

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON TUESDAY, 23RD JULY 2019 AT 7:15PM IN GOLANT VILLAGE HALL, GOLANT**

**Present:** Councillors D Jenkinson (Chairman), A Van den Broek, D Johns, S Phillis, D Jenkinson, S Harper, D Pugh-Jones and M Whell.

1 member of the public.

Sue Blaxley (Clerk to the Parish Council)

The Chairman opened the meeting at 7:15pm.

**Public Participation**

Graham Estlick said there was a large bonfire pile on the beach at the end of the Pill. It was agreed that the items would be disposed of as soon as possible. He said that a family wedding took place at South Torfrey Farm last weekend which included fireworks and clay pigeon shooting. It was agreed that some prior notification of the fireworks on "Maurie mail" may have been useful to parishioners so that they could have taken the necessary precautionary measures in respect of their pets and other animals.

**1. Apologies**

Apologies were received and accepted from Cornwall Councillor A Virr.

**2. To confirm the minutes of the meetings held on Tuesday 25<sup>th</sup> June 2019**

The minutes of the meeting held on Tuesday 25th June 2019, having previously been circulated, were agreed as an accurate record. It was noted that Cornwall Councillor A Virr had suggested some amended wording to the minutes for greater information and accuracy, but as his amendments did not seem to reflect what Councillors recalled in the meeting, it was agreed that the minutes should remain altered, and that the Chairman would contact Cornwall Councillor A Virr in this respect.

**3. Declaration of interest in items on the agenda**

None

**4. Matters Arising from the previous meeting**

**To receive and consider reports on the action points from the previous meeting**

Adjust spring on gate into the play area, affix rubber to base of swing posts and posts of agility trail, replace tread plate on agility trail - AVB/SP

It was noted that this matter has not been actioned. Therefore, it was carried forward.

Research the Community Infrastructure Levy – MW

Councillor M Whell explained that he had undertaken some research and sought clarification as to where the parish council would use this money as he understood that the levy was to be used for buildings. It was agreed that the money could potentially be used to convert the toilet building into a kayak store, (if and when the asset is transferred to St Sampson) Councillor D Johns said that some of the money could be used to extend the concrete area alongside the Pill. He said that if it was extended by approximately 4m into the Pill, designated parking spaces could be painted onto it to provide additional parking in front of the pub. He said this area could be transferred as an asset to the parish council? Councillor D Pugh-Jones said there may be legal issues if the parked cars became flooded at high tide. Councillor A Van den Broek said this provision would reduce income from the car park. Councillor S Phillis said that the lack of parking in Golant deters people from visiting the village. It was agreed that Councillors D Jenkinson and M Whell would take a broader scale look at the concept of the community infrastructure levy, to better understand the scope and level of any future payments, including who to contact within Cornwall Council.

Paint rail to rear of car park - SP/AVB

It was noted that this matter has not been actioned. Therefore, it was carried forward.

**To receive and consider reports on any other matters arising from the previous meeting**

None

**5. To receive the Chairman's Communications**

- The Chairman said that he had received a request from a parishioner for a detailed breakdown of the invoice paid to Andrew Van den Broek at the last meeting. He said this had now been provided to the parishioner.
- The Chairman also said that several parishioners had complained that the footpaths in the parish are not clear enough.
- He said that he had emailed all Councillors with details of the request to use the village green in August 2020 for a wedding celebration, which will include the erection of a marquee. He said that this request had been made by Tom Parsons who had assured him that there will be no on street parking at the event. It was proposed by Councillor D Pugh-Jones and

seconded by Councillor S Phillis that the use of the village green for this purpose be authorized. All Councillors voted in favour of this proposal. The proposal was therefore carried.

**6. To answer any questions from Councillors, previously notified to the Clerk**

None

**7. To receive a report from the Clerk**

None.

**8. To receive reports from -**

**a) Police**

None

**b) Cornwall Councillor**

The Chairman explained that at the last meeting of the parish council, the view had been expressed to Cornwall Councillor A Virr that the transfer of the toilets and car park to the parish council from Cornwall Council, needs to be co-terminus with the Community Infrastructure Levy to avoid the parish potentially “missing out” on this funding. He said that Cornwall Councillor A Virr said that after multiple emails to officers at Cornwall Council, the Community Network Officer responded by saying that Cornwall Council is ensuring that assets are transferred as expediently as possible but other transfers do have priority over those in Golant. He said that Cornwall Councillor A Virr is meeting with officers at Cornwall Council on 6<sup>th</sup> August 2018 in an attempt to progress the matter further. It was agreed to await the outcome of this meeting, to see what further action may be pursued to speed up the transfer.

