

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING  
HELD ON TUESDAY, 28th SEPTEMBER 2021 AT 7:15PM IN  
GOLANT VILLAGE HALL, GOLANT**

**Present:** Councillors D Jenkinson, (Chairman), D Johns, D Pugh-Jones, S Harper, M Whell and A Van den Broek.

Ian Laughton  
Sue Blaxley (Parish Clerk)

The Chairman opened the meeting at 7:15pm.

**Public Participation**

Ian Laughton explained that he is progressing with an updated version of the original village map. He said that he has undertaken a survey of house names as many of them have changed since the original map was produced and that the artwork is yet to be finalised. He suggested that the map could be displayed as an A0 version on a suitable notice board on the corner of the village green and that a printable A4 version could be available for householders. He said that the A0 board could be double sided with the village map displayed on the front and other information of general interest displayed on the rear. Councillor D Pugh-Jones said that Primrose Cottage may soon be known by a different name. Councillor D Johns asked if the draft map will be circulated to all councillors. Ian Laughton said that he would circulate it to all councillors and that the house names should be checked for accuracy. Councillor D Johns said that there are no street names displayed in Golant. Councillor D Pugh-Jones said that this makes it very difficult for the emergency services and delivery drivers to locate properties. She said that street signage can be requested via a form on Cornwall Council's website.

Ian Laughton said that, subject to the parish council's approval, Golant Heritage Group will take on the management of the human sundial. He said that the U turn around talking post will be delivered soon. He said that the rubbish bin on the village green needs re-siting as it is very prominent on entering the village green. He said that a 'dog bin' could also possibly be installed on the village green.

The Chairman thanked Ian Laughton for his hard work in progressing the village map.

### **1. Apologies**

The Chairman welcomed everyone to the meeting. Apologies for absence were received from Councillor S Phillis.

### **2. To confirm the minutes of the meeting held on Tuesday 27th July 2021**

The minutes of the meeting held on 27th July 2021, having previously been circulated, were agreed as an accurate record.

### **3. Declaration of interest in items on the agenda**

None

### **4. Matters Arising from the previous meeting**

#### **To receive and consider reports on the action points from the previous meeting**

The Chairman said that he had emailed the developer about speeding dumper trucks, he had emailed the Canoe Club about speeding vehicles, he had emailed Cornwall Councillor A Virr regarding the speed of asset transfer for the studio, he had emailed Alliance Parking about their payment policy and that he had emailed Chris Taylor about weeding in village. He also said that he had thanked Cormac for the new Wallgate machine and that he had contacted the owners of the café at Towan beach regarding their sail shade. He explained that their sail shade had been in situ for nearly a year and cost approximately £3,500. It was noted that Councillor S Phillis had arranged the goal post re-instatement and had fixed the goal post to the ground.

**To receive and consider reports on any other matters arising from the previous meeting**

None

**5. To receive the Chairman's Communications**

The Chairman emailed the following communications in advance of the meeting:

1. Report of damage to the stone wall just beyond the passing place. The builder agreed to attend, but thought it was another vehicle.
2. Report of car parking signs becoming overgrown with Buddleia.
3. Follow up to ask Councillor A Van den Broek to open the filing cabinet in the village hall after a request from the village hall committee.
4. Openreach notice to close Water Lane, sent out on Maurie mail.
5. Thanks received from a parishioner for the clearing work carried out on the Upper Downs path.
6. Report received about the general state of the wooden footbridge near to Sawmills.
7. Email received with reference to the previous minutes, which covered a number of topics, including the Upper Downs path (and to ensure that chemicals would not be used to clear weeds), cash not being received from Alliance Parking and the need to find a way of managing speed at the lower end of Water Lane (agenda item 20)
8. Request received from a parishioner that we arrange to cut back the hedge which is overgrowing the right-hand side of Church Hill, as you drive down the hill. Councillor M Whell said that he would action this matter.
9. Email received from Castledore Rowing Club, to ensure that all elements were in place for their anniversary event on the village green. Request to cut the grass on the village green in advance of the event.
10. Email received from Chris Taylor to confirm that he would not be able to meet and discuss work in the village as planned, due to Corona Virus in the family.

11. Report from a Councillor that paddlers had been making use of the redundant female toilet in the village toilet block by forcing the locked bolt open. (agenda item 14)
12. Report from a parishioner about the external state of the toilet block, including the general paintwork and weed growth.
13. Request received from a lady in St Austell seeking a car parking permit for her son who has taken over his grandfather's boat, moored in Golant. This was refused in accordance with the parking permit policy
14. Email received asking if we can purchase additional or replacement waste bins. (agenda item 20)
15. Email received from Sophie Hunkin to confirm that a "work instruction" was being programmed for repairs to the wooden bridge at Sawmills, but that it was basically safe.
16. Advanced warning received about a 40-tonne crane arriving at the Cormorant site on 17<sup>th</sup> September 2021.
17. Email received, that confirmed that Land Registry documents found in the filing cabinet had a location address of Barry Campbell Taylor, which needs changing. The suggestion/offer is to use the village hall address. It was agreed, in principle, that this is a good idea, provided that the land registry will recognise the address.
18. Email request from someone in Mevagissey (with a boat in Golant) for a parking permit. This was refused in accordance with the parking permit policy.
19. Email providing advance warning of a large pantehnicon being parked for a day in the church layby on 9<sup>th</sup> September 2021.
20. Following yet another flooded car and a distressed family group, an email was received by a village resident to see if a better warning could be provided about spring tides. Markings on the road have been suggested. (agenda item 20)
21. Email received from Fowey River Canoe Club confirming that all of their members had been advised to watch their speed.
22. Email received from a resident with details of a replacement waste bin.
23. Request from the Village Hall committee to consider suggestions to improve access to the village defibrillator as concern had been expressed that it is not easy enough to access in the event of an emergency. It was agreed that it should be

