

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON TUESDAY, 27TH FEBRUARY 2018 AT 7:15PM IN GOLANT VILLAGE HALL, GOLANT**

**Present:** Councillors R Anderson (Chairman), A Van den Broek, S Phillis, D Johns and D Jenkinson.

1 member of the public

Sue Blaxley (Parish Clerk)

The Chairman opened the meeting at 7:15pm.

**Public Participation**

Graham Estlick confirmed that St Sampson Ancestry Group is not the same group as the Heritage Group. He questioned why the electricity invoice for the Boatwatch Hut is so high. The Chairman said that the invoice for last year amounted to £130 and it is £459 this year. He said that the electricity is for the de humidifier in the Boatwatch Hut and the car parking machine. He assured Graham Estlick that the parish council will investigate this matter.

**1. Apologies**

Apologies for absence were received from Councillor D Pugh-Jones. It was noted that PCSO Lloyd Paynter was still recovering from his recent surgery and that he will not be returning to work.

**2. To confirm the minutes of the meeting held on Tuesday 23rd January 2018**

The minutes of the meeting held on the Tuesday 23rd January 2018, having previously been circulated, were agreed as an accurate record.

**3. Declaration of interest in items on the agenda**

Councillor D Jenkinson declared a personal interest in item 18 on the agenda.

**4. Matters Arising from the previous meeting**

**To receive and consider reports on the action points from the previous meeting**

Remove the three dumpy bags (SP)

The Chairman reported that this matter has been actioned.

Fit basketball hoop (AVB)

It was noted that this matter has not yet been actioned and will be carried over.

Paint white lines in car park (AVB)

Councillor A Van den Broek said that the paint for the lines has now been delivered and the lines will be re-painted in due course.

Contact Cale to ascertain if the purchase of multiple car parking tickets for parking on one occasion can be changed (SB)

The Clerk said she has actioned this matter and it was agreed that it would be discussed under item 12 on the agenda.

Take account of how communities such as St Ives and Rame have incorporated second home restrictions into their NDP as we develop our draft (SP)

The Chairman said this matter has been actioned in that it has been discussed with Cornwall Council. It was agreed that it would be discussed under item 14 on the agenda.

Re circulate revised draft publication scheme for agreement by councilors and put the scheme on the website (RA/SB)

The Chairman said that this matter has been actioned.

**To receive and consider reports on any other matters arising from the previous meeting**

None

**5. To receive the Chairman's Communications**

The Chairman said that he had received communications from our Rowing Club regarding a Head of the River Race which they would like to hold on 25th March 2018. He said the race will be open to a maximum of five clubs and they have asked if they can park their boats on the village green in a similar way that canoes were allowed to be staged there for the Haslar Canoe Races. He said that he sent them the form to complete relating to holding events on parish council land which was returned duly completed. He said that he had emailed councillors and there was overall support for the proposal although Councillor D Pugh-Jones was concerned that if the village green is wet, use of the land for this purpose may ruin the grass. The Chairman explained that they propose to park their trailers on the highway. It was proposed by Councillor D Johns and seconded by Councillor R Anderson that the parking of up to three trailers alongside the line of the posts on the village green be allowed provided there is

no disruption to local residents who park on the village green. All Councillors voted in favour of this proposal. The proposal was therefore carried.

The Chairman said that he had attended a recent CNP meeting at which a complaint by Mevagissey Town Council to Cornwall Council was brought to the attention of the meeting. The former has complained to the latter saying that the affordable housing strategy is a charade and that housing that is meant to be affordable is not. The Chairman said that he has written to the Chair of the CNP saying that the affordable housing strategy is a policy led by central government as a way of dealing with the housing crisis and that it would be beneficial to suggest alternatives to the policy if they do not consider the existing policy as being fit for purpose. He said that he also pointed out to them that the affordable housing policy forms an integral part of St Sampson's draft NDP.

The Chairman said that he had received an email from Mrs Gill Paull asking if they could plant a line of camellias in the graveyard. He said that he referred them to the PCC.

The Chairman also said that Peter Sinclair's wife has recently died and that he wishes to put a plaque on a bench on the quay in her memory. It was agreed that if a formal request is made, this matter can be discussed at a later meeting.

The Chairman said that he had received a complaint to the effect that the reservoir at Tinney's Lane is flooding again. He explained that SWW have attended and undertaken necessary repairs and that it is dry at the moment.

The Chairman said that he has received further correspondence from the ICO and has today, drafted a letter to the ICO answering their most recent questions as raised by Mr Strode. He said that he is hopeful that this matter will soon reach a conclusion.

**6. To answer any questions from Councillors, previously notified to the Clerk**

None.

**7. To receive a report from the Clerk**

The Clerk said that she had issued the parking permits that had been requested and that they needed to be hand delivered to residences by 1<sup>st</sup> March 2018.

**8. To receive reports from -**

**a) Police**

None

## **b) Cornwall Councillor**

The Chairman said that Cornwall Councillor A Virr had attended the CNP meeting and had reported on his work with healthcare, Fowey Hospital, the potholes in Fowey and speedwatch in Tywardreath.

