

MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD VIRTUALLY USING ZOOM ON TUESDAY, 28TH JULY 2020

Participants: Councillors D Jenkinson (Chairman), A Van den Broek and D Pugh-Jones.

Sue Blaxley (Clerk to the Parish Council)

Public Participation

None

1. Apologies

Apologies were received and accepted from Councillors D Johns, M Whell, S Phillis and S Harper.

2. To confirm the minutes of the meeting held on Tuesday 23rd June 2020

The minutes of the meeting held virtually using Zoom on Tuesday 23rd June 2020, having previously been circulated, were agreed as an accurate record subject to an amendment to lines 17 and 22 of minute number 5, paragraph 6 changing the words “far end of the Pill” to “far end of the car park - by the village green.” It was noted that all Councillors had received and read the email from Peter Edwards expressing to the parish council that GQU are not willing to allow any of their footprint of the Pill to be used as potential car parking.

3. Declaration of interest in items on the agenda

Councillor A Van den Broek declared a prejudicial interest in item 4 on the agenda and did not participate in discussion relating to the item.

4. Planning

To receive and consider the following planning application:

PA20/06037 - Proposal Application for a non-material amendment following grant of planning permission PA19/02849. Amendments sought - change of roof material to natural slate, inclusion of solar panels and roof light at 3 River View Terrace, Golant

It was noted that the changes are for a natural slate roof, inclusion of solar panels and a roof light. It was agreed that there is no reason to object to these proposed amendments. It was proposed by Councillor D Jenkinson and seconded by Councillor D Pugh-Jones that the application be supported. All Councillors voted in favour of the proposal. The proposal was therefore carried.

5. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting

Drill grit bin that is full of water – MW

This matter has not yet been actioned and will be carried forward.

Examine lease for Boatwatch hut - DMJ

This matter has not yet been actioned and will be carried forward.

Arrange for contractor to fill in potholes on village green and re-seed where necessary - AVB

Councillor A Van den Broek reported that there is too much traffic on the village green to undertake re-seeding at the present time. However, he said that he had filled some of the potholes in the car park area with stone.

Replace broken screw on public toilet – AVB

Councillor A Van den Broek reported that this matter has been actioned.

Ask GQU if any of the derelict boats do not have owners and can be removed - DJ

This matter has not yet been actioned and is awaiting a reply.

Ask Fowey Town Council how much they paid for the toilet block at Readymoney Cove - DJ

The Chairman reported that the basic process for obtaining assets from Cornwall Council was that a peppercorn amount was paid to Cornwall Council for various assets, to which certain conditions were attached. He said that one of the conditions was “overage” which means that Cornwall Council receives 50% of any profit made on a future sale of any of the assets, should that happen. He said that Fowey Town Council said that there were considerable legal costs and a significant amount of time involved in the transfer of the assets and that in the event that the parish council does ultimately own the car park, it should be noted that business rates will be payable.

Email Cornwall Council highways department and ask them to fill in the potholes in Water Lane and thank them for filling in the potholes in Church Hill - DJ

The Chairman said that he has actioned this matter and that three potholes in Water Lane have been filled in very recently and the mud has been removed from Nursery Lane, to assist with drainage. He said that parishioners should be

encouraged to identify the potholes and report them directly to Cornwall Council using the specific portal on their website.

Ask SWW to clear the drain in Water Lane - SH

This matter has been actioned, although the drain may need clearing again.

Ascertain if the trees on the potential development site at Riverside are protected by a TPO – DJ

The Chairman reported that the trees are not protected by a Tree Preservation Order.

Ask Tasha Davis if works could take place on the public toilet prior to ownership - DJ

The Chairman said that he had actioned this matter but had not yet received a reply. He said that he would email Tasha Davis again, but was unwilling to spend money on the building unless or until the parish council knew it was owned by the parish.

Polite notices to be put on vehicles not displaying a valid parking ticket – DMJ

It was noted that this matter has not been actioned as AS Parking are operational again.

