

MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON TUESDAY, 25TH SEPTEMBER 2018 AT 7:15PM IN GOLANT VILLAGE HALL, GOLANT

Present: Councillors R Anderson (Chairman), A Van den Broek, D Johns, J Pomeroy and D Jenkinson.

3 members of the public.

Sue Blaxley (Clerk to the Parish Council)

The Chairman opened the meeting at 7:15pm.

Public Participation

Ian Laughton said that, having talked to regular users of the village green, the consensus view is that a chain across the entrance to the village green is not wanted or needed. He said that the parking of unauthorised vehicles on the village green is not an issue and therefore, whilst it may be a good idea to retain the notice at the entrance to the village green informing users that parking is for permit holders only, it is unnecessary to block the entrance with a chain. He said it would also be inconvenient for users as they would have to get in to and out of their cars to move the chain. Ian Laughton said that if there are funds to be spent by the parish council, reinstating the village map on the green would be a good use of public money. Councillor D Jenkinson commented that one would have assumed that unauthorised parking on the village green is an issue but clearly, it is not. The Chairman said that it may be a good idea to put the chain across on specific days when parking is an issue. Councillor D Johns commented that the permit system seems to exist but is not enforced. Ian Laughton said he was in favour of retaining the permits.

Ian Laughton said that two nests of Asian hornets have had to be destroyed in the area so there is a need to be vigilant. Graham Estlick asked what progress had been made in respect of the unsatisfactory grass cutting this summer. The Chairman said that this matter will be discussed later in the meeting.

Paul Meredith explained that the cost of maintaining the defibrillator in the village was £315 per annum plus VAT but this is now only £49 plus VAT. He said this is because the system for checking the equipment has now changed in that a guardian is now responsible for this on a two weekly basis. He said that he will be considering a rota of parishioners for this task. He said that the village hall is looking to the parish council for some financial support towards the planned refurbishments to the village hall. He said that these works include the modernisation of the kitchen and toilets as well as the provision of disabled access into the village hall. He explained that the latter proposal has met with problems in terms of health and safety as a disabled lift has to be 3m from the highway. However, he explained that he is pursuing the matter further with

Cornwall Council's Building Control Department to ascertain whether removal of the existing external steps into the village hall and their replacement with a disabled platform could be accommodated within the building regulations legislation.

1. Apologies

Apologies were received and accepted from Councillors D Pugh-Jones and S Phillis.

2. To confirm the minutes of the meeting held on Tuesday 24th July 2018 and the minutes of the extra ordinary meeting held on Tuesday 15th August 2018

The minutes of the meeting held on Tuesday 24th July 2018, having previously been circulated, were agreed as an accurate record. The minutes of the extra ordinary parish council meeting held on the Tuesday 15th August 2018, having previously been circulated, were agreed as an accurate record.

3. Declaration of interest in items on the agenda

None

4. Planning

To receive and consider the following consultations from Cornwall Council;

PA18/00019/NDP - Plan proposal submitted for Lostwithiel Neighbourhood Development Plan by Lostwithiel Town Council

The Chairman said that the Lostwithiel Neighbourhood Development Plan was a very comprehensive document. He highlighted some of the significant points in the plan: no new wind turbines, ensure adequate sporting facilities in the Community Network Area through encouraging use of the river, encourage all - inclusive leisure activities for disabled and disadvantaged groups and for new housing sites in excess of 10 houses, 35% of them should be affordable units. Councillor D Jenkinson asked if the plan proposes to encourage tourists to Lostwithiel via the trainline. The Chairman said that in the transport section of the plan, the recommendations include the provision good access to the main train line as well as the provision of additional parking. It was noted that there are two objections to the proposed plan on Cornwall Council's Planning Portal. It was proposed by Councillor D Johns and seconded by Councillor R Anderson that the Lostwithiel Neighbourhood Development Plan be supported. All councilors voted in favour of this proposal. The proposal was therefore carried.

PA18/07480 – Application by Mr Ken Phillips for domestic garage with craft/hobbies room over at Swingle Tree, Golant

The Chairman explained that the proposal is to erect a garage on land within the curtilage of the dwelling and it would be constructed of sympathetic materials to the surroundings. He said there was one objection on Cornwall Council's Planning Portal objecting to the fenestration on the proposed garage. Councillor D Johns said the proposed fenestration consisted of velux roof windows. Councillor D Jenkinson said that the proposal is acceptable in terms of design and construction materials. Councillor A Van den Broek said it will be a good use of an existing space. It was proposed by Councillor D Johns and seconded by Councillor D Jenkinson that the application be supported. All councilors voted in favour of this proposal. The proposal was therefore carried.

