

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON TUESDAY, 22ND JANUARY 2019 AT 7:15PM IN GOLANT VILLAGE HALL, GOLANT**

**Present:** Councillors R Anderson (Chairman), A Van den Broek, D Johns, J Pomeroy, S Phillis, D Jenkinson and D Pugh-Jones.

8 members of the public.

Sue Blaxley (Clerk to the Parish Council)

The Chairman opened the meeting at 7:15pm.

**Public Participation**

Martyn and Fayre Hardy wished to correct the minutes of the extra ordinary meeting held on 15<sup>th</sup> January 2019 where their names were incorrectly recorded. The Chairman apologised for the error and stated that the minutes would be amended. Mr Hardy said that Jeremy Pearson is investigating the possibility of turning off or dimming the street lights at night in Golant. He said that Cornwall Council have said that they could turn the lights off after a specified time at night or the lights could be dimmed to 50%. The Chairman said that this matter had been discussed by the parish council in the past and it had featured in the old Parish Plan as a big issue but not in more recent years. Martyn Hardy also said that he had sent an email to the Clerk via the website link to which he had not received a response. The Clerk said that she would check that the link from the website is working as it should be. Fayre Hardy said that if the village hall is to be part of the CEP, there should be a dialogue between the village hall management committee and the parish council regarding the procedures to be followed in the event of an emergency. The Chairman said that the CEP was in draft limbo. Fayre Hardy said that she was happy to help with the NDP and that Martyn was happy to help with the CEP. Graham Estlick asked if there had been any progress regarding the salt bins and traffic calming in Golant. The Chairman said that both of these matters would be discussed during the meeting.

At this point in the public participation section of the meeting, Councillors R Anderson and A Van den Broek stepped out of the meeting while Paul Meredith spoke in respect of planning application reference number PA19/00220 for the erection of a two-storey extension and alterations to the existing building and entrance at Camellia Cottage, 2 Water Lane, Golant. The Chairman said that this was the correct procedure as he and Councillor A Van den Broek had close association with the Applicant. Paul Meredith said that he is aware that building works can cause noise disruption in Golant. He said that he has opted for a modular system for the extension which will be erected in five days which he hoped will minimise any disruption caused. Martyn Hardy said that he is the nearest neighbour to Sky Cottage and had no objections to the application. Councillor D Johns asked Paul Meredith if he had spoken to the occupiers of the

property, Austens Cottage, who may be affected by the proposed balcony. Paul Meredith said that he had not spoken to them but that he would do so. Councillor D Johns also asked for clarification of the details pursuant to the proposed north elevation. He said that the proposed north elevation plan shows cladding at the end of the balcony but the proposed floor plan shows a doorway. Paul Meredith confirmed that there will be a doorway on this elevation. He said that he had spoken to all the other neighbours who have no objections to the application. Councillor J Pomeroy asked how long the building works will take. Paul Meredith said that the demolition works and the foundation works will take approximately two to three weeks and the new building will be erected in five days. He said that he proposes to slate the roof of Sky Cottage at the same time and anticipated the whole project will take approximately six months. He said that the noisy work will be for approximately three weeks in total. Liz Anderson said that she had circulated a presentation to councillors prior to the meeting regarding the siting of a bench at the far end of the Pill.

Councillors R Anderson and A Van den Broek returned to the meeting.

### **1. Apologies**

None

### **2. To confirm the minutes of the meetings held on Tuesday 27<sup>th</sup> November 2018 and the extra ordinary meetings held on Tuesday 11<sup>th</sup> December 2018 and Tuesday 15<sup>th</sup> January 2019**

The minutes of the meeting held on Tuesday 27<sup>th</sup> November 2018, having previously been circulated, were agreed as an accurate record subject to an addition to the top line of page 6 stating that “The two companies involved are Net CS and Shared Access. They would be responsible for dealing with any request for data improvement”. The minutes of the extra ordinary meetings held on Tuesday 11<sup>th</sup> December 2018 and Tuesday 15<sup>th</sup> January 2019, having previously been circulated, were agreed as accurate records subject to the misspelling error correction noted above.

### **3. Declaration of interest in items on the agenda**

Councillor R Anderson declared a personal interest in planning application reference number PA19/00220 for the erection of a two-storey extension and alterations to the existing building and entrance at Camellia Cottage, 2 Water Lane, Golant and in item 17 on the agenda on grounds of close association, Councillor A Van den Broek declared a personal interest in planning application reference number PA19/00220 for the erection of a two-storey extension and alterations to the existing building and entrance at Camellia Cottage, 2 Water Lane, Golant on grounds of close association and Councillor D Pugh-Jones declared a personal interest in planning application reference number PA19/00270 for proposed alterations and extension of mezzanine level to garden

at 2 Downs Hill, Golant as it is a nearby property to her house and a prejudicial interest in item number 18 relating to Village Hall business.

