

24. Reply from Head of Highways, confirming that Highways were not to blame for the chaos on the road closures mentioned above. It was suggested that the utility company involved should have communicated directly with the Parish Council which they failed to do.

25. Email of gratitude from the resident whose visitor avoided the parking fee.

26. Email from a resident asking for a more visible sign to suggest that there should be no dogs in the playground area and a request to challenge the developer at Sunnyside to tidy their site.

27. Email from a Councillor seeking explanation of Councillor vacancy notice.

28. Email from a resident to seek further details about the impending closure of Church Hill by S.W. WATER.

29. A request for costs of laying on picnic boxes to certain residents to be met by the Parish Council.

30. Following a request by the PC to the developers of Sunnyside, we received a reply confirming the plan to erect hoardings across the front of the site, relaying hedging along one of the boundaries and to confirm that the site will be put on sale on Right Move in the next couple of weeks.

31. Receipt of the report from RoSpa on the playground.

32. Offer of assistance to transfer the asset register from WORD to EXCEL.

33. Receipt of details from a Councillor about the potential benefit/cost of installing a "self-cleaning" toilet.

34. An email of thanks from a concerned resident having been provided with more detail about the impending S.W. Water road closure.

35. Email of apology from a Councillor unlikely to be able to attend the May meeting of the Parish Council.

36. Invitation for Councillors and /or their guests to attend the first CAP meeting (Community Area Partnership) after the May elections.

37. Email from a Councillor covering topics on the Agenda, if he is unable to attend the meeting.

38. Email from our local representative of the Port Users Group (PUG) with the minutes of the last meeting and an invitation for items to go on the agenda of the next meeting.

39. Agreement received from a Councillor to be able to share details of his suggestion on self-flushing toilets, with other councillors.

The Chairman said that one of the communications related to the relative obscurity of the signage prohibiting dogs in the playground. It was proposed by Councillor D Jenkinson and seconded by Councillor N Smith that a sign saying No Dogs (except assistance dogs) be purchased at a cost of £21 plus postage. All councillors voted in favour of this proposal. The proposal was, therefore, carried. Councillor N Smith said that he would erect the sign.

The Chairman brought attention to a communication asking him to contact the developer of Sunnyside. He said that they had responded saying that they will be erecting hoarding across the site's frontage and aim to return to the site early in 2026 and /or will put the site for sale with Right Move.

The Chairman said that all councillors are invited to the CAP meetings. He explained that he had also circulated the minutes of the PUG meeting and advised that any questions regarding PUG should be referred to Simon Robins.

## **8. To answer any questions from Councillors, previously notified to the Clerk**

The Clerk explained that councillors can notify her, in advance of the meeting, of questions they wish to ask at the meeting, which are not covered as agenda items. She said that councillors can also ask for items to be included on the agenda prior to it being published.

## **9. To receive a report from the Clerk**

The Clerk explained her role as the Clerk and Responsible Financial Officer to the parish council. She brought attention to the procedures which are to be followed during meetings and emphasised that an abstention from voting must be supported with a valid reason. She also said that the accounts are public documents and can be inspected by councillors and the public, upon request.

#### **10. To receive a report from the Cornwall Councillor**

The Chairman advised that the new Cornwall Councillor is Ian Wilson who has said that he hopes to attend future parish council meetings.

#### **11. To authorise the signing of orders for payment, including -**

Mrs S Blaxley (Salary and Expenses – £610.64  
Cornwall Pension Fund (Pension Contributions) - £111.58  
Flowbird Smart City (Car Parking Machine) - £36.96  
Playsafety Ltd (Play Equipment Inspection) - £115.20  
Source for Business (Water for Toilet – April 2024) - £53.29  
Western Web (Website Domain Renewal) - £126.00  
Clear Councils (Insurance 2025-26) - £1318.85

It was proposed by Councillor D Jenkinson and seconded by Councillor S Hubner that the above orders be authorised for payment. All councillors voted in favour of the proposal. The proposal was, therefore, carried.

#### **12. Finance**

##### **To receive and consider a current financial statement of the accounts**

The Clerk reported that, last month, income was received as follows: £3050.50 from Cornwall Council as the first half of the precept, a VAT refund in the sum of £168.74, £1190.00 from the car parking machine, £180.00 for parking permits and £80.00 for kayak storage. She said that the accounts balance at £12,204.39.

Councillor N Smith, having previously declared an interest, left the meeting during discussion of the following item.

