

MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING
HELD ON TUESDAY, 26th SEPTEMBER 2023 AT 7:15PM IN
GOLANT VILLAGE HALL, GOLANT

Present: Councillors D Jenkinson, (Chairman), D Johns, C Taylor, A Van den Broek, D Pugh-Jones, M Whell and S Harper.

Fayre Hardy, Penny Parsons, Karen Wells-West, Liz Barclay and Peter Edwards

Sue Blaxley (Parish Clerk)

The Chairman opened the meeting at 7:15pm.

Public Participation

Liz Barclay spoke in respect of planning application PA23/04558 – Construction of detached annexe to form living accommodation for Buz, including Carer's bedsit at Wringford Farm, Golant. She said that the proposed annex will be as small as possible to reduce its impact. She explained that given her husband's diagnosis, they have been proactive in submitting this planning application in order to provide for his future needs and to facilitate him remaining at home. She said that the proposed development will comprise 2 bedrooms, one for the carer and one for her husband and a wet room. She said that there will not be a kitchen in the annex as this may hinder planning permission being granted and that she would be on hand to provide meals from the main house.

- Fayre Hardy asked the Clerk why a car parking fine was being reimbursed by the parish council. The Clerk explained that she had issued Mr and Mrs White with a parking permit with the incorrect year on it, hence when they displayed the permit it was not valid and they received a parking fine from Alliance Parking.
- Fayre Hardy thanked the Clerk for complying with the requirements of the external auditor.
- She said that she wanted to ensure that the correct procedure was followed in respect of the tenders for the new playground and she said that the money given by the Village Hall is only to

- be used for the playground. She said that 700 voluntary hours have been undertaken so far on the playground project.
- Penny Parsons said she would assist with the project in any way she could.
 - David Johns spoke in respect of planning application PA23/06507 - *Development of new single storey Outdoor Activity Centre with multi use accommodation, workshops and meeting rooms to replace existing agricultural building with removal of condition 3 of decision PA17/06249 dated 06/10/2017 at The Sanctuary, Cornwall Downs Hill, Golant.* He explained that the application seeks to amend a condition imposed on the planning permission granted in 2017 for 4 ensuite guest rooms and a function room. He said that this application now seeks to allow use of one of the ensuite rooms for manager's accommodation. He said that there will still be 4 accommodation units on the site as there is also a glamping pod on the site. He explained that the designation of one of the ensuite rooms as manager's accommodation would enable him and his partner to live on site and to either rent or sell their existing dwelling.

1. Apologies

None

2. To confirm the minutes of the meetings held on Tuesday 27th July 2023

The minutes of the meeting held on Tuesday 27th July 2023, having previously been circulated, were agreed as an accurate record.

3. Declaration of interest in items on the agenda

Councillor D Johns declared an interest in planning application PA23/06507, Councillor A Van den Broek declared an interest in planning application PA23/04558 and Councillor C Taylor declared an interest in item 10 on the agenda.

4. Planning

To receive and consider the following planning applications:

Councillor A Van den Broek, having previously declared an interest, left the meeting during discussion of the following item.

PA23/04558 – Construction of detached annexe to form living accommodation for ‘person with needs’ including Carer's bedsit at Wringford Farm, Golant

It was proposed by Councillor D Jenkinson and seconded by Councillor D Pugh-Jones that the application be supported. All Councillors voted in favour of the proposal. The proposal was therefore carried.

Councillor A Van den Broek returned to the meeting and Councillor D Johns, having previously declared an interest, left the meeting during discussion of the following item.

PA23/06507 - Development of new single storey Outdoor Activity Centre with multi use accommodation, workshops and meeting rooms to replace existing agricultural building with removal of condition 3 of decision PA17/06249 dated 06/10/2017 at The Sanctuary, Cornwall Downs Hill, Golant

It was proposed by Councillor D Jenkinson and seconded by Councillor S Harper that the application be supported. All Councillors voted in favour of the proposal. The proposal was therefore carried.

Councillor D Johns returned to the meeting

It was noted that planning application **PA23/05891** – Application for Hedgerow Removal Notice: Removal of 7m of hedgerow for re-location of field gate at Castle Dore Hillfort, Castledore, was supported by councillors, via email, in between the July and September meetings.

Councillor D Johns said the pre-application statement submitted for Riverside Gallery is illegible on Cornwall Council's planning portal.

5. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting.

Councillor C Taylor said that he had obtained a quotation for white lining the 19 bays at the north end of car park at a cost of £325 plus VAT. He said that he had attempted to obtain other quotations but the companies he contacted all use the same sub-contractor.

Councillor D Jenkinson said that he has also asked Cormac if they would undertake the works but has not yet had a response. It was proposed by Councillor D Jenkinson and seconded by Councillor M Whell that the quotation in the sum of £325 plus VAT be accepted unless Cormac volunteer to undertake the work. All councillors voted in favour of the proposal. The proposal was therefore carried.

The Clerk said that she had contacted Sawmills regarding their bin in the car park and she was waiting for a response.

Councillor S Harper said that the toilet door has not yet been painted and that risk assessments for the parish council's assets are in progress. Councillor A Van den Broek said that he has not yet replaced the metal pole at the entrance to the village green.

The Chairman said that he has spoken to the neighbours of Orchard Cottage and they do object to the shed in the front garden. It was agreed that the Clerk would contact Cornwall Council's Enforcement team and report the alleged breach of planning control. The Chairman also said that he had contacted BT regarding the switch over to Digital Voice. BT said that each customer will be contacted when the conversion from analogue to digital is imminent but that they were unsure whether the car parking machine modem would be suitable for digital without a possible replacement router.

To receive and consider reports on any other matters arising from the previous meeting.

None

6. To receive the Chairman's Communications

The Chairman emailed the following communications in advance of the meeting:

1. Emails received re: planning application for land adjacent to Robin's Hill.
2. Contact from Cornwall Council re: access to the planning portal.
3. Communication re: Just Giving arrangements.
4. Confirmation to delay the Auction of Promises.
5. Various emails to clarify 'Just Giving'.
6. Email from one of the Playground Suppliers.
7. Various emails re: Playground Appeal and suppliers' meetings
8. Offer to paint and tidy up the door of the toilet that we use.
9. Emails from additional Playground Suppliers
10. Emails re: application for grant funding.
11. First of many contacts from the project manager of Cormac.
12. First of several emails concerning the "surcharge" of sewage from the rainwater drain at the bottom of the Cormorant Drive.
13. Number of emails to decide our PC position on the reply to CC planning re: land adjacent to Robins Hill. We "agreed to disagree" with the planning officer.
14. Several emails concerning the follow up contact from a parishioner about the planning issue with Land Adjacent to Robins Hill (PA/21/10010)
15. Copy of report sent to Cornwall Council about the SURCHARGE of sewage from the rainwater drain at the bottom of the Cormorant Drive.
16. Contact with developer about the above issue.
17. Email re" the preparation of a bid for grant aid.
18. Email from an estate agent concerning the availability of parking for a property with no parking space?
19. More details provided by Cormac re" resurfacing Water Lane.
20. Email re; seeking approval from the Rowing Club for the positioning of a web cam if they are agreeable?
21. Email to confirm offers of donation towards the playground appeal and specifically the large centrepiece structure.
22. Email requesting space in the village green car park for the Lostwithiel Band for the village Carnival.
23. Email from CML, confirming that the proposed Network Rail project to work on the river bank has been postponed for now and will probably be carried out next year?

24. Reminder to follow up a grant aid from the National Lottery.
25. Email from Classic Cottages seeking information about the planned closure of Water Lane.
26. Email from Fowey River Canoe Club about their planned annual canoe race on October 8th , requiring use of the village green for parking canoes and arranging a one way system to ease congestion on Water Lane.
27. Further copy emails confirming that Cornwall Council use an external contractor to inspect buildings after they are completed and any information regarding sewage from a drain should therefore be directed to the private firm.
28. Email concerning the discovery of a lost car park permit.
29. Additional email reporting a sewage “surcharge” from the same drain at the bottom of the Cormorant Driveway.
30. Email and telephone contact with S W Water re: sewage leaking from the drain at the bottom of the Cormorant driveway.
31. Email received confirming the invoicing for the Art Trail.
32. Confirmation that the developer attended the site to check with SW Water about the issue with sewage coming out of a drain at the bottom of the Cormorant Driveway.
33. Copy email from the Drainage Officer at Cornwall Council, explaining the connection from the rainwater runoff drain (the ACO drain) at the bottom of the driveway to the Cormorant development and into the main system with SW Water, which had been approved by SW Water.
34. Copy emails confirming that the CC Environment Officer has become involved with the sewage “surcharge” issue.
35. Blockage near to the pumping station caused the sewage surcharge.
36. Follow up questions from our Cornwall councillor, re: the issue above.
37. Request ‘suggestion from a parishioner that in any future playground design, we take account of the need to consider a child with a disability and plan accordingly.
38. Confirmation from Cormac about their start date and working times.
39. Further email confirming that building sediment had entered the pipework near to the SW Water holding tanks, from nearby buildings.
40. Email advising on the requirement details for the forthcoming tender process.