#### **4. Planning**

**To receive and consider the following consultations from Cornwall Council;**

Councillors R Anderson and A Van den Broek, having previously declared an interest, left the meeting during discussion of the following planning application. Councillor D Johns took the Chair.

#### **PA19/00220 - Application by Mr Paul Meredith for two storey extension and alterations to existing building and entrance at Camellia Cottage, 2 Water Lane, Golant**

Councillor S Phillis commented that the Applicant had spoken to all the neighbours apart from one and all those that he had spoken to had no objections to the application. Councillor D Jenkinson said that he considered the proposal to be a positive upgrade to the existing dwelling. Councillor J Pomeroy said that the proposed extension and alterations will be constructed with sympathetic materials. Councillor D Johns said that the proposed floor plan and the north elevation drawing need to concur and the Applicant should speak to the neighbor who may be affected by the proposed balcony. It was proposed by Councillor D Pugh-Jones and seconded by Councillor D Jenkinson that the application be supported. All Councillors voted in favour of this proposal. The proposal was therefore carried.

Councillors A Van den Broek and R Anderson returned to the meeting. Councillor D Pugh-Jones, having previously declared an interest, left the meeting during discussion of the following planning application.

#### **PA19/00270 – Application by C Gardner for proposed alterations and extension of mezzanine level to garden at 2 Downs Hill, Golant**

The Chairman commented that the plans are not terribly well presented in that the elevations are incorrectly labelled on the drawings although he said that the application does not appear to be contentious. Councillor D Jenkinson commented that the location plan, in terms of the red line showing boundaries and gardens, is incorrect. Councillor D Johns said that there is no proposed 2<sup>nd</sup> floor plan either. Councillor A Van den Broek said that the proposal is not out of keeping with the dwelling. Councillor D Johns said that the plans should be corrected before a recommendation on this application is made. He said it is also unclear as to whether construction traffic will use the shared access to the site and that this matter needs clarification. The Chairman said that private rights of way is not a material planning consideration. Councillor S Phillis said that access to the site for the build needs to be clarified. The Chairman said that

Cornwall Council have put the plans on the portal for consultation so the parish council should respond to them as submitted. It was proposed by Councillor D Johns and seconded by Councillor S Phillis that a recommendation on the application be deferred as the parish council is unhappy with the quality and accuracy of the plans submitted because the location plan is incorrect in terms of the red line, there is no proposed 2<sup>nd</sup> floor plan and the elevational drawings are incorrectly labelled. Six councillors voted in favour of this proposal with one against. The proposal was therefore carried.

Councillor D Pugh-Jones returned to the meeting.

## **5. Matters Arising from the previous meeting**

### **To receive and consider reports on the action points from the previous meeting**

These were dealt with as agenda items.

### **To receive and consider reports on any other matters arising from the previous meeting**

The Chairman reported that the planning application reference number PA18/10094EASTH for a proposed conservatory first floor extension and alterations to the existing building at Moons, Golant had been approved as had planning application reference number PA18/10856 for a replacement parapet wall with glass balustrade, replacement windows with French doors and the installation of a bridge between the first floor and rear garden at High Water, Golant. The Chairman said that Councillor D Johns had circulated an email the day before this meeting which raised concerns regarding procedural matters during discussions at the extra ordinary meeting held on 15<sup>th</sup> January 2019 in respect of the planning application for the Cormorant Hotel. The email suggested that these should be discussed at a future meeting of the parish council. The Chairman stated that he agreed with discussion at a later date as that matter may give rise to a possible Code of Conduct complaint and the planning application for The Cormorant Hotel is not on the agenda for debate tonight. The Chairman also said that the archive for the parish council's minutes is now working on the website.

