

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON TUESDAY, 23RD APRIL 2024 AT 7:15PM IN GOLANT VILLAGE HALL, GOLANT**

**Present:** Councillors D Jenkinson, (Chairman), D Johns, C Taylor, A Van den Broek, M Whell and S Harper.

Sue Blaxley (Parish Clerk)

The Chairman opened the meeting at 7:15pm.

**Public Participation**

None

**1. Apologies**

Apologies were received and accepted from Councillor D Pugh-Jones.

**2. To confirm the minutes of the meeting held on Tuesday 26th March 2024**

The minutes of the meeting held on Tuesday 26<sup>th</sup> March 2024, having previously been circulated, were agreed as an accurate record.

**3. Declaration of interest in items on the agenda**

Councillor A Van den Broek declared an interest in item 9 on the agenda.

**4. Matters Arising from the previous meeting**

**To receive and consider reports on matters arising from the previous meeting.**

- The Clerk reported that she had contacted BT and had been informed that the car parking machine cannot be switched to a digital service at this time.
- The Chairman said that he had made enquiries regarding mobile phone payments to pay for car parking and will report his findings under item 10 on the agenda.
- The Chairman reported that SWW have finished the works outside the sewage Pumping Station.

- Councillor C Taylor reported that he had removed 2 benches on the Downs footpaths.
- The Chairman said the designs for some new benches using railway sleepers was a “work in progress”.
- Councillor S Harper reported that she will apply for the £300 Community Chest fund money which was promised by Cornwall Councillor A Virr at the start of the new financial year.
- The Clerk said she would contact the Webmaster to ask him to put the webcam on the front page of the parish council’s website.
- The Chairman said the Wallgate machine in the public toilet can be opened with an Allen key so there was no need to obtain the specialist key from Corserv.
- In terms of the bank falling into the road outside Norway Cottage, Councillor A Van den Broek reported that the owner will resolve the issue.

## **5. To receive the Chairman’s Communications**

The Chairman emailed the following communications in advance of the meeting:

1. Email received from Fowey River Canoe Club about the possibility of installing a pontoon alongside the slip to enable users better/easier access to the river. Our views are invited?
2. Initial reply to FRCC detailing the previous background to a similar project discussion with the Harbour Office some time ago.
3. Email detailing possible additional GRANT opportunities.
4. Email providing various ideas for village funding from Grants.(pontoon, buying the gallery, etc)
5. Email from Red Moor School about trailer parking.
6. Emails from Flowbird re: issue with ticket machine not working.
7. Email received from White pavilions gazebos with information.

8. Various emails (back and forth) re: collapsing bank near Norway Cottage.
9. Email to provide more detail for the minutes following the PC meeting.
10. Email providing further background information on the communication from a neighbour (of Norway Cottage) to Cornwall Council re: collapsing bank.
11. Response and follow up from Cornwall Councillor, sharing the reply from Highways about the collapsed bank near Norway Cottage.
12. Copy of email sent by Highways to Cornwall Councillor suggesting no responsibility of CC re: collapsing bank.
13. Email from QUA with background information about a previous discussion on the possibility of a pontoon.
14. Email received with the electricity bill for the Boathut.
15. Confirmation from our Community Link Officer that the enhanced "signage" about the Castledore crossroads will be installed in April.
16. Further email from neighbour to Norway Cottage to provide arguments that the responsibility lies with Highways and NOT the resident for repairs to the bank.
17. Email from CALC providing suggestions for the sort of record keeping for the kayak store.

18. Maurie mail suggesting that the pub would like to run another village green fete on Sunday 30 th June.

In addition:

The Chairman said that a large window has to be replaced at Riverbank House which needs craning into place and the owners have asked for permission to use the village green for the siting of the crane. It was proposed by Councillor D Jenkinson and seconded by Councillor S Harper that permission be given. All Councillors voted in favour of this proposal. The proposal was therefore carried.