accessed via breaking the glass, and by using the code, as suggested by the village hall committee.

24. Responses received from all those contacted regarding speeding vehicles, saying they would pass the message on to their members.

**6. To answer any questions from Councillors, previously notified to the Clerk**

None

**7. To receive a report from the Clerk**

None

**8. To receive reports from -**

**a) Police**

None

**b) Cornwall Councillor**

It was noted that a report had been received via email prior to the meeting. The Chairman said that Zoe Burnard-John will be the new Community Link Officer. The Chairman said that he has asked Cornwall Councillor A Virr whether a conversation about the speed of the devolution of assets could be held between the parish council and the Devolvment Manager given the slow pace of progress regarding devolution. It was noted that a parishioner may pursue this in a private capacity. Councillor D Pugh-Jones said that it may be a good idea to apply media pressure?

**9. To authorise the signing of orders for payment, including -**

Mrs S Blaxley (Salary and Expenses 21st July 2021 – 21<sup>st</sup> September 2021) - £590.34

Cornwall Council (Rent for Car Park – September 2021) - £166.67

Cornwall Pension Fund (Pension Contributions – September 2021) - £96.64

PKF Littlejohn LLP (External Audit) - £240.00

Steve Phillis (Pegs for Goal) - £16.98  
HMRC (PAYE) - £12.25  
Cormac Solutions (Toilet Cleaning April to September inclusive) -  
£1,298.28

Already Paid –

Cornwall Council (Rent for Car Park – August 2021) - £166.67  
Source for Business (Water for Toilets 06/07/21 – 04/08/21) - £55.28  
Cornwall Landscaping (Cutting Downs Paths) - £500.40  
Cornwall ALC Ltd (Chairmanship Training) - £24.00  
Flowbird Smart City UK Ltd (Works to Car Park Machine) - £548.28

It was proposed by Councillor D Johns and seconded by Councillor D Pugh-Jones that all the above orders be authorized for payment. All Councillors voted in favour of this proposal.

## **10. Finance Report**

### **To receive a current financial statement of the accounts and review income, expenditure, and budgeting**

The Clerk reported that, this month, no income had been received. She said the accounts balance at £24,598.04. The Clerk said that, to date, no income has been received from the car parking machine, which historically is transferred at the end of the season. The Chairman stated that he is awaiting a response from Alliance Parking to identify the cost implication of transferring monies to St Sampson, on a greater frequency. And also to offer the information to do with telephone parking charges (a la Caffa Mill)

## **11. Cormorant Hotel Site**

### **To receive and consider matters arising relating to the Cormorant Hotel site**

The Chairman said that one of the sub-contractors who was driving a dumper truck damaged a car in the village. He said that an amicable agreement was reached between the parties involved. Some

discussion took place regarding the mess from the site in the car park. Councillor D Johns said that, as a result of the debris from the site, the white lines in the car park have become very faded and it may be a good idea to ask the developer to re-paint them before next season. It was noted that the developer and the builder are very keen to meet to discuss any issues that arise and that the site manager is very approachable.

## **12. Devolving Assets from Cornwall Council**

### **To receive and consider matters arising relating to the devolution of assets from Cornwall Council**

The Chairman said that he will email Cornwall Councillor A Virr again, now that there is a new Community Link Officer in post to ascertain if it would be a good idea to talk to the Devolvement Manager directly.

## **13. Golant Car Park**

### **To receive and consider any matters arising relating to the car park**

Councillor S Harper said that the “no parking” bollards by Island House were moved and vehicles were parked there. Councillor D Johns asked if the wi-fi/telephone line had been installed in the Boatwatch Hut. (to enable the parking machine to be upgraded to card payments) The Chairman said that the CCTV is installed but not the wi-fi. It was noted that in the absence of wi-fi, no progress can be made with contactless payment for parking, which will be tackled in the “off” season. The Chairman said that he will affix the seasonal times on the car parking signage, to identify when the parking charges end. It was noted that the car parking machine had not worked on one occasion but was now believed to be fully functioning. And although a customer had claimed they could not make contact via the telephone number on the parking machine, the Chairman said that he had managed to do so, when he checked the fault on the machine later the same day.