## **6. To receive the Chairman's Communications**

The Chairman said that Dr Skerrett is writing a history of local democracy in the village since the 1960's. He said that he had received an apology from the Mayor of Fowey as she had omitted our parish council as a formal consultee on the Fowey NDP. However, the Chairman said that he had responded to her saying that no apology was necessary as the parish council had been sent a hard copy of their draft NDP which had been circulated to our councilors and we had been invited to the consultation day. The Chairman said that Cornwall

Council had informed him that Community Leadership Team Representatives from the senior leadership team at Cornwall Council will oversee the CNP meetings to strengthen community networks. The next network meeting was to be held on Monday 28<sup>th</sup> January 2019 and councilors were invited to accompany the Chairman if they wished. He said that he had received a helpful poster from the Devon and Cornwall Police detailing how they can be contacted and other on- line sources of help regarding policing. He will pass this onto Golant Boatwatch and put a copy on the noticeboards. He said that he had received one response to David John's article in Golan Pill regarding a possible principle residence policy for the NDP. He also said that the use of the village green by Castledore Rowing Club on 16<sup>th</sup> February 2019 had been approved by councilors via email circulation in order to give the applicants time for advance notices, terms as per last year. One comment was made that no damage should be done to the village green and that a traffic management plan would be useful. Councillor A Van den Broek said that he would assist on the day. Councillor D Pugh-Jones asked if any volunteers had come forward to renovate the village map. The Chairman said that no-one had come forward to do the art work and that it would be a tremendous amount of work to renovate the map so this project was still outstanding.

**7. To answer any questions from Councillors, previously notified to the Clerk**

None

**8. To receive a report from the Clerk**

None

**9. To receive reports from -**

**a) Police**

None

**b) Cornwall Councillor**

The Chairman said that Cornwall Councillor A Virr wanted to know the views of the parish council regarding the planning application for the Cormorant Hotel. He said that he had sent him a copy of the minutes of the extra ordinary meeting.

**10. To authorise the signing of orders for payment, including -**

Mrs S Blaxley (18<sup>th</sup> November 2018 – 15<sup>th</sup> January 2019 salary/ expenses) -  
£655.88

Cornwall Council (Rent for car park – December 2018 and January 2019) -  
£333.34

Cormac (Toilet cleaning – November 2018) - £163.80  
Western Web (Website Services) - £172.80  
Glenn Humphries Landscaping (Grass cutting – November 2018) - £90.00  
Cormac (Toilet cleaning – December 2018) - £163.80  
South West Water (Water for toilets 3/10/18 - 07/01/19) - £75.98  
Fowey Harbour Commissioners (Electricity for Boatwatch Hut) - £59.38

It was proposed by Councillor A Van den Broek and seconded by Councillor R Anderson that all the above orders be authorized for payment. All Councillors voted in favour of this proposal. The proposal was therefore carried.

**11. To receive correspondence from:**

**a) Cornwall Council**

None

**b) Others**

None

**12. Finance Report**

**To receive a current financial statement of the accounts, to review income and expenditure against budget and to consider the precept for 2019/20**

The Clerk reported that there was a considerable amount of income yet to be received from AS parking from the car park machine but the Chairman had spoken to the Managing Director of AS Parking and he had pointed out that councilors would be considering the contract renewal soon. The Clerk said that AS Parking had assured us that this would be paid into the bank account within the next few days. There had been a part payment earlier in the year. She said that income of £107.86 had been received from Cornwall Council as the PROW maintenance grant and that the accounts balance at £11,743.26. It was noted that this bank balance is broadly similar to that of January 2018 and these monthly balances are available on a spreadsheet.

**13. Golant Car Park and Toilets**

**To receive and consider any matters arising relating to the toilets and car park**

The Chairman said that Councillor D Pugh-Jones had asked if the times of the charging period for the car park can be changed from commencing at 8am to 9am. He explained that this has been actioned in the draft TMO and the time cannot be formally changed until the TMO is in force. The Chairman said that

there had been progress on the devolution list and Golant car park is 13<sup>th</sup> in a list of 24 assets to be transferred by Cornwall Council although not necessarily in that order as some are large projects and some small. He said he will chase the matter up again at the next CNP meeting. Councillor S Phillis said that Cormac has replaced the refuse bin at the toilet free of charge. It was agreed that the parking permits for the 2019/20 season will be issued on the same basis as last year and that the permit reminder will be in the next edition of Golant Pill. It was agreed that the public toilet facility is functioning well and the facility is clean.