**9. To authorise the signing of orders for payment, including -**

Mrs S Blaxley (19<sup>th</sup> June 2019 – 15<sup>th</sup> July 2019 salary/ expenses) - £472.07  
Cornwall Council (Rent for Car Park July 2019) - £167.67  
South West Water (Water for Toilets 04/06/19 – 03/07/19 - £41.45  
Cormac Solutions (Toilet Cleaning – May and June 2019) - £395.18  
Torpoint Town Council (Internal Audit Fee) - £102.00

It was proposed by Councillor D Johns and seconded by Councillor S Harper that all the above orders be authorized for payment. All Councillors voted in favour of this proposal. The proposal was therefore carried. It was noted that the invoice for the water for the toilets seemed high. Councillor D Pugh-Jones said that she has heard water running in the toilets when she walks past the building.

Councillor A Van den Broek said that he would check the ball cock. Councillor M Whell asked what the cost is of running the toilets per year. The Chairman said the cost was approximately £3,000.

#### **10. To receive correspondence from:**

##### **a) Cornwall Council**

- The Chairman explained that a view had been expressed by the Rowing Club, that there were used to be double yellow lines opposite the rowing club which may have been obscured by the building works alongside Encounter Cornwall. He said that he was now in possession of a map from Cornwall Council which shows that there were NO double yellow lines in this location, and that the Rowing Club had been informed. He said that this does not negate the requirement for all drivers to park sensibly. It was noted that the rowing club have erected private parking signs on their land.
- The Chairman said that the receipt of the parish council's "Community Governance Review" submission had been acknowledged by Cornwall Council, although further requests for information may yet be required.
- He explained that planning permission had been granted for the re-development of the Cormorant Hotel site for 9 dwellings and was subject to a number of conditions. Councillor D Johns said that the owners are still claiming ownership of the section of footpath - part of the Saint's Way - behind the hotel. Councillor S Phillis said that Cornwall Council does not have an issue about the urbanization of this footpath but are more concerned about the upkeep of the footpath. It was agreed that the Chairman would write to the Planning Officer seeking clarification on this matter. Councillor D Johns said that it is important to establish ownership of this footpath as opposed to letting ownership be assumed.

##### **b) Others**

None

#### **11. Finance Report**

##### **To receive a current financial statement of the accounts and to review income and expenditure against budget**

The Clerk reported that, this month, no income has been received and that the accounts balance at £14,348.93.

#### **12. Internal Audit Report 2018/19**

##### **To receive and consider the internal audit report for 2018/19**

It was noted that the internal audit report for 2018/19 had been circulated in advance of the meeting. The Clerk and Chairman explained the issues identified in that report which were duly noted and actions agreed.

### **13. Assets of Community Value**

#### **To consider listing parish council assets as assets of community value**

The Chairman explained that if an asset is registered as being of community value, in the event that it becomes offered for sale, the parish council has an opportunity to offer to purchase the asset, and has a 6-month time frame to put together a tender bid. However, he said that the seller is not obliged to sell the asset to the parish council. He said that once an asset is registered, it is deemed to be registered as being of community value for 5 years. He said that the pub is already listed but prompted by the loss of the Cormorant Hotel, the parish council should consider what other assets may be worthy of listing, in order to protect them from being lost from the village.

- One suggestion was the village hall. It was noted that this is run by a Trust. It was agreed that Councillor D Jenkinson would write to Fayre Hardy and clarify the remit of the Trust.
- Another suggestion was the Golant Pill which is run by three directors as the Quay Users Association. It was agreed that Councillor D Jenkinson would write to the directors and ask for their views on listing this asset as being of community value.
- A further suggestion was the rowing club. It was noted that this is a charitable organisation. It was agreed that Councillor D Jenkinson would write to the Chairman of the Rowing Club and ask for his views on listing this asset as being of community value. Councillor S Harper commented that listing an asset as being of community value simply means that the parish council is saying that they want first refusal in the event that an asset is offered for sale, rather than see it sold for development.

### **14. Golant Car Park and Toilets**

#### **To receive and consider any matters arising relating to the car park and toilets**

Councillor D Pugh-Jones said that a mattress has been dumped on top of the bins outside the toilets. It was noted that boat owners are still depositing black bags of rubbish at the end of the quay although it is not as prolific as it has been in previous years. Some discussion took place as to the merit of erecting a sign asking people to take their boat rubbish home with them. It was agreed that Councillor S Phillis would ascertain the cost of providing a sign of this nature. Councillor D Johns said that the car parking machine was not working and that he contacted Cale who repaired it within two hours.

## **15. Village Green**

### **To consider works to the sundial on the village green**

Councillor S Phillis explained that the plan for the sundial is to construct an arc of kerbs around the sundial and to insert pebbles or chippings inside the arc so that the sundial will be visible. He said that this will cost approximately £400 although he would provide a more detailed quotation for the September meeting. He said that artificial grass may be preferable to chippings or pebbles as the children may pick up the latter and throw them around. Councillor D Pugh-Jones said that all the benches in the vicinity of the sundial were covered in bird excrement unlike those on other parts of the green. She said that those near the sundial could be moved to prevent this from happening.

