

Saint Sampson's Parochial Church Council Annual Report Year ended 31 December 2018



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The Annual Accounts are attached at the end of this report

Reference and Administrative Information

St Sampson's Church is situated at the top of Church Hill adjacent to Penquite Farm, Golant, and is on the ancient Saints' Way from Padstow to Fowey. It is part of the Diocese of Truro within the Church of England. It shares a priest with Fowey Parish church. The correspondence address is:

The Vicarage
Church Avenue
Fowey, Cornwall
PL23 1BU

The Parochial Church Council (PCC) is a charity excepted from registration with the Charity Commission.

Election to the PCC is from the electoral roll on a rolling 3-year basis; those due to retire may be re-elected. The electoral roll this year is 57 and the Electoral Roll Officer is Carol White. Every six years the electoral roll is renewed, and this will take place in 2019

Those PCC members who have served from 1st January 2018 until the date of this report are:

Priest in Charge:	Rev'd Philip de Grey Warter	Chair
Wardens:	Mrs Carol White Mr Robert Dunley	Vice Chair
Deanery Synod Representatives:	Mr David Jenkinson Mr Simon Funnell	Health & Safety Officer Safeguarding Officer
Other Elected members:	Mrs Wendy Earl Mr Greg White Mrs Penny White	Treasurer
	Mrs Valerie Russell	Secretary

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representative Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The PCC normally meets bi-monthly to consider business related to the Church.

There is a standing committee consisting of: Priest, Wardens, Secretary and Treasurer who can make decisions between PCC meetings when necessary.

The Annual Parishioners' Meeting for the Election of Church Wardens and the APMG of the PCC are held at The Church on the same evening, this year on the 17-March-2019.

Related Organisations:

The Bell Ringers are led by their captain Ruth Varco. They practice on Monday evenings from 18:45 – 19:30 and welcome visiting ringers and any who would like to learn to ring.

The Church Choir is led by Sheila Funnell and sing at services twice a month. They practice on Thursday evenings from 19:15 – 20:30 and welcome new members.

The Church owns a recently refurbished set of hand bells. The hand bell ringers play at some services and arrange concerts. They are led by Simon Funnell. The reintroduction of hand bell ringing has proved to be very popular amongst parishioners and anyone who would like to try their hand should contact Simon.

Objectives and Activities

The PCC is set up to cooperate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is responsible for the Church which is a Grade One Listed Building. The aim is to maintain the building not only as a place of worship for the services but as a place of quiet, beauty, prayer and reflection for all parishioners.

The PCC aims to keep the Church open for visitors during the day so that they may spend time in a holy place, enjoy the history, peace, beauty, stunning views and scenery.

The Churchyard is part of the ‘Living Churchyard’ project and the maintenance is focussed towards encouraging wild life, flora and fauna. When wild flowers are setting their seeds, the grass is not mown and this can look a little unkempt but the reward is a glorious diversity of wild flowers, mosses and lichens.

During 2018

- Replacement of the oil tank.
- Replacement of the rusted central heating pipes by the main door
- Replacement of ‘water goods’ - the hopper and downpipe between the tower and west end of the church

Future works include:

- Resetting the steep steps from the War Memorial to the main entrance path, installing lighting and hand rails approximately £5000
- New bell ropes £1320

We rely heavily on parishioners for their contributions and cooperation in attending and preparing church events and would like to take this opportunity to thank the many volunteers who contribute their time, skills and money to support the church.

Achievements and Performance

Services are held each Sunday and the monthly pattern of worship is as shown in the table:

Service Day	Type of service	Start	Details of Services & Church Activities are
1 st Sunday	Said Eucharist	09:15	uploaded to the Golant website. www.golant.net The location of the Church can be found at the national website ‘A Church Near You’ http://www.achurchnearyou.com/
2 nd Sunday	Sung Eucharist	09:15	
3 rd Sunday	Evensong	18:00	
4 th Sunday	Sung Eucharist	09:15	
5 th Sunday	Prayer Book Eucharist	09:15	

The major national and local Christian festivals are celebrated with special services: Advent Carols, Nine Lessons and Carols, Christmas Day, Ash Wednesday, Mothering Sunday, Good Friday, Easter Sunday, Ascension Day, St Sampson’s Day and Harvest Thanksgiving.

