

MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON MONDAY 21st OCTOBER 2024 AT 7:15PM IN GOLANT VILLAGE HALL, GOLANT

Present: Councillors D Jenkinson, (Chairman), D Johns, C Taylor, M Whell, A Van den Broek, D Pugh-Jones and D Bonsall.

Gail Parsons
Sue Blaxley (Parish Clerk)

The Chairman opened the meeting at 7:15pm.

Public Participation

Gail Parsons explained that “Maurie Mail” has been blocked for a second time. She said that it might have to be set up as a business account for which there will be a charge. Councillor D Bonsall suggested setting the account up as a club for which there would be a small charge or use Google Groups. He said that he would assist with this. Gail Parsons said that she is happy to continue with Maurie Mail via a new format with David’s help.

1. Apologies

None

2. To confirm the minutes of the meeting held on Tuesday 24th September 2024

The minutes of the meeting held on Tuesday 24th September 2024, having previously been circulated, were agreed as an accurate record. Councillor D Johns questioned the accuracy of the line that reads “the parish council owns a 1.5m strip to the side of the building **for maintenance only.**” in item 15 of the minutes. The Chairman said this would be clarified under agenda item 13.

3. Declaration of interest in items on the agenda

Councillor A Van den Broek declared an interest in item 13 on the agenda where it relates to the 1.5m strip of land between the kayak store and rowing club.

4. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting

- The Chairman said that “Just Park” remain concerned about incorporating the nighttime tariff into their system
- Councillor A Van den Broek reported that he has purchased the metal for the goal hooks and has ordered a hydraulic gate closer for the gate in the playground.
- The Clerk said she is progressing the change of address for the Village Green with Land Registry. She said that Land Registry has written to the owners of Crosstrees regarding the application and that she has responded explaining that the current owners of that property have no connection with the Parish Council.
- The Chairman said that he asked a metal fabricators to look at repairing the metal walkway above the south frapes and on inspection, the legs of the walkway are rotten and would be costly to repair. He said that a new access and pontoon is required which requires a combination of support and money.
- The Chairman said that the lines in the car park have been re-painted, as promised.
- Councillor A Van den Broek said that he has removed the riggers from the boats adjacent to the kayak store.
- The Chairman said that he had emailed the Countryside Officer thanking her for replacing the bridge on the footpath to the Sawmills.
- It was noted that the toilet door has not been re-painted, but it was agreed that this work may be part of a larger project to refurbish the public toilet.
- The Chairman said that he has written to Rachel Tatlow (Highways) asking her when Church Hill might be re-surfaced.
- It was noted that an audit of the number of benches has not yet been undertaken

To receive and consider reports on any other matters arising from the previous meeting

- The Chairman said that all councillors had received an email explaining that the car parking income for 2024/25 to date was more than was actually reported at the last meeting. It was noted that income from the car park was up on this time last year.

- The Chairman said that the Clerk has negotiated a revised 1- year electricity contract for the public toilet so the cost of electricity for the facility will be significantly reduced.

5. To receive the Chairman's Communications

The Chairman emailed the following communications in advance of the meeting:

1. Emails to query the possible recharge from C.C. of the May elections and the effect on our local budget planning.
2. Email advising on the introduction of a new Councillor by co-option.
3. Email confirming that a proposal will be created to put before the PC on upgrading the toilet, when we know how much money we can spend on the project.
4. Multiple emails between Chairman and Wildanet and Leyonne Farm, following the disruption to the communication service to Leyonne Farm.
5. Receipt of Asset register for approval at the next meeting.
6. Receipt of AGAR (Annual Governance and Account ability Return) for the year ending 31st March 2024.
7. Email confirming the process to correct the address of the PC for Land Registry.
8. Email confirming the return of service to Leyonne Farm.
9. Email explaining difficulty of obtaining information from C.C. on the changes to 'second homes' charges.
10. Confirmation that a Councillor (now resigned) will be invited to attend the meeting to update on the Playground Project Finance.
11. Initial response for a quote to upgrade the toilet @ £30k!
12. Preliminary view of car park income in preparation for the PC meeting.
13. Information supplied to demonstrate the arrangements for upgrading and developing the toilets in the village hall and the various considerations.
14. Email from Councillor Virr, re: Meeting Report and helping with any matters should it be needed.
15. Follow up email from Alliance Parking, suggesting that JUST PARK had an issue with our nighttime tariff and suggests that we simply remove it as a separate tariff and have the day rates 24/7.
16. Query over ROI (register on Interests) needing updating.
17. Reminder to send the PC entry for The Pill.