## **14. Public Toilets**

## **To receive and consider any matters arising relating to the public toilets**

The Chairman said that he had received an email saying that the front of the toilet block was visually unsightly. It was noted that Fayre and Martyn Hardy have weeded in front of the building. It was also noted that someone had forced open the door to the disused female toilet building and used it for changing.

## **15. Playground**

### **To receive and consider quotations for the provision of new play equipment**

The Chairman explained that the plan for the playground was to maintain the existing swings, seesaw and slide and to renovate the tyres. The other items would be removed and a new wooden play boat was planned to fit into the remaining space. However, he said that the play boat will not fit into the space available. Councillor D Pugh-Jones suggested that the playground could be enlarged. The Chairman said that the only possibility was to the south and this would necessitate re-locating the basketball hoop. Councillor A Van den Broek said that careful consideration should be given to expanding the playground when not many children use it. It was agreed that a new wooden play boat would be an asset to the village. Councillor D Pugh-Jones said that the new equipment should not be sacrificed for the sake of the swings or seesaw. The Chairman said that a new play boat would be a relatively large expense for the parish. It was suggested that some fundraising could take place or a contribution be sought from the developer of the Cormorant Hotel site or grant funding be sought. Councillors agreed that the play boat should be installed in the suggested location and that the other items be moved to accommodate it. The Clerk said that three comparable quotations should be presented to the parish council before a decision could be made.

## **16. Village Green**

### **To consider guardianship of the human sundial**

It was proposed by Councillor D Jenkinson and seconded by Councillor A Van den Broek that guardianship of the human sundial be given to Golant Heritage Group. All Councillors voted in favour of this proposal. The proposal was therefore carried.

**To receive and consider any matters arising relating to the village green**

The Chairman said that he had received a request from the Canoe Club to use the village green on Sunday 31<sup>st</sup> October 2021 for the “dropping off” of boats, in preparation for their annual canoe race, starting at 13:00 hours. He said they will put a one-way system for vehicles in operation and that the boat trailers will be parked away from the village. It was agreed that the village would be notified by Marie Mail.

**17. Neighbourhood Plan**

**To receive and consider matters arising relating to the neighbourhood plan**

Councillor S Harper said that the NDP is now in place. The Chairman thanked Councillor S Harper, on behalf of the parish council, for her hard work.

**18. Green Issues**

**To receive and consider any matters relating to green issues in the parish**

Councillor D Johns said that consideration should be given to installing an electric charging point in the car park once the wi-fi is in place in the Boatwatch hut. He said that the approximate cost of a bollard charging point is £1,000. He said that an electric charging point is a potential income source too.

**19. Laptop**

## **To consider purchasing a new laptop for the Clerk**

The Clerk explained that the laptop that the parish council purchased in 2015 now operates very slowly and some of the keys do not function. In addition, the battery does not hold its charge. All of the parish council's documents from 2015 are stored on this laptop. It was proposed by Councillor D Jenkinson and seconded by Councillor D Pugh-Jones that the Clerk be authorised to purchase a new laptop up to the value of £500. All Councillors voted in favour of this proposal. The proposal was therefore carried.

## **20. Highways**

### **To receive and consider matters arising relating to highways in the parish**

The Chairman said that he had received an email from a parishioner asking if any other measures can be put in place to warn motorists that the road in front of the pub can get flooded at high tide. Councillor D Johns said that organisations do inform their customers. Some discussion took place regarding possible signage including the erection of signs on the raised footpath.

All Councillors agreed that speeding vehicles are a perceived problem in the village. Councillor S Harper said that it may be a good idea to install a 20mph speed limit throughout the village from the top of the hill. Councillor A Van den Broek suggested a speed hump be installed outside the village hall. Councillor D Johns suggested the installation of chicanes.

It was noted that the extension to the double yellow lines along the quayside has still not taken place. The Chairman said that he would email Rachel Tatlow.

## **21. Footpaths and Benches**

### **To receive and consider matters relating to footpaths and benches in the parish**

Councillor D Johns said that he will cut the top footpath before winter if the weather is dry.

## **22. Corona Virus**

**To receive and consider any matters relating to the corona virus pandemic**

It was noted that the toilets are still being sprayed with the “anti-bacterial” spray, which provides a month’s worth of protection from airborne bacteria.

## **23. Date of next meeting**

**To confirm the date and venue of the next meeting on Tuesday 26<sup>th</sup> October 2021 in Golant Village Hall**

The date of the next meeting will be on Tuesday 26<sup>th</sup> October 2021, commencing at 7:15pm in Golant Village Hall. The public are reminded that at each meeting, about 15 minutes is set aside should any member of the parish want to bring something to the attention of the Parish Council. The formal Parish Council meeting follows directly afterwards.

There was no further business, and the meeting was closed at 9pm.

**ST SAMPSON PARISH COUNCIL MEETING**

**28th September 2021**

## **ACTION POINTS**

<u><b>Minute Number</b></u>	<u><b>Action</b></u>	<u><b>By Whom</b></u>
12	Email Cornwall Councillor A Virr regarding talking to the Devolvment Manager	DJ
20	Email Rachel Tatlow regarding the double yellow lines	DJ