Ascertain if AS Parking are operational – DJ

The Chairman said that AS Parking are now operational. He said that they have emptied the car parking machine of money as it had stopped working because it was full.

To receive and consider reports on any other matters arising from the previous meeting

None

6. To receive the Chairman's Communications

The Chairman reported that he had received notification from the owner of Penquite Woods that the TPO has been replaced by a felling licence dated 16/7/2020 which will expire on 16/7/2030 under licence number 018/1425/2020.

A report was received that the old well in Tinneys Lane remains in a poor condition awaiting attention from the developer. The builder has offered to look at the old well and to see what might be arranged by his stone mason.

7. To answer any questions from Councillors, previously notified to the Clerk

None

8. To receive a report from the Clerk

None

9. To receive reports from -

a) Police

None

b) Cornwall Councillor

The Chairman said that the parish council is being regularly provided with the very latest updates on the Corona Virus policies and procedures from Cornwall Council via Cornwall Councillor Andy Virr who is now receiving our “Maurie Mail.”

10. To authorise the signing of orders for payment, including -

Mrs. S Blaxley (16th June 2020 – 21st July 2020) - £425.73
Cornwall Council (Rent for Car Park – July 2020) - £166.67
Cornwall Pension Fund (Pension Contributions – July 2020) - £70.89
Information Commissioner (Data Protection Fee) - £40.00
South West Water (Water for Toilets – May and June 2020) - £41.94
Cornwall Landscaping (Strimming footpaths) - £294.00

It was proposed by Councillor D Pugh-Jones and seconded by Councillor A Van den Broek that all the above orders be authorized for payment. All Councillors voted in favour of this proposal. The proposal was therefore carried.

11. Finance Report

To receive a current financial statement of the accounts and to review income and expenditure against budget

The Clerk reported that, since her last report, no income has been received and the accounts balance at £18,523.40. She said that it will be necessary to hold a parish council meeting in August to approve the accounting statements and annual governance statement for 2019/20 as the deadline for submission to the external auditor is 31st August 2020. The Chairman said that the reserves in the bank account are earmarked for the toilet block, car park, children’s play equipment and the village green car park. He said that it is very difficult to identify the exact costs involved until it is known how much the devolution of the assets will cost in terms of the purchase costs, the legal costs, architects fees

and builders costs. Councillor D Pugh-Jones suggested asking builders for a free, no obligation quote for a “round sum” figure for the theoretical conversion of the toilet block to a possible kayak store. Councillor D Jenkinson said that he would give the matter further consideration and produce some more detailed figures for the £10,000 allocated reserves, once he had received an update from Tasha Davies.

12. Cormorant Hotel Site

To receive and consider matters arising relating to the Cormorant Hotel site

The Chairman said that work on the Cormorant Hotel site is likely to commence in September.

13. Devolving Assets from Cornwall Council

To receive and consider matters arising relating to the devolution of assets from Cornwall Council

The Chairman reported that there is no further update regarding this matter at this time.

14. Golant Car Park and Toilets

To receive and consider any matters arising relating to the car park and toilets

The Chairman said that the bar at the rear of the car park requires painting. He said that he would speak to Councillor S Phillis who has volunteered to undertake this work, along with others. The Chairman reported that the village is extremely busy at this time of year with many people using the public toilet. He said that the toilet is cleaned by Cormac three times a week during the summer but in view of the current pandemic, he considers that more thorough cleaning should take place. He said that daily cleaning is one option. He said that another option is to use a 30-day sanitiser that Cormac are applying in many public areas which is a high efficiency sprayer which kills all viruses, bacteria and mould for 30 days after application. He said the cost of each application is £100. It was proposed by Councillor D Jenkinson and seconded by Councillor D Pugh-Jones that Cormac be asked to undertake this 30-day sanitiser application for August, September and October 2020, and then reviewed again. All Councillors voted in favour of this proposal. The proposal was therefore carried.