#### **14. Village Green**

##### **To receive and consider any matters arising relating to the village green**

The Chairman emphasized that councilors must undertake a weekly check of the parish council's assets and inform the Clerk that the check has been done. He thanked councilors who had undertaken the checks to date and asked if councilors were happy with this system for checking. Councillor D Johns asked if the play equipment has to reach a certain standard and who the enforcing body is for this. The Chairman explained that ROSPA undertake an annual inspection of the play equipment. He said that the surface in the play area requires some additional play bark before the Spring. Councillor S Phillis said that he had looked at options for improving the area around the human sundial. He said that he suggests surrounding the sundial with grey coping stone, raising the level of the sundial by inserting the pieces of it onto concrete plinths and then infilling the area around the sundial with cobble stones or peashale in resin. He said that the cost of the materials would be approximately £400 and that there is potentially some money from the pub quiz funds. He will continue to review the options for this work and report back in due course. The Chairman said that he had received a message from the Woodland Trust saying that 200 saplings have been given to residents and these are to be planted by volunteers at the far end of the Pill on GQUA land, subject to appropriate consents. They would complement small salt water tolerant plants which are also proposed for the area. It was not known to what extent the Woodland Trust saplings would be salt water tolerant. He said they will be visible from the village green and will beautify the village.

#### **15. Neighbourhood Plan**

##### **To receive and consider matters arising relating to the neighbourhood plan**

The Chairman explained that he had received notification from Cornwall Council that a Habitats Regulations Assessment and a Strategic Environment Assessment are not needed for the NDP. If significant changes or additions are made to the draft it would have to be re-screened. Councillor J Pomeroy reported that he had investigated possible funding for the Neighbourhood Development Plan and that funding is available for developing a website to facilitate public involvement in the process and for other items such as the printing costs, research, consultation and engagement, IT support, logistics and

marketing. However, he said that the process to apply takes approximately 8 weeks and any money given now is only eligible to be spent until March 31<sup>st</sup> 2019. The Chairman stated that the application form consisted of 13 pages of questions and it would have to be submitted by 31<sup>st</sup> January 2019 after an expression of interest form was submitted so this was a very tight timetable. Councillor J Pomeroy said that he thought it would be preferable to wait for the next round of funding to be brought forward in March 2019. It was agreed that councillors would consider possible expenditure in the areas of funding available and that this matter would be discussed at the next meeting of the parish council. Councillor S Phillis said that if the NDP is seeking to ringfence areas for development or is intending to have a 2<sup>nd</sup> homes policy, professional consultants and legal advice will be needed which is costly. Councillor J Pomeroy said that the NDP steering group needs to decide what is needed to be put in place in the NDP and this should be supported with evidence. Councillor D Pugh-Jones said that a two-way public consultation process may be a good way forward. She said that the NDP steering group should be re-convened at the earliest opportunity to get impetus behind the NDP and to progress the plan further. It was proposed by Councillor D Pugh-Jones and seconded by Councillor S Phillis that the NDP steering group be re-convened to meet in early February 2019 to inform the February meeting of the parish council. All Councillors voted in favour of this proposal. The proposal was therefore carried.

## **16. Highways**

### **To receive and consider Cornwall Council's response to suggestions regarding traffic calming measures in Golant**

Councillor D Pugh-Jones said that parishioners had expressed concerns about speeding traffic in the village. She said that one concern that had been raised was the lack of definition marking the junction of Water Lane with Church Hill. However, she said that white lines have now been painted on the road to define the junction. She said that another concern raised was that people visit the pub and let their children cross the road and play unsupervised on the village green. She said that this is dangerous and that a warning sign saying that children are playing maybe appropriate. However, she said that a Highways Inspector from Cornwall Council had visited the site and said that Cornwall Council was not keen to erect a sign on a low speed site on the corner. She also said that, in front of St Sampsons Terrace, there have been two accidents this year and that it is possible that the double yellow lines could be extended. She said that a request would have to be submitted through the CNP. She said that whilst the double yellow lines have been in their current location for many years, the volume of traffic has increased. Councillor D Pugh-Jones said that another possible sign could be erected to warn motorists that there is a danger of driving their cars over the edge of the quay at high tide. In addition, she said that the Cornwall Council Highways Inspector had said that the 20mph repeaters were not as frequent as they could be. She said that Cornwall Council will be investigating this matter further. Councillor D Jenkinson commented that some



new signs, such as a sign indicating a car falling into the water and a sign indicating that children are could be erected to replace some of the old signs. He said that he was also concerned about access for emergency vehicles in St Sampsons Terrace. Councillor A Van den Broek said that there have not been any accidents where cars have fallen into the water although cars have been liable to flooding at high tide. The Chairman said that the provision of additional signs on the quay regarding children playing was discussed at the September meeting of the parish council when it was resolved not to erect any additional signs. He said that Cornwall Council will decide whether additional signs are needed based on evidence not anecdote. He said that national evidence indicates that more signs do not necessarily add to road safety. Councillor D Johns said that more signs are not needed, just better ones. He said the decision at the September meeting of the parish council related solely to signs relating to children playing long the quayside. It was proposed by Councillor S Phillis and seconded by Councillor D Pugh-Jones that Cornwall Council be informed that the parish council are open to suggestions regarding the installation of an additional warning sign on the corner of the road near the entrance to the village green stating that children are playing. In addition, the parish council supports the efforts of Cornwall Council in terms of deciding whether the provision of additional yellow lines below St Sampsons Terrace are necessary and whether there are sufficient 20mph repeaters. Six Councillors voted in favour of this proposal and one against. The proposal was therefore carried.

