

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD  
ON TUESDAY 28th JANUARY 2025 AT 7:15PM IN GOLANT  
VILLAGE HALL, GOLANT**

**Present:** Councillors D Jenkinson, (Chairman), D Johns, C Taylor, A Van den Broek, M Whell and D Bonsall.

Fayre Hardy  
Sue Blaxley (Parish Clerk)

The Chairman opened the meeting at 7:15pm.

**Public Participation**

Fayre Hardy asked councillors to look favourably on the request from Golant Village Hall for the parish council to fund the broadband facility in the hall. Fayre Hardy said that the furniture belonging to the Village Hall will be stored temporarily in her garage (for 1 week) and that she would like a parking permit for the village green for that period of time. Fayre commented that under the LMP with Cornwall Council, the parish council is paid for a gold path that is not cut by the parish council but is not paid for the silver path which the parish council does cut.

**1. Apologies**

Apologies were received and accepted from Councillor D Pugh-Jones.

**2. To confirm the minutes of the meeting held on Monday 25th November 2024**

The minutes of the meeting held on Monday 25th November 2024, having previously been circulated, were agreed as an accurate record.

**3. Declaration of interest in items on the agenda**

Councillors D Bonsall declared an interest in item 10 on the agenda.

**4. Matters Arising from the previous meeting**

**To receive and consider reports on the action points from the previous meeting**

- Councillor A Van den Broek reported that he has purchased the metal for the goal hooks and has ordered a hydraulic gate closer for the gate in the playground. He said that the new fencing is nearly complete
- The Clerk said she is progressing the change of address for the Village Green with Land Registry. She said that Land Registry has written to the owners of Crosstrees regarding the application and that she has responded explaining that the current owners of that property have no connection with the Parish Council. To date, Land Registry has not responded.
- Councillor A Van den Broek said that he has yet to fill the potholes on the Village Green car park. It was agreed that Councillor M Whell would assist with this task.
- It was noted that an audit of the number of benches has not yet been undertaken
- The Chairman said that he did not send out a Maurie Mail asking contractors not to park on the village green but he did put an item in the Golant Pill reminding parishioners that the village green is to be used for parking by residents (with a permit) who do not have their own on-site parking or for contractors who are working on the Village green (cutting the grass for example)
- Councillor D Johns reported that he has removed the Toilet Closed sign on the kayak store

### **To receive and consider reports on any other matters arising from the previous meeting**

The Chairman said he has sent out a Maurie Mail reminding parishioners to apply to the Clerk for their parking permits for the 2025/26 season

### **6. To receive the Chairman's Communications**

The Chairman emailed the following communications in advance of the meeting:

1. Email about the delay on National Planning and a requirement that local NDP'S (Neighbourhood Development Plans) should not be changed at local Parish level.
2. Request for a road sweeper to clear blocked drains on Water Lane.
3. Request to Cornwall Council for the deadline to submit our final

claim for the playground grant.

4. Confirmation that the deadline for the above is in schedule 2 of the offer document but can be pushed back if necessary.

5. Email to Cornwall Council, to ask for a planning application to be submitted to St Sampson, which had not been issued to St Sampson.

6. Thanks from a resident for the road sweeper visiting Water Lane.

7. Email from Head of Highways concerning the effect on Church Hill of the work by Wildanet, which has resulted in Water entering the trunking system below ground and re-emerging further down Church Hill.

8. Email from Cornwall Council Planning, saying that they could not extend the deadline on the “missed” planning application and a suggestion to obtain PC comments by no later than January 2nd 2025.

9. Thanks received for the approval of financial support for the Christmas Fayre.

10. Multiple emails from Councillors approving the Planning Application that was submitted to St Sampson late.

11. Email with video received from a Councillor to show the effect of rainwater entering a Wildanet access plate and then emerging from a similar ducting by Chy an Drea.

12. Email received from a resident asking for information relating to the setting of the budget and precept.

13. Email from a resident about the prospect of joining the PC.

14. Email confirming the availability of a trailer to take a sit on mower down to work on the village green.

15. Email from Head of Highways confirming that Church Hill had been inspected and remedial work (on the Wildanet ducting) will take place in the New Year.

