

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON TUESDAY, 26TH MARCH 2019 AT 7:15PM IN GOLANT VILLAGE HALL, GOLANT**

**Present:** Councillors R Anderson (Chairman), A Van den Broek, D Johns, S Phillis, D Jenkinson, J Pomeroy and D Pugh-Jones.

5 members of the public.

Sue Blaxley (Clerk to the Parish Council)

The Chairman opened the meeting at 7:15pm.

**Public Participation**

Graham Estlick commented that there is a bent pole attached to a chain lying on the ground adjacent to the entrance to the village green. He asked if it could be removed. The Chairman explained that it is intended to go across the entrance to the village green, if needed. Graham Estlick said that there is no shackle at one end to allow it to be fixed to the post. He also said that the one tonne bag on the quay which is affixed to Network Rail's fence is gradually being filled up and also, a battery has been deposited there too. The Chairman said that it may be a good idea to inform Network Rail that the bag is attached to their fence and they may remove it. Councillor D Johns said that he is attempting to ascertain who is responsible for putting the dumpy bag in this location. It was also noted that Ruth Taylor is attempting to rectify the problem of rubbish being put in the Sawmills Studio refuse box by affixing a new padlock to it. Fayre Hardy asked the parish council if they would like the heating to be put on in the village hall prior to commencement of meetings. It was agreed that this should be done. She also said that, in other parts of the country, local window cleaners clean the signposts in towns as a gesture of goodwill, when they are undertaking their window cleaning rounds. She said that it may be a good idea to ask Crystal Clear, the local window cleaning company, to undertake such a task. The Chairman said that the parish council cannot ask a business to undertake this task on a voluntary basis and it may be more appropriate to employ a local person for payment. Fayre Hardy also thanked the parish council for payment of the village hall hire for 2018/19.

Councillor A Van den Broek thanked the Chairman, on behalf of the parish council and the parish, for all the hard work he has undertaken over the last four years and said that he will be missed.

**1. Apologies**

None

## **2. To confirm the minutes of the meetings held on Tuesday 26<sup>th</sup> February 2019**

The minutes of the meeting held on Tuesday 26<sup>th</sup> February 2019, having previously been circulated, were agreed as an accurate record subject to correcting the spelling of Councillor D Jenkinson's name on page 4 and changing the date in action point 13 from 1<sup>st</sup> April 2019 to 1<sup>st</sup> March 2019.

## **3. Declaration of interest in items on the agenda**

None

## **4. Matters Arising from the previous meeting**

### **To receive and consider reports on the action points from the previous meeting**

#### **Purchase yellow paint and re paint yellow lines opposite the car park and in the turning circle – AVB**

It was noted that this matter is outstanding but will be undertaken during a period of prolonged dry weather.

#### **Replace vertical posts on fence in village green - AVB/SP**

It was noted that this matter had been actioned.

#### **Complete village hall booking form - SB**

It was noted that this matter had been actioned.

#### **Put large orange parking barriers in toilet building - RA/AVB**

The Chairman said that he had moved the parking barriers to the outer area of the toilet building. Councillor D Johns said that he would ask the Harbour Office if they wanted them.

#### **Request disposal plan for rubbish collected from river - AVB**

It was noted that this matter is outstanding.

#### **Ask AS Parking to commence enforcing the parking charges from March 1<sup>st</sup> 2019 – SB, repair hole in goal net – RA, ask Cornwall Council if the street lights do dim to 75% and if it is possible for them to be dimmed to less than 75% - RA, send minutes re traffic calming to Highways and Councillor Virr – RA, ask Ollie Reed to clear yellow lines in turning circle – RA and add new bench to asset register – SB**

It was noted that all of these matters have been actioned.

**To receive and consider reports on any other matters arising from the previous meeting**

Councillor D Jenkinson asked if the parish council should be making GQUA aware of the derelict boats in the Pill. It was agreed that Councillor D Jenkinson would send the photographs of the derelict boats to GQUA saying that the parish council would welcome their views on their removal.

**5. To receive the Chairman's Communications**

The Chairman said that he had received an email informing the parish council of a national charity known as Civic Voice which aims to improve civic pride. He said that they are concerned that the planning process ignores the public and that they are having a parliamentary meeting to promote local engagement. The Chairman commented that the council tax invoices for 2019/20 show that the cost of the parish council has risen. He said that he has asked Cornwall Council to explain this when the precept figure has remained the same. The Chairman also said that there will be a Community Engagement Road Safety Event on 14<sup>th</sup> May 2019 at County Hall, Truro. He said that he had received a letter of thanks from St Sampson PCC for the parish council's financial contribution to the steps in the churchyard. It was noted that the Golant Pill Newsletter has offered to contribute £600 to the project.

**6. To answer any questions from Councillors, previously notified to the Clerk**

Councillor D Johns asked why the planning application reference number PA19/02003 was not on the agenda. The Chairman advised that the parish council has not yet been consulted on this application.

Councillor D Jenkinson asked for clarification on the procedure for filling the vacancy on the parish council given that this is Councillor R Anderson's last meeting. The Clerk explained that a statutory notice will be displayed on the notice board on 28<sup>th</sup> March 2019 giving parishioners the opportunity to request that the vacancy be filled by election. She said that if no such request is received by Cornwall Council within 14 days of the date on the notice, the vacancy will be advertised. She said that a new councilor could be co-opted onto the parish council at the meeting in April.

**7. To receive a report from the Clerk**

None.

## **8. To receive reports from -**

### **a) Police**

The Chairman said there was no report from the police although he understood that there had been two crimes in the last month, although he was not sure if these had been reported to police.

