

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING
HELD ON TUESDAY, 22ND FEBRUARY 2022 AT 7:15PM IN
GOLANT VILLAGE HALL, GOLANT**

Present: Councillors D Jenkinson, (Chairman), D Johns, S Phillis, S Harper and D Pugh-Jones.

Fayre Hardy
Sue Blaxley (Parish Clerk)

The Chairman opened the meeting at 7:15pm.

Public Participation

Fayre Hardy checked that the next meeting of the parish council will be on Tuesday 29th February 2022 in the Church, which is a week later than normal but she said that the village hall was pre-booked for the alternative date. She said that the minutes of the last meeting refer to the new lights for the Christmas tree. She said that the funds for these lights were donated by parishioners. It was confirmed that Golant Heritage Group will be meeting Councillor S Phillis on the village green to discuss various issues. She explained that the road in front of the pub will need to be closed on 5th June 2022 for the Platinum Jubilee Street party. It was agreed that the Chairman would make the application to Cornwall Council to close the road. She said that it would be appreciated if the parish council could contribute financially to the party. She said that it might appropriate to have some mugs pottered and given to the children of the parish to commemorate the Jubilee. Although the chairman stated that in the past it has been difficult to find a local supplier able to provide a suitable design in the timeframe that we have available.

1. Apologies

The Chairman welcomed everyone to the meeting. Apologies were received from Councillor A Van den Broek.

2. To confirm the minutes of the meeting held on Tuesday 25th January 2022

The minutes of the meeting held on Tuesday 25th January 2022, having previously been circulated, were agreed as an accurate record subject to an amendment to minute 16, line 7 adding “it was noted that the Village Hall Management Committee has funds available for this **which have been donated by parishioners**”

3. Declaration of interest in items on the agenda

None

4. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting

It was reported that Councillor A Van den Broek has asked for the Sawmills bin to be emptied. The Chairman said that he had contacted Cornwall Council regarding “re-widening” Church Hill and that he had contacted Network Rail regarding devolution of the Boatwatch Hut. In respect of the latter, Network Rail have said that they are not interested in selling off this land with this building. It was noted that the Clerk had emailed the Councillors with a list of parking permits issued and that she had contacted Cormac regarding toilet cleaning.

To receive and consider reports on any other matters arising from the previous meetings

The Chairman reported that he had received an email from Ken Phillips confirming what he had said in the January meeting regarding his vehicle repair business. And this was relayed to the parishioners who had initially raised the question.

Councillor D Johns said that, at the last meeting, Jeremy Pearson had said that Policy E.1.1.2 of the NDP states that residents are not allowed to conduct a business from their residential property. He said that the correct wording of Policy E1.1.2 reads “No development will impact on the amenities of nearby residential properties or the rural environment in terms of its scale and visual appearance, noise, effluent or fumes it would emit, and the traffic it would generate.”

5. To receive the Chairman's Communications

The Chairman emailed the following communications in advance of the meeting and where necessary, they are covered under specific agenda items:

1. Email communication about logs on the road beyond Island House, which probably put off the “yellow lining team.”
2. Email from a parishioner about the “gradient” sign being knocked, presumably by a passing vehicle?
3. Email received about obtaining a parking permit.
4. Email received about an extended pothole in Water Lane (now marked with a bollard)
5. Email received pointing out that on opening the minutes on the web site....the ‘header’ came up as St. Neot’s. The body copy was as per our minutes and was ok.
6. Email received from the Developer, forwarding an email from Openreach confirming scheduled cabling work for 3 days from 11th April. (all to note)
7. Confirmation from Cornwall Council having received and acknowledged alleged breach of condition 11 (CEMP) of PA18/11399. Re: mud on road and parking in the carpark.
8. Email from Cornwall Council confirming that the highlighted pothole (mentioned above) was NOT going to be repaired, as it apparently didn’t require attention?
9. Various emails from Cllr Virr and Highways about the failure to paint the double yellow lines. (agenda item 17)
10. Various emails between Chair and Developer about the state of the road and the impact on double yellow lining.
11. Confirmation received after an enquiry, that the Cornwall Council team for Bridle Ways **did** attend the fallen tree in Tinneys Lane, thereby confirming that they also have a responsibility to keep Bridle Ways clear.
12. Various emails between Paddle Cornwall and the PC about their permit for their annual rental Bay.
13. Follow up email received after the last PC meeting to

check that the promised confirmation had been received about moving a car repair business to a more permanent premises.

14. Email received to ask if the PC should have a policy in place to cut back hedges (along Tinneys Lane) when required and if the land owner doesn't or hasn't managed to do so?