41. Email seeking clarification on the CIL bid for grant aid.
42. Email asking about recycling left at someone's property for removal by the council.
43. Email re: parking fines.
44. Email from parking company re: the above.
45. Sewage "surcharge" reported again.
46. SW Water contacted again to respond.
47. Various emails to establish an understanding about the use of Bay 1 by Encounter Cornwall.
48. Reply from the Environment Officer, suggesting a continual monitoring of the sewage issue and to use the SW Water 24-hour reporting hotline.
49. Various emails re" tender documentation and grant aid application.
50. Approval by Councillors for the Fowey River Canoe Club annual race.
51. Further email support for the tendering process.
52. Various emails concerning submission for the Playground Project.
53. Email requesting an application form for using the village green for film club events.
54. Various emails clarifying the resurfacing of Water Lane.
55. Email received seeking improvements to Church Hill.
56. Email re: night-time road closures and effect on businesses in the village.
57. Email re' incorrect car park permit issued, and subsequent 'charge" being applied.
58. Further emails concerned with possible night-time road closure.
59. Email received requesting a "business open as usual sign" be displayed.
60. Further emails seeking more specific clarification on road closure timings.
61. Follow up emails from Cormac to confirm actual planned closures would only be on Friday night and later in the evening.
62. Email asking for detail of any planning items on the Agenda for the next meeting?
63. One playground supplier has withdrawn their bid.
64. Various emails and telephone calls from the area team of our community council. (Cornwall Area South) offering help and advice on how best to present our bid for funding from Cornwall Council's Levelling Up Fund.

Councillor D Pugh- Jones asked about the correspondence regarding Just Giving. The Chairman said this related to reclaiming the tax on the donations, which is not allowed. Councillor D Pugh-Jones also asked for clarification on the sewage emanating from the storm water drain at the bottom of the Cormorant Driveway. The Chairman said that it was because the drain was blocked (with silt from building works) further down the road near the pumping station. He said that SWW had attended to the matter very quickly and had cleaned the road, but that he is still awaiting a follow up report on their actions and solutions. Councillor D Pugh-Jones asked for clarification regarding the issuing of 2 parking fines for Encounter Cornwall when they were parked in Bay 1, for which they pay. The Chairman said that the permit was displayed but was obscured by paper, hence they were issued with a fine. He said that he has asked Alliance Parking not to monitor Bay 1 in future, as they pay an annual rental.

7. To any questions from Councillors, previously notified to the Clerk.

None

8. To receive a report from the Clerk.

None

9. To receive a report from Cornwall Councillor A Virr .

Councillor A Virr circulated the following report in advance of the meeting:

Water Lane

Thanks to Highways for their hard work on the resurfacing of Water Lane and for the residents in putting up with the road closure disruption. Thanks, too, to David for liaising with the community and Highways to minimise the impact for residents.

Covid Vaccination

Please can I encourage those over 65 years of age, or with other particular indications, to take up the offer of the winter flu and covid 19 booster immunisations.

10. To authorise the signing of orders for payment, including -

Mrs S Blaxley (Salary and Expenses (20/07/23 – 20/09/23) – £757.60

Cornwall Pension Fund (Pension Contributions) - £147.12

Source for Business (Water for toilet July and August 2023) - £84.51

Siobhan Harper (Sign for Toilet) - £9.42

Corserv Facilities (Toilet Cleaning July and August 2023) - £530.64

BDO LLP (External Audit 2022/23) - £252.00

P White (Reimbursement of Car Parking fine) - £60.00

Flowbird Smart City (Parking Machine Transaction Chargers) -
£92.98

Corserv Facilities (Toilet Cleaning - £265.42

Cornwall Landscaping (Footpath strimming and grass cutting) -
£564.00

Chris Taylor (Footpath strimming and grass cutting) - £330.00

It was proposed by Councillor S Harper and seconded by Councillor M Whell that all the above orders be authorized for payment. All Councillors voted in favour of this proposal, except from Councillor C Taylor who, having previously declared an interest, abstained from voting.