18. Request for information regarding a car park permit for a "Hire car."
19. Initial format and calculations in preparation for the forthcoming budget.
20. Investigation on car park income, discovers a transposition error, which when corrected puts car park income back "on track" as expected, following last year's increase.
21. 'Phone call about a tree down in Water Lane, blocking cars from going up or down Water Lane. Robin had already alerted Highways.
22. Email update on needing a solicitor to verify credentials of the Parish Clerk, re: Land Registry change of address.
23. Receipt of draft minutes.
24. Receipt of R.O.I forms to complete.
25. Copy of Risk Assessment for the forthcoming Annual Canoe Club race.
26. Email seeking additional information to help compile initial budget figures.
27. Email to request use of my trailer to take down a sit on mower for the village green.
28. Email providing the methodology of calculating the risk assessment of the Canoe Race Day event.
29. Email confirming a re-negotiation of the provision of electricity, which will bring it down to a more acceptable c.£17 p.m. plus VAT.
30. Offer received to remove the large remaining tree stump on Water Lane, left after the fallen tree had been disposed of.
31. Emails to evidence the discussions held (at the time of Devolvement) over the disputed piece of land next to the toilet block now Kayak Store.
32. Provision of utility information to be able to compare with PC running costs.
33. Information provided about the forthcoming May meeting and the need to maintain a quorum of Councillors to transact Council business.
34. Email confirming that a Maurie Mail would be issued about the "one way system" for the forthcoming Canoe Club Race event.
35. Receipt of an "Emergency Plan" for consideration.
36. Email from a parishioner who had received a letter from Land Registry confirming that we were seeking to "change the address".
37. Receipt of email re: Boathut electricity.
38. Email confirming that I will also have to see a solicitor re: Land Registry change of address.

In addition, the Chairman said that Cornwall Council's Returning Officer has produced a listing of cost areas for Cornwall Council elections which amount to £4,000. He said that the parish council will incur a share of this cost, but it is not known what the amount will be.

The Chairman asked Councillor A Van den Broek to check that his Register of Interests is up to date, and he asked Councillors M Whell and C Taylor to submit theirs to the Clerk as soon as possible.

The Chairman said that a parishioner has said that the new playground is lovely but asked when the slide will be painted. Councillor A Van den Broek said that he has the paint and will undertake the painting and installation of metal backs to the steps when the weather is dry.

The Chairman said that it is good practise for Parish Councils to have an Emergency Plan. Some discussion took place about the Emergency Plan that had been collated by a former Chairman. Councillor D Bonsall said he would draft a new "updated" Emergency Plan.

6. To any questions from Councillors, previously notified to the Clerk

None

7. To receive a report from the Clerk

None

8. To receive a report from Cornwall Councillor A Virr

There was no report from Cornwall Councillor A Virr.

9. To authorise the signing of orders for payment, including -

Mrs S Blaxley (Salary and Expenses (19/09/24 – 15/10/24) – £582.87
Cornwall Pension Fund (Pension Contributions) - £115.89
Source for Business (Water for Toilet 04/09/24 – 02/10/24) - £34.45
Flowbird Smart City (Car Park Machine Charges) - £71.06
Fowey Harbour Commissioners (Electricity for Boatwatch Hut) - £59.93
A P Bassett Solicitors (ID Check for Land Registry) - £90.00
HMRC (VAT) - £734.18

It was proposed by Councillor A Van den Broek and seconded by Councillor C Taylor that all the above orders be authorized for payment. All Councillors voted in favour of the proposal. The proposal was therefore carried.

10. Finance

To receive and consider a current financial statement of accounts

The Clerk reported that income of £1598.00 had been received from the car parking machine and the second half of the precept in the sum of £2905.50 has been received from Cornwall Council. The accounts balance at £16,992.70.