The Chairman reported that he had received an email stating that a child had run across the road from the village green in front of a passing car. There is a sign advising of children playing in the vicinity, but it was agreed that the parish council is not responsible for the actions of children and that it was down to parental supervision.

Councillor D Johns asked if the issue regarding the launching of canoes by Redmoor School has been resolved. The Chairman said that Redmoor School had been informed by a passer-by that canoes could not be launched on the private slipway but subsequently, Redmoor School have obtained permission from the Harbour Office and from GQUA to use the private slipway.

**6. To any questions from Councillors, previously notified to the Clerk.**

None

**7. To receive a report from the Clerk.**

None

**8. To receive a report from Cornwall Councillor A Virr .**

There was no report.

Councillor A Van den Broek, having previously declared an interest, left the meeting during discussion of the following item.

**9. To authorise the signing of orders for payment, including -**

Mrs S Blaxley (Salary and Expenses (20/03/24 – 15/04/24) – £652.15

Cornwall Pension Fund (Pension Contributions) - £126.85  
APS Construction Services Ltd (Toilet Cleaning April, May and June 2024) - £754.65  
Fowey Harbour Commissioners (Electricity for Boatwatch Hut) - £59.16  
Cornwall ALC Limited (Annual Subscription) - £230.69  
Andrew Van den Broek (Works to Playground) - £949.50  
Absolute Accounting Software Ltd (Software to file VAT) - £48.00  
Flowbird Smart City (Car Park Charges) - £33.17  
Walter Bailey (Timber for Gazebo) - £497.18

It was proposed by Councillor S Harper and seconded by Councillor C Taylor that all the above orders be authorized for payment. All Councillors voted in favour of this proposal. The proposal was therefore carried.

The Clerk reported that there was an outstanding electricity invoice of approximately £960 to British Gas for electricity for the public toilet which dated back to November 2022. She explained that this has occurred because British Gas had the wrong address and that Unity Trust Bank did not transfer the direct debit authorisation to the new account. The Clerk said that she has now set up a new direct debit and the invoice will be settled. British gas will also reduce the charge rate at the same time.

Councillor A Van den Broek returned to the meeting.

## **9. Finance and Budget**

### **To receive and consider a current financial statement of the accounts**

The Clerk said that as at 31<sup>st</sup> March 2024, income has been received as follows: £420 from Green and Rock for white lining in the car park, £34,554.67 from Golant Village Hall for the playground, £14,549.64 CIL funding, £195.00 for car park permits and £259.50 from the car parking machine. She said the accounts balance at £14,923.19.

## **10. Golant Car Park**

### **To receive and consider any matters arising relating to Golant car park.**

The Chairman said that if the car parking machine fails, it could be out of action for several days which will result in a loss of income. In addition, users of the car park may get a PCN even if the machine is not working

and they have failed to pay to park. The Chairman said that “Just Park” operate a system for mobile phone payments for parking. He said this would be set up by Alliance Parking. He reported that “Just Park” (who also operate for Cornwall Council) would charge 5% plus VAT on any transactions and the funds would be transferred to the parish council quarterly by Alliance Parking, together with the appropriate statement. It was proposed by Councillor D Jenkinson and seconded by Councillor A Van den Broek that Alliance Parking be instructed to go ahead with this. All councillors voted in favour of the proposal. The proposal was therefore carried.

### **11. Public Toilet**

**To receive and consider matters arising relating to the public toilet**

None

### **12. Kayak Storage Facility**

**To receive and consider the agreements for users of the kayak store**

Councillor D Johns said that Cornwall ALC had advised him of the points that need to be included in a form for those using the kayak storage facility and that he is drafting a form in line with this guidance. He said the form will be sent to all users for their agreement and that this will be renewed on an annual basis when the fees for storage are due.

**To receive and consider any other matters arising relating to the kayak storage facility.**

Councillor D Johns said that he will not be undertaking any work to the exterior of the building or provide outside kayak racks until the rowing club have moved their boats as access is quite difficult.