11. Finance

To receive and consider a current financial statement of the accounts

The Clerk reported that income of £3911.50 from the car parking machine and £259.20 from Fairhomes Property for broadband use at Oakenhurst has been received. She said that the accounts balance at £15,445.51.

12. External Auditor's Report

To approve the external auditor's report for 2022/23

It was proposed by Councillor D Jenkinson and seconded by Councillor D Johns that the external auditor's report for 2022/23 be approved. All councillors voted in favour of the proposal. The proposal was therefore carried.

13. Golant Car Park

To receive and consider any matters arising relating to the car park.

The Chairman said that new white lines at the Northern end of the car park would be painted in due course. He reminded Councillors that the car parking charges should be reviewed when the parish council sets its budget in November. Councillor C Taylor commented that there are no disabled bays in the car park. The Chairman said these were taken out previously by Cornwall Council.

14. Public Toilet

To receive and consider any matters arising relating to the public toilet.

None

15. Kayak Storage Facility

To receive and consider any matters arising relating to the kayak storage facility.

Councillor D Johns reported that the project is on hold pending the outcome of the planning application submitted for the change of use of the building. He said that he will contact Cornwall Councillor A Virr in an attempt to progress the matter.

16. Village Green and Playground

To receive and consider any matters arising relating to the village green and playground.

Councillor S Harper explained that the monies held by the Village Hall for the playground project total £15,407. This includes all the monies raised by the village events and donations given at the Fisherman's Arms (£1,300). She said that Just Giving has raised £1,110 and the total monies received or promised to the parish council for the appeal are approximately £17,500. She said that a donation of £250 has been received from Fowey River Lions and she has written to thank them. She explained that the total amount available to spend on the project is currently £34,367.

Councillor S Harper said that the deadline for submitting an application to the Cornwall Community Levy Fund (for £20,000) is October 20th 2023. She said that letters of support have been received from local businesses and the local MP and have been requested from adjacent town and parish councils. Councillor S Harper said the National Lottery Grant Application for £10,000 was submitted on September 23rd 2023.

She explained that three companies have been invited to tender for the project: Rhino, Fawn and Creative Play (this company has subsequently withdrawn from the process citing access and logistical issues as the reason for withdrawal). She explained that both the remaining companies would require the surface to be levelled and the end fence removed prior to installation and the existing slide and see-saw will remain. She said the proposed designs will be on display in the Village Hall on Friday 29th September 2023 for parishioners to offer feedback. The proposed designs were reviewed by the parish council and both were considered satisfactory. The final decision as to which supplier would be appointed was delegated to the Chairman and Councillor S Harper.

The Chairman said that the annual Fowey River canoe race will take place on Sunday 8th October 2023 commencing at 1:00pm and the participants will be using the village green to store their canoes. He said there will be a 1-way traffic system operating through the village, as in previous years and that Andrew has offered his field for vehicle parking.

Councillor C Taylor said the grass will be cut on the village green once more this year.

17. Green Issues

To receive and consider any matters arising relating to green issues in the parish.

Councillor D Johns said that many more public electric car charging ports are being installed in Cornwall.

18. Highways

To receive and consider any matters arising relating to highways in the parish.

The Chairman said that the re-surfacing of Water Lane is now complete. He said that the drains at Torfrey which had become blocked by tarmac as a result of the works have been cleared. Some discussion took place regarding the change of priorities at the top of Water Lane. The Chairman said that he had contacted Cormac regarding this matter and was waiting for a response. He said that perhaps Cornwall Council should be required to consider re surfacing Church Hill, as this road is in a very poor state.

Councillor D Johns said he will brush cut the Downs paths if required.

19. Date of next meeting

To confirm the date and venue of the next meeting on Tuesday 24th October 2023 in Golant Village Hall.

The date of the next meeting will be on Tuesday 24th October 2023 in Golant Village Hall commencing at 7:15pm

There was no further business, and the meeting was closed at 8:45pm.

ST SAMPSON PARISH COUNCIL MEETING

26th September 2023

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>By Whom</u>
5	Write risk assessments for parish council assets	SH
5	Erect metal pole at village green entrance	AVB
5	Paint toilet door	SH