

MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON TUESDAY, 26TH SEPTEMBER 2017 AT 7:30PM IN GOLANT VILLAGE HALL, GOLANT

Present: Councillors R Anderson (Chairman), A Van den Broek, D Johns, S Phillis and D Jenkinson.

8 members of the public

Sue Blaxley (Parish Clerk)

The Chairman opened the meeting at 7:15pm.

Public Participation

Graham Estlick said that item 14 on the agenda refers to the parking of cars on the village green during the Hasler Race when it should refer to canoes. He asked if the parish council would consider moving the metal post at the entrance to the village green further towards the hedge to prevent it from being continuously knocked over. He also said that when the original planning application was considered for the conversion of the boathouse on the quay to a workshop and store, the parish council said that it would not be used for residential use. The Chairman said that there was provision in the original planning application for a toilet and refreshment facilities.

Robert Gore said that he is concerned about the increase in size of the vehicles coming into Golant which is damaging the verges, the road surfaces, manhole covers and properties. He said the 20mph speed limit on Water Lane is ignored and there is no escape lane or a possibility of establishing one. He said the size and speed of the vehicles coming into the village result in long stopping distances being required and the lack of pavements puts pedestrians at considerable risk. He said the only solution is to ask Cornwall Council to put a weight restriction on Water lane and Church Hill and School Hill. Councillor D Johns asked Robert Gore if the size and quantity of vehicles has increased over the years. Robert Gore said it had, mainly due to the amount of construction work. He said that whilst there had not been any accidents, there had been near misses.

John and Jenny Pomeroy introduced themselves as the new owners of Penteglos and St Cloud. They said they are observing the meeting so they can get an idea of what is happening in the village and that they want to get involved in village life.

Janet Gore commented that parish council minutes are no longer displayed on the village notice board. The Chairman said the agenda is put on the notice board but not the minutes as they are too lengthy to be displayed as individual pages. He said they are kept in a binder in the village hall and are available on

the website. He said that if parishioners want a hard copy of the minutes, a request can be made to the Clerk and she will post them.

Roger Kidd asked what the plans are for the remaining public toilet. The Chairman explained that it is part of the community asset transfer for 2017/2018 and he is currently pursuing this matter with Cornwall Council. He said that the parish council is open to suggestions as to what the building can be used for and that they are currently looking at using it as a kayak store which will potentially be managed by GQUA.

1. Apologies

Apologies for absence were received from Councillor D Pugh-Jones who is away on holiday.

2. To confirm the minutes of the meeting held on Tuesday 25th July 2017 and the extra ordinary meetings held on 3rd August 2017 and 22nd August 2017

The minutes of the meeting held on the 25th July 2017, having previously been circulated, were agreed as an accurate record subject to an amendment to minute 19 to read that Boatwatch (as opposed to GQUA) would provide the Clerk with a property marking kit. The minutes of the extra ordinary meetings held on 3rd August 2017 and 22nd August 2017 were not approved as some councillors had not read them. Councillors agreed to seek approval for them at the October meeting.

3. Declaration of interest in items on the agenda

Councillor D Jenkinson declared a prejudicial interest in item 19 on the agenda as he is a member of St Sampson PCC.

4. Planning

The Chairman said that the application for Encounter Cornwall for the development of a new single storey Outdoor Activity Centre with multi use accommodation, workshops and meeting rooms to replace the existing agricultural building at Bloways Downs Hill, Golant (PA17/06249) was awaiting a decision by Cornwall Council as is planning application reference number PA17/07119 for the addition of a first floor to the bungalow and the removal of previous extensions at Williams Acre Road. He said the planning application by Mrs Bridget Whell for the use of existing concrete bases as water trough bases for use by grazing cattle at South Torfrey Farm, Golant (PA17/06249) was also outstanding as is the appeal by Mrs Mary Tozer against refusal of permission for outline application with all matters reserved for the re-development of the hotel and swimming pool into a maximum of 12 three bedroom homes at The Cormorant Hotel, Golant (PA16/07360). He said the application for the

construction of a three-bedroomed dwelling at land south of St Carroc, School Hill (PA17/03309) has been approved with extensive conditions which reflect the concerns raised by the parish council.

The Chairman circulated a report to councilors detailing what may be considered as a material planning consideration when planning applications are being considered.

To receive and consider the following planning application:

PA17/07002 – Application for continued use of boat-store/workshop/equipment store (for private use) and inclusion of space for holiday accommodation at Golant Quay Boathouse, Golant

The Chairman said that the application seeks permission to allow the occasional holiday use of the building for family and friends of the owner by providing bed space. He said that there will be no operational development. He said that GQUA are neutral in their views on this application. Councillor S Phillis said that he cannot see an objection to this proposal. Councillor A Van den Broek said that a few people thought it was a shame the building was constructed in the first place but he can see no objection to occasional holiday use. Councillor D Johns said that if planning permission is granted, it would be tantamount to a change to residential use and the value of the building would increase. He said that previous planning applications in the village to change the use of workshops/stores into residential use have been refused as it was considered that there is still a need for workshops. He said that if permission is granted, it would set an undesirable precedent. The Chairman said that if more people are using the building, this can only be beneficial for reducing the potential for crime as it will appear as if the end of the quay is being used. Councillor D Jenkinson said that a small increase in its use would be acceptable. It was proposed by Councillor D Jenkinson and seconded by Councillor R Anderson that the application be supported. All Councillors voted in favour of this proposal apart from Councillor D Johns who voted against. The proposal was therefore carried.

5. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting

Fit basketball hoop (AVB)

It was noted that this matter has not yet been actioned and will be carried over.

Paint white lines in car park (AVB)

The Chairman said that half of the white lines have now been painted.

Fit plank to see saw (AVB)

Councillor A Van den Broek said that this matter has been actioned. New handles have also been fitted to the see saw.

Add play bark to play ground (RA)

The Chairman said that he had actioned this matter.

Organise a village clean-up day (SP)

Councillor S Phillis said that it would be a good idea to put an item in the parish newsletter asking parishioners for their ideas as to how the village can be improved and seeking support from residents and GQUA for work to tidy up the north end of the Pill.

Check if Network Rail have repaired the fence on lower footpath (RA)

The Chairman reported that Network Rail has undertaken some repairs to the fence on the lower path and it is now somewhat safer for pedestrians.

Put item in Pil asking parishioners not to obstruct turning areas/passing places (RA)

The Chairman reported that he had actioned this matter although a parishioner had responded saying that vehicles are still being parked in the turning spaces in Gumms Lane.

Cut hedge overhanging footpath at end of quay (RA)

The Chairman reported that he had actioned this matter.

Purchase new bin and place on end of quay, ask Cormac to move the bin by the quay to outside the toilet, erect a sign at the quay asking people to take their rubbish home and write to the owner of the Sawmills asking him to clean and lock the bin and erect a sign saying the bin is for the use of Sawmills' guests only (RA)

The Chairman said that he had taken some measurements and there is not enough space to move the bin on the quay to outside the toilet. Councillor S Phillis said that the bin owned by the Sawmills has now been cleaned and padlocked. The Chairman said he would ascertain the cost of purchasing a sign asking people to take their rubbish home.

Email councilors regarding use of village green for pop up film (RA)

The Chairman reported that he had actioned this matter.

Complete St Austell Bay Economic Forum Survey (DJ)

Councillor D Jenkinson said that he had completed this survey which was essentially about the relative richness of the areas near the sea and the poverty in the clay areas and how to address this imbalance. The Chairman said that he will be attending the next CNP and he will report to the parish council when the final report from the survey is produced.

Contact AS parking regarding failure to credit bank account with money from car parking machine (RA)

The Chairman reported that he had actioned this matter. The Clerk said that the money had now been credited to the bank account.

Liaise with GQUA regarding white lining concrete area of quay (RA)

The Chairman reported that he had not actioned this matter as he was unclear as to the intentions of the action. Councillor S Phillis said that the suggestion was to make it clearer as to the preferred way to park in front of the pub.

Ask Cornwall Council to clear drains (RA)

The Chairman reported that he had cleared 33 drains but that some of the drains on School Hill and Church Hill are completely blocked. He said that it is work in progress for Cornwall Council. It was agreed that Councillor S Phillis would count the number of drains that need attention in Fore Street and Gumms Lane

Cut top path and zig zag path (RA)

The Chairman reported that this matter had been actioned.

Compile list of duties (SB)

The Clerk said she had not yet actioned this matter.

Boatwatch to provide Clerk with property marking Kit (RA)

The Chairman reported that this matter had been actioned.

To receive and consider reports on any other matters arising from the previous meeting

The Chairman said that David Parry has designed a fantastic sign saying, "Welcome to Golant" but there is no consensus view as to where it should be placed. He said that whilst it could be erected at the Torfrey crossroads, the sign

is too small to have the impact it deserves in this location. Also, he said that David Parry is concerned about the sign being damaged or stolen. The Chairman said that it could be erected on the village green and a new village map erected alongside it. It was proposed by Councillor D Jenkinson and seconded by Councilor R Anderson that the new sign be erected on the village green on the site of the village map. Two councilors voted in favour of this proposal and three against. The proposal was not therefore carried. It was proposed by Councillor A Van den Broek and seconded by Councilor S Phillis that the new sign be erected at the crossroads opposite Cornelva. All Councillors voted in favour of this proposal. The proposal was therefore carried.

6. To receive the Chairman's Communications

The Chairman said that he had received correspondence from a parishioner to the effect that smart meters cannot be installed in properties in Golant as there is no mobile phone signal. The Chairman said that he would seek the support of the CNP for the erection of a mobile phone mast in the parish and also include the support for such a mast in the Neighbourhood Plan.

He said that he had also received correspondence from the Ramblers Association regarding the inclusion of the bridleway from Torfrey to Pennytinny on the definitive map. He said they explained that they had made the request in 2011. It was noted that it takes 10 years for such a request to be adopted by Cornwall Council.