The Chairman said that he had received an email from the Planning Officer at Cornwall Council regarding planning application reference number PA18/06365 for the re-division of a large plot and erection of a new dwelling at Land SE of Riverside, Tanhay Lane, Golant. He said that Cornwall Council had noted the parish council's support for the application but in the absence of a flood risk assessment or an ecological survey being provided to support the application, it had been refused.

5. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting

Ask Village Hall Management Committee for their views on putting a board in the village hall with the names of previous Chairs of the parish council written on it (DPJ)

It was noted that this matter is outstanding.

Apply weedkiller to area to rear of toilets (AVB)

It was noted that this matter is outstanding.

Purchase yellow paint and re paint yellow lines opposite the car park and in the turning circle (AVB)

Councillor A Van den Broek said that he had not yet actioned this matter.

Inform councilors what period the car park income related to (SB)

The Clerk said she had actioned this matter.

Repair posts and investigate alternatives for the boundary on the village green (AVB)

It was agreed that that this matter will be discussed under item 13 on the agenda.

Remove bus shelter from asset register and add Golant village sign (SB)

The Clerk said she had actioned this matter.

Put GDPR action plan and policy on the parish council's website (SB)

The Clerk said she had actioned this matter.

To receive and consider reports on any other matters arising from the previous meeting

The Chairman said that he had received a further complaint regarding the felling of a huge swath of trees and the creation of large flat areas leading down to the River Fowey on land on the southern bank just beyond the old boat house opposite St Winnow point. He said that Cornwall Council are now looking into the matter.

Councillor J Pomeroy said that he had spoken to Glenn Humphries Landscaping regarding the grass cutting on the village green. He said that GHG were under the impression that since June 2018, they no longer had the grass cutting contract. Councillor J Pomeroy said that the contract for the grass cutting needs to be more specific detailing the precise areas that require cutting and the frequency of the cutting. It was noted that the existing contract provides for the grass to be cut every 4-6 weeks depending on the growth at a cost of £75 per cut plus VAT. It was proposed by Councillor R Anderson and seconded by Councillor A Van den Broek that Councillor J Pomeroy drafts a 12 month contract between the parish council and GHG for the grass cutting specifying that the grass should be cut every 4 – 6 weeks depending on growth at a cost of £75 plus VAT and that specific areas that need cutting, such as the vicinity of the sundial and underneath movable items, will be highlighted. All Councillors voted in favour of this proposal. The proposal was therefore carried.

6. To receive the Chairman's Communications

The Chairman said that he had received extensive correspondence from Jim Russell regarding trees and embankments which will be discussed under item 15 on the agenda. The Chairman said that he had also received notification of the change to the invoice for the defibrillator due to changes in the maintenance agreement. He said that whilst the landlord of the Fishermans Arms was happy to continue monitoring the defibrillator, Paul Meredith will be collating a rota for this task. The Chairman said that the Environment Agency had asked if there were any objections to them using a hovercraft on the river in order to facilitate an environmental survey. He said that Golant Quay Users Association (GQUA) were happy for them to use the slipway and the survey had been undertaken today.

The Chairman said that someone had left their cap in the back of the church and asked that it be returned by post to them. The Chairman said that he did this and as a result, the recipient sent a donation to St Sampson Parish Church in the sum of £1,000. The Chairman also said that Golant Heritage Group have suggested that U turn around dynamo boxes be erected in the village detailing information about Golant's heritage. He said that he would respond to them on behalf of the parish council thanking them for their valuable suggestion. Some discussion took place about reinstating the village map. Councillors noted that it does need re drawing and reinstating at some stage in the future.

The Chairman said that he had received a request to use the village green on 21st October 2018 for the annual Fowey Head of the River Hasler Race. It was noted that the village green has been used for this event on several occasions in past years. It was proposed by Councillor R Anderson and seconded by Councillor D Johns that the use of the village green for this event be authorized. All councillors voted in favour of this proposal except for Councillor A Van den Broek as he has a personal interest in the event. The proposal was therefore carried.

The Chairman also said that he had received messages saying that some of the footpaths in the parish are overgrown. Councillor D Johns said that the main problem is the bracken which is now dying away but the footpaths are definitely passable. It was agreed that no further action would be taken in this respect until next year.