The Church through the vicar conducts baptisms, marriages and funerals etc. During the year there were two weddings and three funeral services.

The numbers attending the special services in 2018 were as follows:

Easter	115	Harvest	53	Remembrance	64	Advent Carols	56
Cornish readings	80	Christmas Eve	103	Christmas Day	69	Mothering Sun.	33

The average Sunday attendance is 25 including Harvest, Remembrance, Cornish Readings and Mothering Sunday but excludes Easter, Advent, Christmas Eve and Day.

Events. The PCC organise events for fund raising and community purposes such as: Open Gardens, Flower Festival, Concerts, Garden Parties, Safari Supper, Village Harvest Supper, etc. The PCC supports village events and is a regular entrant in the Carnival Procession.

PCC Meetings. There were 6 PCC meetings held through the year. The items for discussion include a regular agenda of the following:

- ❖ Opening prayer and Bible thought
- ❖ Worship – review and planning of services
- ❖ Ministry Matters
- ❖ Social Events / Outreach
- ❖ Fabric of the Church Buildings and Churchyard
- ❖ Financial Report
- ❖ Deanery Synod Report
- ❖ Correspondence
- ❖ Any Other Business

Financial Review

In accordance with the SORP 2005 regulations, the accounts are produced as ‘Receipts and Payments’ as the gross income of the PCC is less than £100,000. The accounts are examined by Mr Simon Smart and the officially signed documents are held by the Treasurer.

The accounts consist of six funds. A ‘Restricted’ fund means that the income and expenses are not part of the general running of the Church but must be used for the specific purpose of the fund.

- ❖ General Fund – General maintenance of the Church Services including the contribution to the Diocese of Truro Mission and Ministry Fund and the maintenance of the Churchyard.
- ❖ Fabric Fund (Restricted) - Maintenance and improvement of the Church Buildings.
- ❖ Agency - Deals with monies that we pass on to other organisations such as the ‘Poppy Appeal’ and St Petroc’s charity. It will always conclude the year with a nil balance.
- ❖ Bells (Restricted) – Donations from members and fees from weddings. Payments such as membership of the Guild of Ringers, ropes, stays and maintenance of the bells.
- ❖ Choir (Restricted) – Donations from members and fees from weddings. Payments such as anthem books and sheet music.
- ❖ Flowers (Restricted) – Receipts from donations, weddings and funerals. Payments for flowers for special occasions and flower arranging paraphernalia.

The Receipts and Payments of the six funds, the Statement of Assets and Liabilities as at 31st December 2018 and the Independent Examiners Report complete the accounts and are shown on the following pages.

Notes on the accounts:

General

The main income to the church is from the regular giving of church members and the gift aid recovered from those and other donations. The main expenses are the insurance of the building of £2,171.56 and the contribution to the 'Ministry and Mission Fund' MMF of £10,200 which goes to the diocese to pay clergy salaries, pensions and run the diocesan organisation.

St Sampson does not meet the MMF request from the Diocese of £19,451. The trustees of the St Sampson charity consider the sum of £10,200 to be an appropriate and sustainable amount for the size of the congregation.

It is notable that due to the sunny summer, the electricity feed-in tariff of £1053.54 more than paid for the £496.00 cost of electricity.

This year there was a small deficit of £261.35 and the PCC will look at reducing the contribution to the MMF in the January 2019 meeting.

CBF Investment Fund

In July 2018, the PCC decided to invest £5000 in this managed fund as it was considered that this amount would be unlikely to be required in the next 5 years. The decision was based on the poor interest rate in the bank deposit account. The investment has gone down £285 in value in line with the FTSE. The fund has given income £76 in 6 months compared with £2 that would have been received from the deposit account. On an annual basis the figures would be £150 compared with £4.