15. Email received about a collapsing drain cover on Water Lane.

16. Email received from Kenny Phillips as promised, following the last PC meeting, outlining his plans to move to more appropriate premises for his car repair business.(see Agenda item 4)

17. Further email received from the developer about cleaning the roads prior to yellow lining and scheduling the day/date when the lining team would attend?

18. Email (one of a few) received asking about the unplanned road closure of Water Lane.

19. Telephone call received about the unplanned road closure of Water Lane.

20. Email received about blocked drains at the top of Water Lane.

21. Email received from a Parishioner about developing our presentation of budgets and reserves.

22. Acknowledgement of repair required to a failing drain cover on Water Lane. (ref: W2277270)

23. Delivery of Draft Village Map for presentation at the next PC (Agenda item 15)

24. Email received suggesting an idea for the Queen's Platinum jubilee celebration. (Agenda item 5)

25. Email received asking about whether the carpark would flood at high tide with a tidal surge?

26. Email received about parking a 7.5 ton truck on the village green car park (evenings and weekends) (Agenda item 15)

The Chairman said that he had received communications regarding the Queen's Platinum Jubilee, one suggesting that the parish council could pay for a celebratory cake or cakes and the other suggesting that the parish council pays for 70 fruit trees to be planted in the village to reinstate the blossom that Golant was once well known for. Councillor D Pugh-Jones said that she would make enquiries about

potential bakers for the cakes and Councillor D Johns said that he would organise the purchase of the fruit trees from a reputable company in Devon. He said that a bare root fruit tree would cost between £10 and £15. The principle of planting fruit trees was agreed. The Chairman said that he would gauge interest from parishioners using Maurie Mail.

The Chairman said that he had reported the collapsing drain on Water Lane via Cornwall Council's website and that they have responded saying that the drain will be repaired.

6. To any questions from Councillors, previously notified to the Clerk

None

7. To receive a report from the Clerk

None

8. To receive reports from -

a) Police

None

b) Cornwall Councillor

A report (see below) was circulated at the meeting:

Yellow Line Painting

Thanks to the Chair for his hard work in attempting to co-ordinate the yellow line painting on Water Lane. It is a shame that there will be a further delay in the extending of these lines due to the muck on road, but that is the pragmatic decision.

Living with Covid

Councillors and residents should be aware of the new changes to the Covid guidance. The Covid virus is here to stay and we need to learn to live with this. The success of both the vaccines and treatments

allow us to carry on with life in a manner that was never possible two years ago. I am very grateful to residents for doing the right thing and following the government advice.

9. To authorise the signing of orders for payment, including -

Mrs S Blaxley (Salary and Expenses 19th January 2022 – 15th February 2022) - £587.18
Cornwall Council (Rent for Car Park – February 2022) - £166.67
Cornwall Pension Fund (Pension Contributions) - £102.49
Cormac Solutions Ltd (Toilet Cleaning – March 2022) - £190.09
Source for Business (Water for Toilets – September 2021 – January 2022) - £209.16
Flowbird Smart City UK Ltd (Repairs to Car Park Machine) - £236.40

It was proposed by Councillor D Johns and seconded by Councillor S Phillis that all the above orders be authorized for payment. All Councillors voted in favour of this proposal.

10. Finance

To receive and consider a current financial statement of accounts

The Clerk reported that income of £700 has been received for car parking permits. She said that the accounts balance at £36,887.11. She said that this figure does not include the VAT paid to HMRC (up until 31/12/21) in the sum of £7234.65. The Chairman said that he and the Clerk will be generating excel spreadsheets to link reserves to sub-headings so that the budget setting controls are more robust and able to support the various projects underway.

11. Cormorant Hotel Site

To receive and consider matters arising relating to the Cormorant Hotel site

The Chairman said that the street cleaner is scheduled for Friday 25th February 2022. He said that he had suggested to Cornwall Council that works to paint the double yellow lines be postponed until the road

is clean. However, he said that Cornwall Council has written to the developer (following this suggestion) asking them to clean the road and photograph it in its clean state and that they will be undertaking the yellow lining work on Wednesday 2nd March 2022.

12. Devolving Assets from Cornwall Council

To receive and consider matters arising relating to the devolution of assets from Cornwall Council

The Chairman said that there is no further progress. He said that the devolvement process will continue with the Boatwatch Hut remaining in the ownership of Network Rail. The Chairman said he would provide Councillor Johns with the contact details for Flowbird (the ticket machine specialists). Councillor D Johns confirmed that he would then ask Flowbird what wi fi is needed to operate the car parking machine for debit and credit cards and when the changes to the payment methods take place, they could at the same time add the parish council's VAT number to the parking tickets. Once we have certainty on the wifi required, we can then order the installation of wifi and the upgrade to the ticket machine to take debit and credit cards.