### **9. To authorise the signing of orders for payment, including -**

British Gas (Electricity for toilets) - £72.90

Mrs S Blaxley (January 17th 2018 – 20<sup>th</sup> February 2018 salary/ expenses) - £370.14

H M Revenue and Customs (PAYE) - £82.40

Fowey Harbour Commissioners (Electricity for Boatwatch hut) - £459.94

Cormac Solutions (Toilet cleaning – December) - £162.62

Cornwall Council (Rent for car park - February) - £166.67

South West Water (Water for toilets) – £0.29

It was proposed by Councillor R Anderson and seconded by Councillor D Johns that all the above orders, apart from the payment to Fowey Harbour Commissioners, be authorized for payment. All Councillors voted in favour of this proposal. The proposal was therefore carried. In respect of the invoice from Fowey Harbour Commissioners for the electricity for the Boatwatch Hut, it was agreed that Councillor D Jenkinson would ask for clarification from Fowey Harbour Commissioners as to how the figure of £459.94 has been calculated and that the matter would be discussed at the next meeting of the parish council.

### **10. To receive correspondence from:**

#### **a) Cornwall Council**

None

#### **b) Others**

None.

### **11. Finance Report**

#### **To receive a current financial statement of the accounts and review income, expenditure and budgeting**

The Clerk reported that the accounts balance at £15,831.87. Councillor D Jenkinson asked how much of this money was categorized as reserves. The Chairman said this figure was £5,000. The Chairman signed the cash book.

## **12. Golant Car Park**

### **To receive and consider any matters arising relating to the toilets and car park**

The Chairman said that, at the last meeting of the parish council, Councillor D Pugh-Jones had said that she considers it to be archaic to have to purchase a number of tickets for parking on one occasion and that the machine should be adapted so that one ticket meets the requirements of the rules whatever the time period a vehicle is parked. It was noted that the Clerk had contacted Cale and asked them if this matter can be rectified. The Chairman said that Cale have responded saying the machine can be altered in this respect at a cost of £436. Councillors agreed that this was cost prohibitive. The Chairman said that there was no progress from Cornwall Council on the TMO. It was noted that Councillors A Van den Broek and S Phillis will paint the railings at the rear of the car park in due course. The Chairman said that he will ask Cornwall Council to give the parish council some time plates which indicate the meaning of the yellow lines on the highway.

## **13. Village Green**

### **To receive and consider any matters arising relating to the village green**

The Chairman said that he will be drafting a new rota for the village green inspections in due course. He said that David Parry has informed Councillor D Pugh-Jones that he does not like the timber posts that support the "Welcome to Golant" sign. The Chairman said that periwinkle has been planted around the posts which will soon grow and hide them. Councillor A Van den Broek said that this may be a temporary location for this sign.

## **14. Neighbourhood Plan**

### **To receive and consider matters arising relating to the neighbourhood plan**

The Chairman commented that he is attempting to incorporate the draft NDP into the template provided for smaller parishes by Cornwall Council. He said that he will circulate the document when this task has been completed. He explained that St Ives has a principle residence policy in its NDP which he will circulate to all councilors together with his comments as to why he does not consider the policy to be applicable to St Sampson parish as we do not have the evidence which St Ives had.

## **15. Highways**

### **To receive and consider matters arising relating to highways in the parish**

It was noted that Cormac has been digging out the drains on Water Lane and Downs Hill. Councillor D Jenkinson asked what the likelihood of the road into Golant being cleared by a snow plough in the event of the heavy snow that is forecast. The Chairman said that it is very unlikely to take place and that the A roads have priority. He said that residents will have to use the grit provided in the bins.

## **16. Footpaths and Benches**

### **To receive and consider matters arising relating to footpaths and benches in the parish**

None

## **17. Community Emergency Plan**

### **To receive and consider matters arising relating to the Community Emergency Plan**

None

Councillor D Jenkinson, having previously declared an interest, left the meeting during discussion of the following item.

## **18. St Sampson Ancestry Group**

### **To receive and consider a request from St Sampson Ancestry Group for a financial contribution**

The Chairman read out an email from St Sampson Ancestry Group which read as follows: "We are a busy, committed and growing number of members who are interested in examining family and location history, sharing resources and ideas to assist in a greater ability to discover interesting and valuable family historic information. Originally, when the group was relatively small, we could be accommodated within someone's house for our monthly meetings. But with an increasing and committed membership, we now meet in the village hall, and we are able to make use of their ever-improving facilities.

But of course, the village hall is not a free community asset and we wondered if the Parish Council would be prepared to assist us in 2018, by funding the hall costs for the meetings we will be holding. This will also give us some financial stability for the future and make planning and organising meetings easier to administer." It was noted that the request was for £90. The Chairman said that

the parish council has power to make this financial contribution under Section 19 of the Local Government Miscellaneous Provisions Act. It was proposed by Councillor R Anderson and seconded by Councillor A Van den Broek that the parish council makes a financial contribution of £90 to St Sampson Ancestry Group. All councilors voted in favour of this proposal.

**19. Co-option**

**To receive and consider applications for co-option onto the parish council**

None.

**20. Date of next meeting**

**To confirm the date and venue of the next meeting**

The date of the next meeting will be on Tuesday 27th March 2018, commencing at 7:15pm in Golant Village Hall.

There was no further business and the meeting was closed at 8:15pm.

**ST SAMPSON PARISH COUNCIL MEETING**

**27th February 2018**

**ACTION POINTS**

<b><u>Minute Number</u></b>	<b><u>Action</u></b>	<b><u>By Whom</u></b>
4	Fit basketball hoop	AVB
4	Paint white lines in car park	AVB
14	Circulate revised draft NDP	RA
14	Circulate copy of principle residence policy	RA