Fund Raising

There are usually some fund-raising events during the year; this year there was a Hand Bell Concert in the Boathouse and the St Sampson's Lunch

Event	Funds generated
Hand Bell Concert	£240
St Sampson's Lunch	£ 76

Fabric

The income comes from donations at weddings, funerals and fund-raising activities. Items for sale at the back of the Church: Cards, Tea Towels and various booklets sell steadily, and this year made £82.96 for the Fabric Fund. This includes a payment for 200 tea towels of £386.40 which will sell in the years to come. The main expenses were the replacement of the oil tank £3,708.00 and the replacement of the downpipe and hopper at the west end of the roof £1,248.67 and £445 for woodworm treatment for the Bell Tower. These expenses are offset by a VAT reclaim of £618.00.

Bell

The Bell Fund receives donations from the bell and hand bell ringers which also generates gift aid. The main expenses are insurance for the ringers and stationery for producing the hand bell music. The Bell fund made £511.61 but new ropes for the bells will be a big expense next year.

Choir

The Choir Fund mainly enables music and anthem books to be purchased and is funded by donations from the choristers. This year most of the income has been spent on new music and on payments to the organist for practices.

Flower

The expenses exceeded the income by £170.76. The donations go towards payments for flowers for special occasions and are delightfully arranged by Valerie's team.

Charitable Giving. Collections at special services are for specific charities and the PCC also supports other charities both locally and internationally. Details are in the table below.

Charity	Description	Amount
The Earl Haig Fund – Poppy Appeal	Remembrance Sunday	£173
Cornwall Historic Churches	Subscription	£ 15
St Petroc's charity for the homeless	Village Hall – Musicals Evening	£251
St Petroc's charity for the homeless	Cornish Christmas	£280

Bequests

We received a bequest from Pat Robins estate of £2,000.

St Sampson's PCC

Statement of Assets and Liabilities

General, Fabric and Restricted Funds

as at 31st December 2018

BANK BALANCES AND DEPOSITS

Lloyds Bank Cheque Account 00194881 as at 31-Dec-2018	£12,938.10
National Savings Bank 138 040 638 as at 31-Dec-2018	£25,901.71
Total Cash	£37,839.81

Investment

CBF Investment Fund 292 units at cost	£ 5,000.00
Market Value 2 nd January 2019 £4716.77	

Total Account Balances as at 31-Dec-2018 **£43,839.81**

Represented by the following funds

General Fund as at 31-Dec-2017	£ 14,139.24	
Less Excess of Payments over Receipts	£ -261.35	
Total General Fund as at 31-Dec-2018		£ 13,877.89

Fabric Fund as at 31-Dec-2017	£ 24,034.17	
Plus Excess of Receipts over Payments	£ 142.43	
Total Fabric Fund as at 31-Dec-2018		£ 24,176.60

Bell Fund as at 31-Dec-2017	£ 3,054.99	
Plus Excess of Receipts over Payments	£ 511.61	
Bell Fund as at 31-Dec-2018		£ 3,566.60

Choir Fund as at 31-Dec-2017	£ 1,525.20	
Plus Excess of Receipts over Payments	£ 88.11	
Choir Fund as at 31-Dec-2018		£ 1,613.31

Flower Fund as at 31-Dec-2017	£ 776.17	
Less Excess of Payments over Receipts	£ -170.76	
Flower Fund as at 31-Dec-2018		£ 605.41

Total Closing Balance as at 31-Dec-2018 **£43,839.81**

Examiner's report to the PCC of St Sampson, Golant.

This report on the financial statements of the PCC for the year ended 31st December 2018, which are set out on the previous pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and section 43 of the Charities Act 1993 ('the Act').

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the financial statements. You consider that the audit requirement of the Regulations and section 43(2) of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the *Church Guidance*, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and Regulationshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)

Simon Smart BSc FCA
Date: 11th March 2019

The signed copy is held by the Treasurer: Mrs Penny White.