

MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON TUESDAY, 25TH JUNE 2019 AT 7:15PM IN GOLANT VILLAGE HALL, GOLANT

Present: Councillors D Jenkinson (Chairman), A Van den Broek, D Johns, S Phillis, D Jenkinson, S Harper, D Pugh-Jones and M Whell.

1 member of the public.

Mr Ivan Tomlin

Sue Blaxley (Clerk to the Parish Council)
Cornwall Councillor A Virr

The Chairman opened the meeting at 7:15pm.

Public Participation

Ivan Tomlin spoke in respect of planning application PA19/04154 for the construction of two detached dwellings, regrading land, upgrading site access, landscaping and ecological enhancement scheme and sustainable urban drainage scheme (surface water) with variation of condition 2 (approved plans) of decision PA17/01973 dated 16.05.2017 at Tenneys Cottage, Golant. He said that the parish council supported the original application and that this application comprises minor amendments to both dwellings, such as the addition of windows, the addition of balconies, a change to the size of the garage and a change to the external materials. He explained that the footprint and positioning of the dwellings is identical to that which was originally approved. He said that the neighbour does not object to the application. Councillor S Phillis asked how foul water and sewage will be disposed of. Ivan Tomlin said that it will be discharged into the mains sewer in accordance with condition 4 of the approval of the original application. Councillor D Johns asked if there will be a boundary between the two dwellings. Ivan Tomlin said that there will be a boundary comprised of soft landscaping.

1. Apologies

None

2. To confirm the minutes of the meetings held on Tuesday 28th May 2019

The minutes of the meeting held on Tuesday 28th May 2019, having previously been circulated, were agreed as an accurate record subject to an amendment to Item 8, line 10, changing “double yellow lines outside...” to “double yellow lines opposite...”

3. Declaration of interest in items on the agenda

None

4. Planning

To receive and consider the following planning application:

PA19/04154 – Application for construction of two detached dwellings, regrading land, upgrading site access, landscaping and ecological enhancement scheme and sustainable urban drainage scheme (surface water) with variation of condition 2 (approved plans) of decision PA17/01973 dated 16.05.2017 at Tenneys Cottage, Golant.

Councillor D Jenkinson said that he could see no material planning reasons to object to this application. All Councillors agreed. It was proposed by Councillor S Phillis and seconded by Councillor A Van den Broek that the application be supported. All Councillors voted in favour of this proposal. The proposal was therefore carried.

5. Co-option

To receive and consider applications for co-option onto the parish council

Martin Whell introduced himself and explained that he had served on the parish council two years ago. He said that he would like to join the parish council and help out wherever he can. He said that he believes that all parishioners should take their turn being a parish councillor.

At this point in the proceedings, Martin Whell left the meeting.

It was proposed by Councillor A Van den Broek and seconded by Councillor S Phillis that Martin Whell be co-opted onto the parish council. All Councillors voted in favour of this proposal. The proposal was therefore carried.

6. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting

Adjust spring on gate into the play area, affix rubber to base of swing posts and posts of agility trail, replace tread plate on agility trail - AVB/SP

It was noted that this matter has not been actioned. Therefore, it was carried forward.

Investigate whether there were double yellow lines on the road outside Encounter Cornwall - DJ

Councillor D Jenkinson said that he was waiting for a response from the Area Steward in Cornwall Council's Highways Department. He said that the reason the query has arisen is because the Rowing Club say there were double yellow lines in this location which are now obscured by the building works. Councillor D Pugh-Jones said there is a clear end to the existing double yellow lines.

Report crumbling pavement to Cornwall Council – SP

Councillor S Phillis said that he reported the matter and that the pavement has been repaired by Cornwall Council and they have placed a new litter bin outside the pub.

To receive and consider reports on any other matters arising from the previous meeting

None

7. To receive the Chairman's Communications

The Chairman said that he has been made aware that the Community Highways Network Scheme, Year 2 is open for bids. He said this will be dealt with under item 20 on the agenda. He said that he has also received a letter from the Rowing Club saying that they did not consider that the parish council gave sufficient consideration to their anxieties about the parking and highways issues outside the rowing club. The Chairman said that he had written to them and explained that he is awaiting a response from Cornwall Council Highways Department regarding the double yellow lines. The Chairman said that he had received notification that Edwina Hannaford will be giving a talk on climate change in Fowey on Tuesday 2nd July 2019 from 10am until 12 noon. The Chairman explained that he had received an email from Paul Meredith regarding the Community Infrastructure Levy which will be considered under item 12 on the agenda. He also said that Tom Parsons will be submitting a request to the next meeting of the parish council to host his wedding ceremony in a marquee on the village green in 2020. He explained that he had also received emails from Sue Reardon and Tom Parsons, highlighting the need to cut back overgrown paths. Both paths had subsequently been cleared. It was noted that Peter Edwards has asked if the grass on the village green could be cut prior to the carnival on 10th August 2019.