16. Copy of the consultation document for Fowey Community Hospital received from a resident.

17. Email from a resident asking about suitable emergency electrical providers/repairers.

18. Invoice for financial support for the Christmas Fayre.

19. Confirmation of an email address for one of the Councillors after a number of “non delivered” notifications.

20. Confirmation from Encounter Cornwall to retain the use of Bay One in the paid car park.

21. Email from a resident concerning question of maintenance of Tinneys Lane, which is a bridleway.

22. Request from the village hall for planned dates of the PC for 2025.

23. Email received from Councillor Virr confirming a “closure intention” for Tanhay Lane Golant between 20th March and 24th March for work by Dynamic Fibres. Please click the following link for a map: <https://one.network/?tm=141461720>
24. Email from Alliance Parking about updates on proposed car parking tariff for 2025.
25. Email from a resident about an application from another resident of plans to seek access off Tinneys Lane to a property?
26. Email from Cornwall Council about the process if St Sampsons becomes inquorate at the May elections.
27. Confirmation that the Permit Application form had been uploaded onto the PC (Parish Council) web site.

Councillor D Johns sought clarification on item 8 of the communications and in respect of item 25, the Chairman explained that an application has been made to Land Registry by an individual to have right of vehicle access to Tinneys Lane. He explained that the parish council has not been consulted on this. And it has not been raised as a planning application by Cornwall Council.

#### **7. To any questions from Councillors, previously notified to the Clerk**

None

#### **8. To receive a report from the Clerk**

The Clerk explained that in May 2025, all parish, town and district councillors “stand down”. Applications are then open for candidates to seek a seat for the next four years from May 2025. She said that the application pack can be obtained via herself or a nominated individual living in the parish and that applications are welcome from new and existing councillors. She said that, after May 2025, any vacant seats on the parish council will be filled by co-option.

#### **9. To receive a report from Cornwall Councillor A Virr**

There was no report from Cornwall Councillor A Virr.

#### **10. To authorise the signing of orders for payment, including -**

Flowbird Smart City (Car Park Machine Charges) - £32.59  
Mrs S Blaxley (Salary and Expenses (20/11/24 – 21/01/25) – £659.95

Cornwall Pension Fund (Pension Contributions) - £127.39  
Source for Business (Water for Toilet 05/11/24 – 03/01/25) - £41.24  
Flowbird Smart City (Car Park Machine Charges) - £34.27  
APS Construction Services Ltd (Toilet Cleaning) - £754.65  
HMRC (VAT) - £497.95  
Golant Village Hall (Hall Hire 2023/24) - £150.00

It was proposed by Councillor D Johns and seconded by Councillor C Taylor that all the above orders be authorized for payment. All Councillors voted in favour of the proposal. The proposal was therefore carried. The Clerk said that, as at 31<sup>st</sup> December 2024, the accounts balance at £16,076.15 with income of £1140 for kayak storage and £786 from the car parking machine having been received.

## **9. Financial Regulations**

### **To approve the Financial Regulations**

It was proposed by Councillor D Jenkinson and seconded by Councillor D Johns that the Financial Regulations be approved. All Councillors voted in favour of the proposal.

## **10. Broadband for Village Hall**

### **To receive and consider a request for payment for the Broadband for the Village Hall**

It was noted that a request has been received from Golant Village Hall for payment of the broadband facility until December 2024 in the sum of £263.55. It was proposed by Councillor D Jenkinson and seconded by Councillor A Van den Broek that this payment be made. All Councillors voted in favour of the proposal except for Councillor D Bonsall, who having previously declared an interest, abstained from voting. The Chairman said he would email Wildanet regarding them supplying Broadband for the Village Hall.

## **11. Car Park**

### **To receive and consider any matters arising relating to the car park**

The Chairman said that the Clerk will issue new parking permits effective from 1<sup>st</sup> March 2025. He said that Just Park can “go live” as an alternative method of payment when the parish council instructs them. It

was agreed that the new tariff should be effective from 1<sup>st</sup> March 2025. Just Park will be available immediately for anyone, when and if the ticket machine is “out of order.” Councillor D Bonsall asked if Just Park will be charging an additional amount on the stated parking fee or whether Just Park will be taking a percentage of the income the parish council receives. Councillor D Jenkinson said that he would clarify this matter with Alliance Parking.