13. Golant Car Park

To receive and consider any matters arising relating to the car park

The Chairman said that Alliance Parking has paid us a further £700 as the remaining cash from the car park machine for the last charging season. He said that he has reminded them that the charging season is from 1st March 2022. Councillor D Johns said that he would either remove the signage delineating bays 2 – 5 or cover the signs over, as they are no longer in use as annual bays.

14. Public Toilets

To receive and consider any matters arising relating to the public toilets

The Clerk said that she had obtained confirmation from Cormac regarding the tasks that the cleaner should be undertaking and the frequency of cleaning and would send a copy of the email to all councillors. Councillor D Pugh-Jones said there is still no soap in the hand washing machine.

15. Village Green and Playground

To receive and consider any matters arising relating to the village green and playground

The Chairman thanked Councillor S Phillis for moving the litter bin to the other side of the road on the entrance to the village green and carpark. He said that he had received an email confirming that the old style bins were being changed and that ours should be changed in the next two or three weeks. Councillor S Phillis said that the entrance post needs to be moved, the benches require cleaning and one of the benches requires a replacement plank. He said that quotations are being sought for the re-turfing of the damaged area which will be paid for by those responsible for the damage.

Councillor D Pugh-Jones said that she has received an email from a parishioner whose husband has a new job which involves selling and delivering dried food to small shops and garages. He will be operating from a 7.5t lorry and requires somewhere to park the vehicle in the evenings and at weekends. It was agreed that it is not appropriate to park it on the village green and that a car parking bay is too small. It was agreed that the vehicle should be parked where there is space to do so. Councillor Pugh-Jones will make further enquiries.

The Chairman showed everyone a draft copy of the village map which has been produced by Ian and Sarah Laughton. It was agreed that Councillors D Pugh-Jones and D Johns would check the map for accuracy. He said that the intention was to provide an A3 copy to parishioners and that an A0 copy, made of Correx, would be displayed on the village green. The Chairman showed the suggested design of the proposed display cabinet for the map which he said would cost approximately £1200 plus VAT. He said it would be a double frame fitted with glass/perspex, standing on metal posts.

Councillor S Phillis said that wood would deteriorate and that the glass/perspex will steam up and become green and mouldy over time. Furthermore, if it is glass, it could be easily shattered by accident? The Chairman said that he would feed these comments back to Ian Laughton and see if an alternative display board could be sourced? The Chairman will ask Golant Boatwatch if a display board (non enclosed) was able to be sited on the Boatwatch Hut.

The Chairman suggested that work on upgrading the playground be delayed as there are now other more pressing areas of expenditure, considering that **devolvement** is now ongoing and imminent, which needs to take financial priority.

16. Green Issues

To receive and consider any matters relating to green issues in the parish

Councillor D Johns said that there are now a number of charging points around for use by the public. He said that he would be attending the Cornwall Ecological Emergency Summit. Alison Fogg has supplied contact details of someone who could advise on the possible installation of electric car park bays for vehicles

17. Highways

To receive and consider matters arising relating to highways in the parish

Councillor D Pugh-Jones said that the general state of the roads is poor. The Chairman said that every opportunity should be taken to advise Cornwall Council about single potholes that need attention. He said that there is a scheduled plan to resurface Water Lane.

18. Footpaths and Benches

To receive and consider matters relating to footpaths and benches in the parish

Councillor D Johns reported that he had cleared a few trees from the Downs Hill path.

19. Standing Orders and Financial Regulations

To approve the Standing Orders and Financial Regulations

The Clerk outlined a number of changes that had been made to these documents. It was proposed by Councillor D Jenkinson and seconded by Councillor S Harper that the standing orders and financial regulations be adopted. All Councillors voted in favour of this proposal.

20. Date of next meeting

To confirm the date and venue of the next meeting on Tuesday 29th March 2022 in St Sampson Parish Church

The date of the next meeting will be on Tuesday 29th March 2022, commencing at 7:15pm in St Sampson Parish Church (assuming this can be agreed with the church wardens)

There was no further business, and the meeting was closed at 8:45pm.

ST SAMPSON PARISH COUNCIL MEETING

22nd February 2022

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>By Whom</u>
PP	Arrange road closure for Jubilee celebrations	DJ

- 13 Cover or remove Bay 2-5 signs DJohns
- 15 Speak to Ian Laughton about map
display cabinet DJ