The Chairman explained that the Clerk is preparing next year's budget which will form the basis for setting the precept. He said that once expenditure and income are calculated and the ringfenced money is accounted for (CIL money and Asbestos Grant) and a fixed amount (approximately £5,000) is retained in the bank account, the precept can be calculated. He said that although the increase in the precept looked large last year, it was not a huge increase for individual households. He said the precept should always follow an inflationary graph. Councillor D Johns said that, in past years, the parish council has had surplus funds. He said that double council tax on second homes will mean that a percentage of this will come to the parish council and there is pressure not to have too much money held in reserve in the bank account.

The Clerk said she would circulate a budget proposal two weeks in advance of the November meeting.

11. Car Park

To receive and consider any matters arising relating to the car park

The Chairman said that he will draft a proposal for the car parking tariffs for 2025/26 for discussion and agreement at the November meeting.

12. Public Toilet

To receive and consider any matters arising relating to the public toilet

The Chairman said that the CIL money (approximately £3000) could be spent on refurbishing the public toilet. It was agreed that the facility requires a new toilet, the walls panelled, a new door and a new or repaired door to the service corridor. It was agreed that Councillors D Pugh-Jones and D Bonsall would ascertain the works that are required. It was noted that the pub is not keen on having their toilet facility used as a public toilet. The Chairman said that when the public toilet was devolved from Cornwall Council, one of the conditions was that it has to remain as a public toilet.

13. Kayak Storage Facility

To receive and consider matters arising relating to the kayak storage facility

Councillor D Johns said that he has prepared a spreadsheet of users and that he will send out reminders to them to renew their permits for the 2025 season. If permits are not renewed by the end of November 2024 for the 2025 season, the spaces will be offered to others. He said that, in line with GQUA, he proposes to increase the charge from £35pa to £45pa and that if there is increased demand, he may put extra racking in the facility. He said that if permits are not renewed and the boats remain in situ, they will be disposed of.

Councillor A Van den Broek, having previously declared an interest, left the meeting.

The Chairman said that when the assets were devolved from Cornwall Council, after some negotiation with Cornwall Council, the Rowing Club and the parish council, it was agreed that the land to the side of the kayak store belonged to the Rowing Club with the parish council having a 1.5m strip of that land, gifted in devolvement. He said that the first rack belonging to the Rowing Club is only 0.7m from the wall. Some discussion took place as to an acceptable compromise. It was proposed by Councillor D Jenkinson and seconded by Councillor C Taylor that the Chairman writes to the Rowing Club asking them to remove the rack or a charge will be made for the 4 storage racks in line with the rates charged for the kayak storage facility. Alternatively, the kayak store could “adopt” the row of racking to provide more kayak storage space. All councillors voted in favour of the proposal. The proposal was therefore carried.

Councillor A Van den Broek returned to the meeting.

14. Village Green and Playground

To receive and consider any matters arising relating to the village green and playground.

- Councillor C Taylor said that he had been offered 2 Christmas Trees for the village green.
- He said the Village Hall will provide the lights. He said that the grass does not need a further cut at the present time.
- Councillor D Pugh-Jones said there is one large muddy puddle on the village green car park and several other potholes. Councillor A Van den Broek said he would fill the potholes.

15. Green Issues

To receive and consider any matters arising relating to green issues in the parish.

None

16. Highways

To receive and consider any matters arising relating to highways in the parish.

The Chairman said that he has written to Rachel Tatlow about the possibility of re-surfacing Church Hill.

Councillor D Pugh-Jones said that there are a number of turquoise marks painted on the roads by Cornwall Council. It was noted that these are to highlight remedial works which need to be undertaken as a result of Wildanet's work.

17. Footpaths and Benches

To receive and consider any matters relating to footpaths and benches in the parish.

None

18. Date of next meeting

To confirm the date and venue of the next meeting on Monday 25th November 2024 in Golant Village Hall.

The date of the next meeting will be on Monday 25th November 2024 in Golant Village Hall commencing at 7:15pm.

There was no further business, and the meeting was closed at 8:55pm.

ST SAMPSON PARISH COUNCIL MEETING

21st October 2024

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>by Whom</u>
4	Change parish council's address On Land Registry documents	SB
4	Replace goal hooks/install hydraulic closer on gate	AVB
4	Ascertain if benches on asset register correspond to those which exist	AVB
14	Fill potholes on Village Green carpark	AVB