### **13. Village Green and Playground**

**To receive and consider any matters arising relating to the village green and playground.**

- Councillor S Harper said that she has drafted details for the signage which will be erected at the playground: one will read that “*the playground was made possible by the kindness and generosity of the community and Cornwall Council.*” and the other will list details of

expected behaviour when using the play equipment (to include children being supervised at all times, the use of the playground is at users own risk, no glasses or alcoholic beverages in the playground, no dogs in the playground and no improper use of the equipment). In addition, she said that a sign will be erected on the play ship in accordance with the wishes of the parishioner who donated money to pay for the play ship.

- Councillor S Harper said that a ROSPA inspection would take place and that once it has been approved by ROSPA, the playground will be open for use. It was agreed that the playground would be officially opened on Saturday 25<sup>th</sup> May 2024 at 3pm and that Graham Estlick will be invited to undertake this task. Councillor A Van den Broek said that Caroline Davidson will make cakes for the event.
- Councillor A Van den Broek said that he is currently refurbishing the hanging tyres and that the see saw and slide need painting. He said that he has acquired the paint for the see saw and that he will stain the frame of the see saw and hanging tyres. It was agreed that no works will be undertaken to the slide until ROSPA have approved its continued use.
- Councillor S Harper said that the rubber safety mats will be laid by Fawns on 29<sup>th</sup> April 2024. She said that she has gained Cornwall Council's agreement to delay the final CIL claim until all the invoices for the remaining works have been received.

It was proposed by Councillor S Harper and seconded by Councillor D Johns that Councillor A Van den Broek be authorised to erect a gazebo in the playground. All Councillors voted in favour of this proposal. The proposal was therefore carried. It was agreed that slabs would be laid on the floor of the gazebo, to avoid the area becoming too muddy for general use.

We will also obtain 2 picnic benches to go under the Gazebo.

Councillor C Taylor said that the grass on the village green will be cut later this week.

#### **14. Green Issues**

**To receive and consider any matters arising relating to green issues in the parish.**

Councillor D Johns said that he had sent out a Maurie Mail advising everyone that there are electric charging points for vehicles at The Sanctuary.

## **15. Highways**

**To receive and consider any matters arising relating to highways in the parish.**

- The Chairman said that it is a straightforward process to report potholes to Cornwall Council using the interactive mapping system on their website, which he had done recently for the lane at South Torfrey.
- Councillor D Jenkinson said that he had attended one of Cormac's Spring workshops and had circulated the presentation to all councillors. He said that the majority of the presentation focused on non-highway activities, but it was interesting to note that Cornwall Council rank higher than any other part of the country for filling potholes. He said that Cornwall Council are moving to sustainable operations which include battery operated machinery. He said that Cornwall Council maintain 6,500 miles of roads and are responsible for more than 2,000 individual assets.

## **16. Footpaths and Benches**

- The Chairman thanked Councillor C Taylor, on behalf of the parish council, for removing the broken benches on the Downs path.
- Councillor A Van den Broek said the footpaths are due to be cut in late May and mid-July.
- Councillor D Johns questioned whether the Gold footpaths have to cater for dogs?

## **17. Date of next meeting**

**To confirm the date and venue of the next meetings on Tuesday 28<sup>th</sup> May 2024 in Golant Village Hall.**

The next meetings on Tuesday 28th May 2024 will be The Annual Parish Meeting commencing at 7pm in Golant Village Hall followed by the Parish Council AGM.

There was no further business, and the meeting was closed at 8:30pm.



**ST SAMPSON PARISH COUNCIL MEETING 23<sup>rd</sup> April 2024**  
**ACTION POINTS**

<b><u>Minute Number</u></b>	<b><u>Action</u></b>	<b><u>By Whom</u></b>
5	Inform owners of Riverbank house that they can use the village green for a crane	SB
4	Ask Webmaster to put webcam on front page of website	SB