### **To receive and consider any other matters arising relating to highways in the parish**

The Chairman said that he was in receipt of extensive correspondence from Jim Russell complaining about the lack of replies from Cornwall Council to his emails and the fact that he considers that Cornwall Council Highways Department is responsible for cutting the trees in the embankment in Water Lane and that they have not been cut. It was noted that a specialist inspection of a large dead tree at Torfery and a specialist inspection of the embankment in Water Lane had been requested but had not yet been forthcoming. Therefore, he said that Jim Russell had made a formal complaint to Cornwall Council regarding their lack of communication and action.

The Chairman said that he had received correspondence from Simon Robins saying that Gumms Lane is often incorrectly refereed to in correspondence as "access to the Cormorant Hotel". He said that Simon Robins has asked if the parish council can pursue this with Cornwall Council. It was agreed that it is not within the remit of the parish council to pursue this matter but it was agreed that the Chairman would respond saying that his comments have been noted and that if the address is shown incorrectly on correspondence submitted to the parish council for consultation, councillors may wish to bring it to the attention of Cornwall Council.

Councillor A Van den Broek said that he has purchased the salt bins and now needs to purchase the salt to fill them.

#### **17. Footpaths and Benches**

Councillor R Anderson, having previously declared an interest, left the meeting during discussion of the following item. Councillor A Van den Broek took the Chair.

##### **To receive and consider a request to purchase a picnic bench for the far end of the Pill**

It was noted that Liz Anderson had circulated an email prior to the meeting outlining her proposal for the siting of a bench at the far end of the Pill in addition to the one that is already in situ. It was noted that the bench would be constructed of softwood tannalised timber and will not float away. In addition, it was noted that Gail and Maurie Parsons had made a generous donation towards its provision. It was noted that the cost of the new bench will be £500 plus VAT. It was proposed by Councillor D Johns and seconded by Councillor D Pugh-Jones that the bench be purchased as suggested. All councilors voted in favour of this proposal. The proposal was therefore carried. Councillor D Jenkinson commented that the bench will be included on the asset register and the parish council will look after it in perpetuity. He said that the far end of the Pill is a beautiful part of the village which is waiting to be developed.

Councillor R Anderson returned to the meeting.

##### **To receive and consider any other matters arising relating to footpaths and benches in the parish**

The Chairman said that he had received a complaint that trees had fallen and were blocking the Saints Way. He said that he had inspected the site and the dangerous trees in question were outside the parish but when he was on site a team from Cormac arrived and were to make safe the Saints Way path.

Councillor D Pugh-Jones, having previously declared an interest, left the meeting during discussion of the following item.

#### **18. Village Hall Broadband**

##### **To receive and consider a request for financial assistance for the provision of superfast broadband in the village hall**

It was noted that the total cost of the provision of unlimited BT Infinity 2

broadband including line rental will be £459.84 for the year. Councillor A Van den Broek questioned whether the cost of superfast broadband was considerably more than the standard broadband. The Chairman said that superfast broadband does not cost a great deal more. It was proposed by Councillor R Anderson and seconded by Councillor D Johns that the parish council pays £459.84 for the broadband for the village hall for 2019/20. All councillors voted in favour of this proposal. The proposal was therefore carried.

**19. Date of next meeting**

**To confirm the date and venue of the next meeting on Tuesday 26th February 2019**

The date of the next meeting will be on Tuesday 26<sup>th</sup> February 2019, commencing at 7:15pm in Golant Village Hall.

There was no further business and the meeting was closed at 9:15pm.

**ST SAMPSON PARISH COUNCIL MEETING**

**22nd January 2019**

**ACTION POINTS**

<b><u>Minute Number</u></b>	<b><u>Action</u></b>	<b><u>By Whom</u></b>
5	Purchase yellow paint and re paint yellow lines opposite the car park and in the turning circle	AVB
5	Replace vertical posts on fence in village green	AVB/SP
5	Erect new finger post sign in Tinny's lane	AVB
14	Obtain new play bark for play area	RA
16	Fill salt bins with salt	AVB