8. To answer any questions from Councillors, previously notified to the Clerk

None

9. To receive a report from the Clerk

None.

10. To receive reports from -

a) Police

None

b) Cornwall Councillor

Cornwall Councillor A Virr said that the requests for works to the highways in the parish – a “children crossing” sign on the corner of Water Lane, the extension of the parking restrictions below St Sampsons Terrace and a 20mph speed limit painted on the road – have been submitted to the Community Network Highways Scheme. He said that a decision will take a while, for which he apologises. He circulated a photograph showing that when the fire engine could not get past the Rowing Club, the car belonging to the occupier of the Rowing Club was well parked within the confines of the Rowing Club land. He said that he is still progressing the conversion of Fowey Hospital into a community nursing home. He said that it is possible that business rates may have to be paid on public toilets in the near future. He explained that Cornwall Council has a list of assets on its devolution list which are listed in order of priority. Councillor S Phillis said that the parish has an ugly building, locked up, and out of use, which the parish council wants to start making plans for to put it into use for the benefit of the community. He said this will involve expenditure of public money so the parish council seeks assurance from Cornwall Council that the devolution of the asset will definitely go ahead. Councillor D Johns commented that the parish council is taking all responsibility for the car park but is paying rent for it to Cornwall Council. Councillor D Jenkinson said that the Community Infrastructure Levy can only be spent on certain projects and that works to the toilet building are likely to qualify under the scheme. He said that the parish council may lose out on the levy if the building is not devolved to the parish council in the short term. Cornwall Councillor A Virr said that he would speak to the officer who is compiling the priority list for the devolution of assets.

11. To authorise the signing of orders for payment, including -

Mrs S Blaxley (21st May 2019 - 18th June 2019 salary/ expenses) - £477.74
Cornwall Council (Rent for Car Park June 2019) - £166.67
Western Web (Renewal of domain name for website) - £28.80
South West Water (Water for Toilets 03/05/19 – 03/06/19 - £36.55
Glenn Humphries Landscaping (Grass Cutting – 31st March 2019) - £90.00

Andrew van den Broek (Assorted building materials) - £580.31
Information Commissioners Office (Renewal of data regulation fees) - £40.00

It was proposed by Councillor D Johns and seconded by Councillor D Pugh-Jones that all the above orders be authorized for payment. All Councillors voted in favour of this proposal. The proposal was therefore carried.

12. To receive correspondence from:

a) Cornwall Council

The Chairman explained that he had received an email from Paul Meredith explaining that the parish council can claim some money from the Community Infrastructure Levy which will be available when the Cormorant Hotel development commences. He said that if there was an NDP in place, the parish council would have a 25% claim on an amount of money which has yet to be calculated but as the NDP is not in place, this will be 15%. He said that the money will be received in two installments when the development commences. It was agreed that Councillor M Whell will look into this matter further.

b) Others

None

13. Finance Report

To receive a current financial statement of the accounts and to review income and expenditure against budget

The Clerk reported that, this month, income of £30 has been received from the purchase of a car parking permit. The accounts balance at £15,714.51.

14. Review of Accounts

To review the accounts for 2018/19

It was noted that everyone has had a copy of the Analysis of Receipts and Payments for 2018/19 with their agenda. The Clerk said these figures have been audited by the internal auditor, Mr Chris Harris. The Clerk advised that the figures from the Analysis of Receipts and Payments for the year have been transferred to the accounting statements on the annual return which will be sent to the external auditor. She said that the annual governance statement refers to the parish council's responsibility to ensure there is a sound system of internal control and she detailed the nine statements as detailed on Part 1 of the Annual Governance and Accountability Return 2018/19 Part 2.

14(a) It was proposed by Councillor D Jenkinson and seconded by Councillor D Johns that the annual governance statement 2018/19 be approved for submission to the external auditor. All Councillors voted in favour of this proposal. The proposal was therefore carried.

14(b) It was proposed by Councillor D Johns and seconded by Councillor D Jenkinson that the accounting statements 2018/19 be approved for submission to the external auditor. All Councillors voted in favour of this proposal. The proposal was therefore carried.

