

MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD VIRTUALLY USING ZOOM ON TUESDAY, 25TH AUGUST 2020

Participants: Councillors D Jenkinson (Chairman), A Van den Broek, D Pugh-Jones, D Johns, M Whell and S Harper.

Sue Blaxley (Clerk to the Parish Council)

Public Participation

None

1. Apologies

Apologies were received and accepted from Councillor S Phillis.

2. To confirm the minutes of the meeting held on Tuesday 28th July 2020

The minutes of the meeting held virtually using Zoom on Tuesday 28th July 2020, having previously been circulated, were agreed as an accurate record.

3. Declaration of interest in items on the agenda

None

4. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting

Drill grit bin that is full of water – MW

This matter has not yet been actioned and will be carried forward.

Examine lease for Boatwatch hut - DMJ

This matter has not yet been actioned and will be carried forward to the September meeting.

Ask GQU if any of the derelict boats do not have owners and can be removed - DJ

The Chairman reported that he had received a detailed reply from Peter Edwards that had been circulated with Councillors. He said that GQU have reported that there is progress on the removal of derelict boats.

Ask Tasha Davis if works could take place on the public toilet prior to ownership - DJ

The Chairman said that he had actioned this matter but had not yet received a reply. He reiterated that he was unwilling to spend money on the building unless or until the Parish Council knows it is owned by the parish.

Speak to Councillor S Phillis about painting the rail to rear of car park - DJ

The Chairman reported that he had spoken to Martyn Hardy (as a potential project leader for minor works in the village, like cleaning signs, clearing vegetation, painting bollards etc.) and he will formulate a list of minor jobs that need doing in the parish and for the estimated expenditure to be authorised at a future parish council meeting

Erect a notice at playground advising users and parents of safe practises during Covid 19 - DJ

The Chairman reported that this matter has been actioned.

Put a notice on Maurie Mail and in Golant Pill asking for sub-committee project manager for the replacement of play equipment – DJ

The Chairman reported that this matter has been actioned. He said that Chris Taylor has volunteered to manage the project and other parishioners have also come forward to form a sub-committee. He said that they had planned to meet on Friday 21st August.

Ask Ollie Reed to clear turning circle of leaves and cut the vegetation covering the No Parking sign and along the car park - AVB

This matter has not yet been actioned and will be carried forward.

Obtain quotation for sign at entrance to village green car parking area - DJ

The Chairman reported that Ian Laughton has raised the existing sign out of the grass so it is more visible. He said that a plastic chain has also been installed across the entrance to the village green. It was agreed that no additional sign is now required.

To receive and consider reports on any other matters arising from the previous meeting

The Chairman reported that there has been an issue with the wallgate machine in the toilets that is used for handwashing. Councillor A Van den Broek said the

electricians are working so it is a machine fault. The Chairman said that a hand sanitiser dispenser has been installed for hand cleansing in the interim.

The Chairman also reported that he had had extensive dialogue regarding the imminent sale of Golant Farm. He said that a parishioner had asked if the village might be interested in purchasing the property. The Chairman said that he has spoken to the estate agent and to the owner and to Paul Meredith, the latter from a village hall viewpoint. He explained that the site comprises 2 lots which the owner wants to sell as 1 combined lot and is being offered for sale at c. £900,000. Councillor D Johns said that if the owner was prepared to sell the field as a separate entity, it could be purchased and used as a car park from which revenue could be generated. However, as the owner wants to sell the property in a single lot, it was agreed that this would not be an option. It was agreed that the matter had been fully investigated by the Chairman and given the huge potential cost involved, there is no further interest from the Parish Council in taking this matter forward.

5. Review of Accounts

To receive and consider the Annual Governance Statement, the Accounting Statements and the Exemption Certificate for 2019/20

5.1 It was proposed by Councillor D Jenkinson and seconded by Councillor D Johns that as the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31st March 2020, the Parish Council wishes to certify itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. All Councillors voted in favour of this proposal. The proposal was therefore carried.

It was noted that everyone has had a copy of the Analysis of Receipts and Payments for 2019/20 with their agenda. The Clerk said these figures have been audited by the internal auditor, Mr Chris Harris. The Clerk advised that the figures from the Analysis of Receipts and Payments for the year have been transferred to the accounting statements on the annual return which will be sent to the external auditor. She said that the Annual Governance Statement refers to the parish council's responsibility to ensure there is a sound system of internal control and she detailed the nine statements as detailed on Part 1 of the Annual Governance and Accountability Return 2019/20 Part 2.

5.2 It was proposed by Councillor D Johns and seconded by Councillor M Whell that the Annual Governance Statement 2019/20 be approved for submission to the external auditor. All Councillors voted in favour of this proposal. The proposal was therefore carried.

5.3 It was proposed by Councillor A Van den Broek and seconded by Councillor S Harper that the accounting statements 2019/20 be approved for submission to

the external auditor. All Councillors voted in favour of this proposal. The proposal was therefore carried.

6. To authorise the signing of orders for payment, including -

Mrs S Blaxley (22nd July 2020 – 18th August 2020) - £450.03
Cornwall Council (Rent for Car Park – August 2020) - £166.67
Cornwall Pension Fund (Pension Contributions – August 2020) - £76.34
David Jenkinson (Zoom subscription – July 2020) - £14.39
David Jenkinson (Hand sanitizer and dispenser) - £40.88
Ian Laughton (Plastic chain for village green) - £7.09

It was proposed by Councillor D Jenkinson and seconded by Councillor D Johns that all the above orders be authorized for payment. All Councillors voted in favour of this proposal. The proposal was therefore carried.

7. Date of next meeting

To confirm the date and venue of the next meeting on Tuesday 22nd September 2020

The next meeting of the parish council will be a virtual meeting held using Zoom and will take place on Tuesday 22nd September 2020 commencing at 7:15pm.

There was no further business and the meeting closed at 7:50pm.

ST SAMPSON PARISH COUNCIL MEETING

25th August 2020

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>By Whom</u>
4	Drill grit bin that is full of water	MW
4	Examine lease for Boatwatch hut	DMJ
4	Ask Ollie Reed to clear turning circle of leaves and cut the vegetation covering the No Parking sign and along the edge of the car park.	AVB