### **b) Cornwall Councillor**

The Chairman said there was no report but that he had had an email from Cornwall Councillor A Virr thanking him for his work as Chairman.

## **9. To authorise the signing of orders for payment, including -**

Mrs S Blaxley (20th February 2019 - 17<sup>th</sup> March 2019 salary/ expenses) - £452.46

Cornwall Council (Rent for Car Park March 2018) - £166.67

Glenn Humphries Landscaping (Grass Cutting – 01/03/19) - £90.00

Cormac Solutions (Toilet Cleaning – January 2019) - £163.80

South West Water (Water for Toilets 08/01/19 – 05/03/19) - £43.13

Golant Village Hall (Hire of Village Hall 01/04/18 – 31/03/19) - £150.00

Ollie Reed (Clearing turning circle) - £60.00

It was proposed by Councillor R Anderson and seconded by Councillor A Van den Broek that all the above orders be authorized for payment. All Councillors voted in favour of this proposal. The proposal was therefore carried.

## **10. To receive correspondence from:**

### **a) Cornwall Council**

Councillor D Pugh-Jones said that she had received notification that the matter of traffic calming measures will be discussed at the CNP on 29<sup>th</sup> April 2019. The Chairman said that Tasha Davies has said that she will put forward the suggested traffic calming measures for funding from the community network budget.

### **b) Others**

None

## **11. Finance Report**

**To receive a current financial statement of the accounts, to review income and expenditure against budget and to consider the precept for 2019/20**

The Clerk reported that, as she had not received a bank statement, she could not give an up to date account balance. The Chairman signed the cash book. It was agreed that, as Councillor R Anderson will no longer be signing cheques, it would be a good idea to have additional signatories for the bank account. The Clerk said that she would start this process. Councillor D Jenkinson asked if the parish council is obliged to display a budget by a certain date each year. The Chairman said there is not a precise requirement for the parish council to do this.

## **12. Golant Car Park and Toilets**

### **To receive and consider any matters arising relating to the toilets and car park**

The Chairman reported that Tasha Davies is still progressing the devolution of the car park and toilets. It was agreed that there were no reported problems with AS Parking during last season. It was also noted that the car parking machine was working on 1<sup>st</sup> March 2019. The Clerk reported that all parking permits that have been applied for have been issued.

## **13. Village Green**

### **To receive and consider any matters arising relating to the village green**

The Chairman reported that he had deposited 600 Litres of play bark onto the surface of the playground.

## **14. Neighbourhood Plan**

### **To receive and consider matters arising relating to the neighbourhood plan**

The Chairman explained that he had received a quotation from Palace Printers for the cost of printing 160 copies of the NDP in the sum of £170 plus £12 for envelopes if they are required. Councillor J Pomeroy reported that Western Web has quoted £60 to provide a separate page and contact link for the NDP on the St Sampson Parish Council website. He said that they have suggested using Mail Chimp for mass circulation of the document and Survey Monkey if any mass surveys are to be undertaken.

## **16. Highways**

### **To receive and consider a request for reduced street lighting in Golant**

The Chairman reported that he has asked Cornwall Council if the street lights are being dimmed to 75% after 10pm and if they do, whether it is possible for them to be dimmed further without causing an adverse impact to health and safety. He said that he had not yet received a response from Cornwall Council and that parishioners' views may be sought on the matter once a response to these

questions has been received.

The Chairman said that he was in receipt of extensive correspondence from Jim Russell complaining about the lack of replies from Cornwall Council to his emails and the fact that he considers that Cornwall Council Highways Department is responsible for cutting the trees in the embankment in Water Lane and that they have not been cut. It was noted that a specialist inspection of a large dead tree at Torfery and a specialist inspection of the embankment in Water Lane had been requested by the Parish Council on grounds of road safety but the outcome had not yet been forthcoming. He said that Jim Russell had made a formal complaint to Cornwall Council regarding their lack of communication and action but was not aware of any response from Cornwall Council as yet. Councillor D Jenkinson asked who would be liable if a tree fell onto the highway. The Chairman said this would be the responsibility of Cornwall Council Highways Department as are trees on a bank adjacent to a highway depending on the depth of the bank structure. The Chairman said that he had received a complaint that the sign on Gumms Lane saying that the road is liable to subsidence has disappeared.

#### **16. Footpaths and Benches**

**To receive and consider any matters arising relating to footpaths and benches in the parish**

It was agreed that the footpaths do not need cutting as yet.

#### **17. Asset Register**

**To adopt the asset register**

It was proposed by Councillor R Anderson and seconded by Councillor A Van den Broek that the asset register be adopted subject to an amendment to the asset listed as “playground” to “village green including playground and parking area”. All Councillors voted in favour of this proposal. The proposal was therefore carried. Two new salt bins which have been purchased will have to added in due course.

#### **18. Date of next meeting**

**To confirm the date and venue of the next meeting on Tuesday 23rd April 2019**

The date of the next meeting will be on Tuesday 23rd April 2019, commencing at 7:15pm in Golant Village Hall.

There was no further business and the meeting was closed at 8:10pm.

**ST SAMPSON PARISH COUNCIL MEETING**

**26th March 2019**

**ACTION POINTS**

<b><u>Minute Number</u></b>	<b><u>Action</u></b>	<b><u>By Whom</u></b>
4	Purchase yellow paint and re paint yellow lines opposite the car park and in the turning circle	AVB
4	Request disposal plan for rubbish collected from river	AVB
4	Send photographs of derelict boats to GQUA, asking for views on their removal	DJ
17	Amend asset listed as “playground” to “village green including playground and parking area”	SB