15. Village Green

To receive and consider any matters arising relating to the village green

The Chairman said that whilst the play equipment is allowed to be open given the situation with Covid 19, he said that a notice should be displayed at the playground reminding users and parents of their responsibilities to stay safe and keep others safe during the pandemic. Councillor D Jenkinson said that he would erect a notice. He said that the play equipment does need replacing in that it is tired and dated. He said that the parish council needs to put in place a forward looking plan for the play area and ideally some ideas from families with younger children, so he will look to form a small subcommittee to bring forward ideas. Councillor A Van den Broek said that in reality, the playground space is not big enough to replace the equipment with modern equipment as the circulation space required is so large.

16. Neighbourhood Plan

To receive and consider any matters arising relating to the Neighbourhood Plan

It was reported that the latest version of the NDP and the consultation statement has been put on the parish council's website.

17. Highways

To receive and consider any matters arising relating to seasonal traffic, on road parking and the "council owned" car park

Councillor D Pugh-Jones confirmed that a 20mph roundel has been painted in the road, to remind drivers of the need to take care entering the village. The Chairman said that there are three main issues in terms of parking: non-resident vehicles parked on the village green car park blocking in other vehicles; cars coming down Water Lane only to find there is no-where to park in the village and driving away; cars parked on both sides of the road outside the pub. The Chairman said that there may be a need to consider double yellow lines on the road outside the pub. Councillor D Pugh-Jones said that vehicles are parking in the turning circle as the double yellow lines there are obscured by leaves and the sign advising of no parking is covered by vegetation. It was agreed that Ollie Reed would be asked to attend to these matters. Councillor D Pugh-Jones said that the chain should be put across the entrance to the village green on very busy days and the sign advising people not to park on the village green but to park in the public car park should be more visible. Councillor D Jenkinson said that he would obtain a price for a suitable sign. Councillor D Pugh-Jones said that a farmer could offer a field for vehicle parking and people could then walk into the village. It was agreed that a sub-committee should be set up to discuss the issues surrounding vehicle movements and parking in and around the village.

To receive and consider any other matters arising relating to highways in the parish

None

18. Footpaths and Benches

To receive and consider any matters arising relating to footpaths and benches in the parish

The Chairman reported that thanks had been received from a parishioner for strimming Tinneys Lane. It was noted that the other footpaths have also been strimmed.

19. Corona Virus

To receive and consider any matters arising relating to the corona virus pandemic

There were no other matters to report.

20. Broadband for Village Hall

To receive and consider a request for financial support for the provision of Broadband in the Village hall

It was reported that a request has been received from the Village Hall Committee for financial support to provide broadband in the village hall at a cost of £287.88 for the year. It was proposed by Councillor D Jenkinson and seconded by Councillor A Van den Broek that the sum of £287.88 be paid for the broadband for the village hall. All Councillors voted in favour of this proposal. The proposal was therefore carried.

21. Date of next meeting

To confirm the date and venue of the next meeting on Tuesday 25th August 2020

The next meeting of the parish council will be a virtual meeting held using Zoom and will take place on Tuesday 25th August 2020 commencing at 7:15pm.

ST SAMPSON PARISH COUNCIL MEETING

28th July 2020

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>By Whom</u>
5	Drill grit bin that is full of water	MW
5	Examine lease for Boatwatch hut	DMJ
5	Ask GQU if any of the derelict boats do not have owners and can be removed?	DJ
5	Ask Tasha Davis if works could take place on the public toilet prior to ownership	DJ
14	Speak to Councillor S Phillis about painting the rail to rear of car park	DJ
15	Erect a notice at playground advising users and parents of safe practises during Covid 19	DJ
15	Put notice on Maurie Mail and in Golant Pill asking for sub-committee project manager for replacement of play equipment	DJ
17	Ask Ollie Reed to clear turning circle of leaves and cut the vegetation covering the No Parking sign and along the car park	AVB
17	Obtain quotation for sign at entrance to village green car parking area	DJ