## **12. Public Toilet**

### **To receive and consider a report relating to the refurbishment of the public toilet**

- Councillor D Bonsall reported that he had circulated an updated specification for refurbishing the public toilet together with an approximation of the costs involved. It was agreed that, in the first instance, Councillor A Van den Broek would paint the existing door and install new furniture on it.
- The Chairman said that the CIL money (approximately £3000) should be spent on refurbishing the public toilet.
- It was proposed by Councillor D Jenkinson and seconded by Councillor M Whell that the parish council will purchase the materials for the refurbishment of the public toilet. All councillors voted in favour of this proposal. The proposal was therefore carried.
- Councillor D Johns said the entire exterior of the building requires painting, as do the soffits and the door to the service corridor requires repairing and re-painting.

### **To receive and consider any matters arising relating to the public toilet**

Councillor D Bonsall said there is no soap in the dispenser. The Clerk said that she would email the cleaner.

## **13. Kayak Storage Facility**

### **To receive and consider matters arising relating to the kayak storage facility**

Councillor D Johns said that he had sent out a reminder via Maurie Mail that permits need to be renewed by the end of November 2024 for the

2025 season. He said that only 2 spaces have not been renewed. He said that he will send out a Maurie Mail advertising the vacant spaces.

#### **14. Village Green and Playground**

**To receive and consider any matters arising relating to the village green and playground.**

It was noted that Siobhan Harper will raise the final claim for the CIL grant.

#### **15. Emergency Plan**

**To receive and consider a report on the emerging Emergency Plan**

Councillor D Bonsall reported that he has taken on board some of the comments made in respect of the initial document. In addition, he said that he has included a statement about the actions that could be taken in the event of a flash flood in Golant. He said that he has also checked with the parish council's insurance company as to what cover there is in the event of a large emergency. He said that the parish council are insured to undertake "safe" tasks, such as working with the emergency services but not to undertake "riskier" tasks, such as rescuing people from their homes. He said that he has included a statement in the Emergency Plan reflecting the advice of the insurance company.

It was agreed that the Clerk would upload a copy of the Emergency Plan onto the website and that a summary of the emergency information would be posted on notice boards and in the pub and published in the Golant Pill. The Chairman thanked Councillor D Bonsall, on behalf of the parish council for his work on this project.

#### **16. Green Issues**

**To receive and consider any matters arising relating to green issues in the parish.**

None

#### **17. Highways**

**To receive and consider any matters arising relating to highways in the parish.**

The Chairman said that he has received notification of an intention for the temporary prohibition of traffic on 14th and 15<sup>th</sup> April 2025 in Church Lane and for 20<sup>th</sup> – 24<sup>th</sup> March 2025 in Tanhay Lane for remedial works which needs to be undertaken by Dynamic Fibre.

He said that councillors and parishioners should report potholes via Cornwall Council's Highways portal. It is the only system that will get potholes repaired.

### **18. Footpaths and Benches**

**To receive and consider any matters relating to footpaths and benches in the parish.**

It was agreed that further investigations will be undertaken into the LMP grant awarded to the parish council by Cornwall Council.

### **19. Date of next meeting**

**To confirm the date and venue of the next meeting on Tuesday 25<sup>th</sup> February 2025 in Golant Village Hall.**

The date of the next meeting will be on Tuesday 25th February 2025 in Golant Village Hall commencing at 7:15pm.

There was no further business, and the meeting was closed at 8:30pm.

## **ST SAMPSON PARISH COUNCIL MEETING**

**29th January 2025**

### **ACTION POINTS**

<b><u>Minute Number</u></b>	<b><u>Action</u></b>	<b><u>by Whom</u></b>
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5	Change parish council's address On Land Registry documents	SB
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5	Replace goal hooks/install hydraulic	
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	closer on gate	AVB
5	Ascertain if benches on asset register correspond to those which exist	AVB
5	Fill potholes on Village Green carpark	AVB
11	Clarify terms of Just Park contract	DJ
12	Email cleaner about lack of soap in the public toilet	SB
15	Upload Emergency Plan onto website	SB