The Chairman said that he had received notification from the mayor of Fowey Town Council saying that Fowey Town Council would like to have a cycle route from Fowey to Lostwithiel but there is a section of the path that the cycle route would follow which is not on the definitive public rights of way map. Councillor D Johns said that he has spent considerable time researching why one section of the path is not on the definitive map as a public right of way. He said that he gathered the requisite twenty signatures saying that it had been used as a public right of way and that he spoke to the relevant landowners and subsequently submitted the information to Cornwall Council. He said this was five years ago and he has never received a response from Cornwall Council. The Chairman said that Cornwall Council have said that they will respond in 4 to 5 years' time to this submission. He said that whilst most of the path is in Fowey parish, he hoped that Lostwithiel and Fowey Town Councils and this parish council can collaborate and apply pressure on Cornwall Council to progress the matter more quickly. It was agreed that the parish council would definitely support the principle of a cycle route from Fowey to Lostwithiel. Councillor D Johns said that he would contact the mayor of Fowey and express this view.

The Chairman said that he had also received a complaint regarding persons living on a boat on the Pill. He said that GQUA are pursuing the matter. He said that the Remembrance Rose and the small garden area in front of the public

telephone box will now be maintained by Sheila and Marcus Reed as the previous parishioners who tended the areas have now left Golant. He said that he had thanked Mr and Mrs Campbell-Taylor, on behalf of the parish council, for their valued efforts regarding maintaining these areas of the village. The Chairman said that St Austell are hosting a Festival of Clay on Saturday 29th September 2018 and were looking for volunteers to assist with running the event.

The Chairman said that he had received a letter from David Luck saying that he thought that using the redundant toilet building as a community village shop would be a good use of this asset. The Chairman said that while many of us would like a shop he would respond to Mr Luck thanking him for his thoughts but expressing the view that it is unlikely to happen.

The Chairman said that he had attended the last Community Network Panel meeting and they were not very enthusiastic about having an objective, theme or specific purpose for the meetings. He explained that they do have available funds for small community projects which have to be applied for. The Chairman said that 25% of people in the community network area have absolutely no qualifications and that he suggests using some of the available funds to make small donations towards Adult Education course to help rectify this matter. He said that the next meeting of the Community Network Panel will meet on 15th October 2018.

7. To answer any questions from Councillors, previously notified to the Clerk

Councillor van den Broek had asked if we could have more councillors than our allocation. The Clerk had informed him that we are currently at our permitted strength. The Chairman noted that it is useful to have people in reserve who would be willing to stand as councilor in the future.

8. To receive a report from the Clerk

None

9. To receive reports from -

a) Police

None

b) Cornwall Councillor

None.

10. To authorise the signing of orders for payment, including -

Mrs S Blaxley (July 17th – September 16th 2018 salary/ expenses) - £544.73

Cornwall Council (Rent for car park) - £333.34

South West Water (Water for toilets – July and August 2018) - £113.43

Cormac (Toilet cleaning – July and August 2018) - £377.74

HMRC (PAYE income tax/national insurance) - £60.00

Torpoint Town Council (2017/18 Audit fee) - £85.00

AED Locator (EU Ltd) (Defibrillator Annual Monitoring) - £58.80

Robin Anderson (Wasps nest destruction on Tinny's Lane) - £70.00

Fowey Harbour Commissioners (Electricity for Boatwatch Hut) - £39.87

Glenn Humphries Landscaping (Grass cutting – June 2018) - £90.00

It was proposed by Councillor R Anderson and seconded by Councillor A Van den Broek that all the above orders be authorized for payment. All Councillors voted in favour of this proposal. The proposal was therefore carried. Councillor D Johns asked the Clerk to specify time periods for all invoices on the agenda.

11. To receive correspondence from:

a) Cornwall Council

None

b) Others

None.

12. Finance Report

To receive a current financial statement of the accounts and review income, expenditure and budgeting.

The Clerk reported that the accounts balance at £13,410.02 which includes income of £10 from Graham Estlick for postage costs. The Chairman signed the cash book. Councillor D Jenkinson asked how the bank balance compared to this time last year. The Chairman said he was unsure of the precise comparative figure but it was of a very similar order to an equivalent period last year. It was acknowledged that there is still a will to reduce the level of reserves but to retain sufficient funds to allow for refurbishing the toilet building as well as holding back £5000 as a Reserve.

13. Golant Car Park and Toilets

To receive and consider any matters arising relating to the toilets and car park

The Chairman said that he had received an email from Cornwall Council seeking reassurance that regular maintenance checks and electrical testing of the facility was taking place. The Chairman said that he had responded saying that Cormac is paid under the SLA with the parish council to undertake the requisite testing and that a qualified electrician had professionally installed a new PIR in the toilet building. He said that he had also informed them that there is no asbestos in the building as far as can be ascertained without destructive removal of the ceiling and advised them that parish councilors undertake a weekly check of the facility.