#### **13. Village Hall Representative**

## **To appoint a representative for the Village Hall Committee**

The Chairman explained that Councillor D Bonsall is currently the parish council's representative on the Village Hall Committee but said that he is also Chairman of that committee. Therefore, it may be more technically appropriate to appoint another representative from the parish council. It was proposed by Councillor C Taylor and seconded by Councillor D Jenkinson that Councillor N Smith be elected as the parish council's representative on the Village Hall Committee. All councillors voted in favour of the proposal. The proposal was therefore carried.

Councillor N Smith returned to the meeting.

## **14. Financial Contribution**

### **To receive and consider a request for a financial contribution towards The Village Green Picnic**

The Chairman said that he had received an email from the Village Hall explaining that they had supplied a packed lunch to commemorate VE Day to parishioners who were unable to attend the celebrations due to their health and mobility. He said that this was at a cost of £36.23 which the parish council has been asked to pay. It was proposed by Councillor D Jenkinson and seconded by Councillor N Smith that the Village Hall be reimbursed for this expense. All councillors voted in favour of the proposal. The proposal was, therefore, carried.

## **15. Golant Car Park**

### **To receive and consider any matters arising relating to the car park**

The Chairman explained the contractual arrangement between the parish council and Alliance Parking who enforce the parking regulations in the car park. Councillor S Hubner questioned whether the number to make payment for car parking should be more prominent. Councillor N Smith said that, to make a transaction to pay for parking using the BT payphone would be difficult. Councillor S Hubner said that it must be as easy as possible for people to pay to ensure they do. Some discussion took place about the longevity of the parking permits issued by the parish council (and their ability to stand up to fading) as well as a suggestion that a list of registration numbers relating to parking permits be sent to Alliance Parking?

## **16. Public Toilet**

**To receive and consider any matters arising relating to the public toilet**

- The Chairman explained that the remaining CIL money would be used to refurbish the public toilet.
- Given that the project lead for the previously reported upgrade was absent and the Councillor offering other suggestions also being away, it was suggested by the Chairman that this topic come back to the council at the next meeting for a full discussion.

## **17. Kayak Storage Facility**

**To receive and consider any matters arising relating to the kayak storage facility**

The Chairman explained that this facility is managed by David Johns. He assured councillors that a disclaimer agreement is in place for use of the facility. It was noted that Cornwall Council gave the parish council £1200 to attend to the asbestos in the soffits on the building. A question was raised as to the current arrangement and whether it was compliant with normal PC procedures. The Clerk said that she would check, but as the income from kayak members went directly into the PC bank account, there shouldn't be an issue with day-to-day management.

## **18. Village Green and Playground**

**To receive and consider any matters arising relating to the village green and playground**

- It was noted that the ROSPA report had been circulated to all councillors prior to the meeting. The report noted that the gate to the playground closes too rapidly and is therefore an entrapment risk. Councillor N Smith said that he would attend to this matter as well as the rust holes in the slide and the smoothing off the wood which has lifted on the play ship.
- Councillor C Taylor said that the grass will be cut soon and that the top Downs path and Tinny's Lane will be strimmed. He said that he will also cut the overhanging vegetation on Tinny's Lane



although it was noted that this is not the responsibility of the parish council, but the landowner.

- Some discussion took place regarding the recent refurbishment works to the village green car park and whether users had contributed to the cost. It was agreed that the village green car park would be discussed at the next meeting of the parish council.

## **19. Highways**

**To receive and consider any matters arising relating to highways in the parish**

The Chairman said that Highways have stated that Water Lane, being a village environment is not suitable for most traffic calming solutions. He said that Highways will investigate whether motorists are speeding in Water Lane.

## **20. Footpaths and Benches**

**To receive and consider any matters arising relating to footpaths and benches in the parish**

The Chairman said that the LMP payment from Cornwall Council will be £261.73. following the recent agreement achieved by Councillor Bonsall. Councillor N Smith questioned whether the parish council is being paid for the correct “length” of footpaths, which might provide additional funding?

## **21. Date of next meeting**

**To confirm the date and venue of the next meetings on Tuesday 24th June 2025 commencing at 7:15pm in Golant Village Hall.**

The date of the next meeting will be on Tuesday 24<sup>th</sup> June 2025 commencing at 7:15pm in Golant Village Hall.

The meeting was closed at 9:15pm.

**ST SAMPSON PARISH COUNCIL MEETING**

**27th May 2025**

## **ACTION POINTS**

<b><u>Minute Number</u></b>	<b><u>Action</u></b>	<b><u>by Whom</u></b>
7	Erect No Dogs sign in playground	NS
18	Adjust hydraulic closer on gate, attend to rust holes in slide, smooth off the lifting wood edges on play ship.	NS