The Clerk also advised that the parish council could certify itself as exempt from a limited assurance review under Section 9 of the Local Audit Smaller Authorities Regulations 2015 as the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31st March 2019. It was proposed by Councillor D Jenkinson and seconded by Councillor D Pugh-Jones that the parish council certifies itself as exempt from a limited assurance review under Section 9 of the Local Audit Smaller Authorities Regulations 2015. All Councillors voted in favour of this proposal. The proposal was therefore carried.

15. Community Governance Review

To consider the formulation of a response to Cornwall Council's Community Governance Review

The Chairman explained that the Community Governance Review is seeking to establish whether Cornwall, through town and parish councils, is organizing itself in the most effective way. He said that there has been considerable discussion on this matter with councillors via email. It was proposed by Councillor S Phillis and seconded by Councillor D Pugh-Jones that the parish council submits a response to Cornwall Council saying that there should be no change to St Sampson parish and that this will be accompanied with a supporting statement prepared by the Chairman. All Councillors voted in favour of this proposal. The proposal was therefore carried.

16. Assets of Community Value

To consider listing parish council assets as assets of community value

The Chairman said that the pub is listed as an asset of community value and that councillors should consider other assets that could be similarly listed. He said these could include land, buildings, technology or water frontages. He said that listing an asset as being of community value gives the parish council the ability to put forward a bid from the village if one of the assets listed gets offered for sale. It was agreed that councillors would peruse the relevant website mycommunity.org.uk and ideas for assets that could be listed as being of community value would be discussed at the next meeting of the parish council.

17. Golant Car Park and Toilets

To receive and consider any matters arising relating to the car park and toilets

Councillor D Johns commented that more car parking machines are becoming contactless. Councillor D Pugh-Jones commented that there is still confusion over the need to purchase two tickets on some occasions. It was agreed that it is very costly to change the car parking machine to accommodate such modifications. Councillors S Phillis and A Van den Broek said they would finish painting the rail to the rear of the car park.

18. Village Green

To consider the installation of a barbeque on the village green

Councillor D Johns said that other parishes do have BBQs for public use. Councillor S Harper said that there may be issues with cleaning the BBQ and with insurance. Councillor S Phillis said that he would be concerned about the disposal of any rubbish that was generated by users of a BBQ. Councillor S Harper said that secure bins would be needed for the disposal of food waste. Councillor A Van den Broek said that he did not think that a BBQ would be used frequently. Councillor M Whell said that it would attract visitors to the village. It was noted that the pub has a BBQ that the public can use.

To consider the inspection rota for the parish council's assets

The Chairman circulated a rota for councillors to inspect the village assets. Councillor D Johns said that it may be worthwhile adding footpaths to the assets that require inspection.

To receive and consider any matters arising relating to the village green

Councillor S Phillis said that he had an estimate of the cost of the works to the sundial on the village green. It was agreed that this matter would be discussed at the next meeting of the parish council.

19. Neighbourhood Plan

To receive and consider any matters arising relating to the Neighbourhood Plan

Councillor S Harper circulated a draft timeline for completion of the NDP. It was

noted that the NDP has not been submitted to the Local Planning Authority although it had been submitted to the NDP department at Cornwall Council for their input. Some discussion took place about the merits or otherwise of altering the existing draft NDP. It was acknowledged that some of the content is outdated due to changes that have taken place. Councillor D Johns said that certain policies, such as affordable housing and principal residency, must be clarified in the NDP. Councillor D Jenkinson said that the challenge is that the NDP is a plan until 2030 so policies must be forward thinking in that respect.

20. Highways

To receive and consider any matters arising relating to highways in the parish

The Chairman said that the Community Network Highways Scheme 2 is now open for bids so the parish council could submit a bid for highways improvements at the crossroads where the road from Golant meets the B3269 to reduce the speed limit from 60mph

21. Footpaths and Benches

To receive and consider any matters arising relating to footpaths and benches in the parish

Councillor A Van den Broek said that the schedule for cutting the footpaths should be agreed at the beginning of each year. It was agreed that Councillor A Van den Broek would compile a schedule and submit it for discussion to the July meeting of the parish council.

22. Date of next meeting

To confirm the date and venue of the next meeting on Tuesday 23rd July 2019

The next meeting of the parish council will be on Tuesday 23rd July 2019 commencing at 7:15pm in Golant Village Hall.

There was no further business and the meeting was closed at 8:45pm.

ST SAMPSON PARISH COUNCIL MEETING

25th June 2019

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>By Whom</u>
6	Adjust spring on gate into the play area, affix rubber to base of swing posts and posts of agility trail, replace tread plate on agility trail	AVB/SP
12	Research the Community Infrastructure Levy	MW
17	Paint rail to rear of car park	SP/AVB