14. Village Green

To receive and consider any matters arising relating to the village green

The Chairman emphasized that councilors must undertake a weekly check of the parish council's assets and inform the Clerk that the check has been done. He circulated details of the rota to all councilors. He explained that he had identified some exposed rock in the playground during one of his weekly checks which he had covered with matting as a temporary solution. It was agreed that he and Councillor A Van den Broek would inspect the area in an attempt to formulate a more long term solution. It was noted that the village green has been well used over the summer and the grass has made a good recovery from the very dry weather.

15. Neighbourhood Plan

To receive and consider matters arising relating to the neighbourhood plan

None

16. Highways

To receive and consider a request to erect a sign on the highway

The Chairman said that he had received a request from some of the occupiers of St Sampsons Terrace for signs to be erected in front of St Sampsons Terrace saying that children are playing on the road at the edge of the Pill and asking vehicles to slow down. He said that the occupiers who have made this request do, on occasions, erect temporary signs to this effect which they have made themselves. Councillor D Johns said that cars are always parked in front of St Sampsons Terrace and a lot of traffic uses this section of highway. He said that it is not really a suitable location for children to play. The Chairman said that it is not within the parish council's remit to erect signs on a public highway and that such signs are governed by stringent guidelines. It was agreed that the parish council do not want to encourage children to play in this location and that the Chairman will respond to the authors of the email.

To receive and consider matters arising relating to highways in the parish

The Chairman said that some of the hedges adjacent to the highways have been cut by Cornwall Council in accordance with their statutory responsibility but that those hedges which are the landowners' responsibility have not been cut. He said that Cornwall Council has written to some landowners asking them to trim their hedges.

The Chairman said that he was in receipt of extensive correspondence from Jim Russell who says that he has a letter from Cornwall Council Highways Department saying that they are responsible for cutting the trees in the embankment in Water Lane. He said that he thinks the letter is open to interpretation.

The Chairman said that the parish council can ask for a specialist inspection of a large dead tree at Torfery which is cause for concern. It was proposed by Councillor R Anderson and seconded by Councillor D Jenkinson that a specialist inspection of the large dead tree at Torfery be requested. All councillors voted in favour of this proposal. The proposal was therefore carried. He said that a specialist inspection of an embankment can also be requested. It was proposed by Councillor R Anderson and seconded by Councillor D Jenkinson that a specialist inspection of the embankment in Water Lane be requested. All councillors voted in favour of this proposal. The proposal was therefore carried.

17. Footpaths and Benches

To receive and consider matters arising relating to footpaths and benches in the parish

None

18. Village Hall

To consider potential financial support for refurbishment works to the village hall in 2019 and 2020/21

The Chairman said that he had circulated an email from Paul Meredith prior to the meeting detailing the proposed refurbishment works to the village hall. The Chairman said that he had responded saying that the refurbishment works should be mindful of the legislation relating to equality. He said that the parish council should be considering whether they are open to supporting the principle of some funding for the works. It was agreed that the parish council supports the principle to part fund some refurbishment works to the village hall subject to the village hall being accessible to all. It was agreed that any financial support should be a modest amount of money. The Chairman said he would respond to Paul Meredith's email accordingly.

19. GDPR

To receive and consider matters arising relating to GDPR

None

20. Date of next meeting

To confirm the date and venue of the next meeting

The date of the next meeting will be on Tuesday 23rd October 2018, commencing at 7:15pm in Golant Village Hall.

There was no further business and the meeting was closed at 9:05pm.

ST SAMPSON PARISH COUNCIL MEETING

26th September 2018

ACTION POINTS

| <u>Minute Number</u> | <u>Action</u> | <u>By Whom</u> |
|----------------------|--|----------------|
| 5 | Ask Village Hall Management Committee for their views on putting a board in the village hall with the names of previous Chairs of the parish council written on it | DPJ |
| 5 | Apply weedkiller to area to rear of toilets | AVB |
| 5 | Purchase yellow paint and re paint yellow lines opposite the car park and in the turning circle | AVB |
| 5 | Draft contract for Glenn Humphries Landscaping | JP |
| 14 | Investigate long term solution for exposed rock in play area | AVB/RA |
| 16 | Request specialist inspection of large dead tree at Torfrey and embankment at Water Lane RA | |