### **To receive and consider any other matters arising relating to the village green**

None

## **16. Neighbourhood Plan**

### **To receive and consider any matters arising relating to the Neighbourhood Plan**

Councillor S Harper said that the existing draft NDP needs updating and minor amendments to some of the wording needs to take place. She said that she will do this and will then send out the draft plan via Maurie mail, inviting comments from parishioners. She said that she would also put several copies in the village hall. She said that parishioners can request a hard copy if they prefer to read the document in this format. She said that she will set a deadline for the receipt of comments and will report back to the parish council in September. Some discussion took place as to whether parish councillors should receive a copy of the draft prior to it being sent to parishioners. It was agreed that Councillor S Harper would email the document to councillors before it is circulated to parishioners asking for feedback. It was agreed that there is a need to move the NDP on through the process as quickly as possible, ensuring that all steps taken comply with the process set out by central government. Councillor S Harper said that she would check with Cornwall Council that the correct process is being followed. Councillor D Pugh-Jones asked what policy would be incorporated into the NDP regarding second homes. Councillor S Harper said that it had been agreed that it is not realistic to enforce a second home ban and that currently, those who do own second homes in the village, occupy them on a regular basis and do contribute significantly to the community. She said that it is imperative that a “them and us” philosophy is not created in this respect. Councillor D Jenkinson said that the NDP needs to take the parish forward to 2030 and that once it is in place, it can be amended to reflect changing circumstances. It is

understood and accepted that there may be errors or gaps in the make-up of the NDP, but once “in the system,” we should benefit from guidance provided by those already working on the National Framework, to enable us to complete the Plan accurately.

## **17. Highways**

### **To receive and consider any matters arising relating to highways in the parish**

The Chairman said that a parishioner had complained that dumper trucks have been knocking the banks adjacent to the highway and that stone has been falling on to the highway. He said that the parishioner questioned whether, as the lane is a sunken lane, Cornwall Council should check that the banks are not collapsing. Councillor A Van den Broek said that he thinks the material is falling from the dumper trucks onto the highway. Councillor M Whell said that he would speak to the builders and ask them to pick up any material that may fall from the dumper trucks.

Councillor S Phillis, said that the publican had reported that there were loose pavings on the walkway outside the pub. Councillor S Phillis said that he would report this to Cornwall Council.

## **18. Footpaths and Benches**

### **To consider the timetable for strimming the footpaths**

Councillor A Van den Broek said that he had asked Cornwall Landscaping if they would strim the top footpath across the Downs. He said they would attempt to do this in due course but if they could not attend to this, it would need to be undertaken by Councillors as soon as possible. He said that he proposed that for Tinny’s Lane and the top path over the Downs, they are cut bi-annually at the end of May and in mid-July by a contractor, appointed in advance.

### **To receive and consider any other matters arising relating to footpaths and benches in the parish**

The Chairman said that a parishioner had asked the parish council to consider erecting signs asking dog owners to pick up after their dogs. It was agreed that all dog owners know that they should be doing this and that some choose not to. It was agreed that signs will not change the behaviour of some dog owners.

## **19. Date of next meeting**

The next meeting of the parish council will be on Tuesday 24th September 2019 commencing at 7:15pm in Golant Village Hall.

There was no further business and the meeting was closed at 9pm.

**ST SAMPSON PARISH COUNCIL MEETING**

**23rd July 2019**

**ACTION POINTS**

| <b><u>Minute Number</u></b> | <b><u>Action</u></b>   | <b><u>By Whom</u></b> |
|-----------------------------|--|-----------------------|
| 4                           | Adjust spring on gate into the play area, affix rubber to base of swing posts and posts of agility trail, replace tread plate on agility trail | AVB/SP                |
| 4                           | Research the Community Infrastructure Levy   | MW/DJ                 |
| 4                           | Paint rail to rear of car park   | SP/AVB                |
| 9                           | Check the ball cock in toilet  | AVB                   |
| 10                          | Write to Planning Officer to clarify matters Concerning the footpath behind the Cormorant Hotel  | DJ                    |
| 13                          | Write to Village Hall, Golant Pill Directors and Rowing Club to ask for their views as to listing their asset as being of community value      | DJ                    |
| 14                          | Ascertain cost of a sign asking people to take their Boat rubbish home   | SP                    |
| 18                          | Ask builders to pick up material that falls from their dumper trucks onto the highway  | MW                    |
| 18                          | Report loose paving slab outside pub to Cornwall Council   | SP                    |