He said that he had also received correspondence from Mr Campbell-Taylor and Mr Strode regarding the parish council's decision to support the planning application for the use of existing concrete bases as water trough bases for use by grazing cattle at South Torfrey Farm, Golant. (PA17/07234). He also said that Mr Strode had made a request under the Freedom of Information Act and had requested a copy of the parish council's Publications Scheme and Complaints Procedure. The Chairman said that he and the Clerk had responded accordingly.

Councillor D Johns asked if, in future, the Clerk could offer more choice of dates for extra ordinary meetings. The Chairman accepted that we should always give as much notice as possible and offer options but finding a date for extra meetings was always a challenge. Provided the Chairman or Vice Chairman and the Clerk can attend and the meeting will be quorate, a meeting date will be set and the Clerk cannot pick and choose from councillors.

The Chairman said that he had been notified that there is a new project at the Eden Project supporting grandparents who undertake childcare activities. It was agreed that Councillor S Phillis would email the details to Maurie Parsons for inclusion in Maurie mail.

7. To answer any questions from Councillors, previously notified to the Clerk

None.

8. To receive a report from the Clerk

None. The Clerk's annual appraisal will be dealt with by the chair and vice chair after the meeting.

9. To receive reports from -

a) Police

None

b) Cornwall Councillor

None.

The Chair reported that Councillor A Virr had been in contact regarding the planning application at Bloweys(PA17/06249) and Councillor A Virr had noted that the Parish Council fully supported that application.

10. To authorise the signing of orders for payment, including -

Cormac (Toilet cleaning – July and August 2107) - £375.34

Ollie Reed (Works to sundial) - £80.00

South West Water (water for toilets) - £150.75

Mrs S Blaxley (July 19th 2017– September 19th 2017 salary/ expenses) - £576.87

Cornwall Council (Rent for car park) - £333.34

Glenn Humphries Landscaping (Grass cutting and strimming) - £336.00

Mrs S Blaxley (Flash Drive for document storage) - £36.99

British Gas (electricity for toilets) - £103.73

Signs of the Times (Welcome to Golant sign) - £558.00

HMRC (Employee tax/NI) - £52.20

It was noted that British Gas had imposed a penalty charge for overdue payment of the invoice. It was agreed that the Clerk would set up a direct debit with British Gas for payment of the electricity bill for the toilets. It was proposed by Councillor R Anderson and seconded by Councillor D Johns that all the above orders be authorized for payment. All Councillors voted in favour of this proposal. The proposal was therefore carried.

11. To receive correspondence from:

a) Cornwall Council

None

b) Others

None.

12. Finance Report

To receive a current financial statement of the accounts and review income, expenditure and budgeting

It was noted that the aim of this item is to monitor expenditure against budget. The Chairman said that priorities for expenditure and the budget setting process for the 2018/19 year will take place at the October meeting of the parish council. The Clerk said she would circulate the figures before the meeting. The Chairman will re-circulate a document showing our financial priorities for spending. The Clerk reported that the accounts balance at £13,648.29. She said that income from the car park in the sum of £6,943.80 will be added to this balance. The Chairman signed the cash book.

13. Golant Car Park

To consider prominent delineation of parking bays 1 to 5 inclusive

It was noted that a parishioner had complained regarding the fact that someone had parked a vehicle in his reserved parking space and that Councillor D Pugh-Jones had asked the parish council to consider delineating these bays more prominently. The Chairman said that the bays cannot be delineated in red paint for legal reasons but a more prominent notice could be put on the fence behind these bays if the problem continues.

To receive an update on progress with the Car Parking Order

The Chairman displayed a draft template of the signage for the car park if the TMO was in place. Councillor D Jenkinson asked when it would be effective. The Chairman said this would be when Cornwall Council grant the TMO. He said that the draft signage shows the charging period for the day time changed from 8am until 9am and other issues such as no parking in residents' bays. He said that councilors need to read this draft, discuss it with parishioners and report back to the parish council

To consider purchasing a new toilet roll holder

It was agreed that Councillor S Phillis would ascertain the cost of providing a new hygienic plastic toilet roll holder and report back to the parish council.

To receive and consider any matters arising relating to the toilets and car park

The Chairman said the toilets appear to be well cleaned. He said the car parking machine was broken but now seems to have been repaired. However, he said that it does not always print tickets correctly. It was agreed that the Clerk would liaise with AS Parking to ascertain if the machine is now working correctly. It was proposed by Councillor R Anderson and seconded by Councillor S Phillis that the slot that takes the old £1 coins be blocked. All Councillors voted in favour of this proposal. It was agreed that the Clerk would action this matter.

14. Village Green

To consider the use of the village green for canoe parking during the Hasler Race

It was noted that a request for dispensation to use the village green for the parking of canoes during the Hasler Race on Sunday 29th October 2017 had been circulated to councillors prior to the meeting. (Incorrect date amended.) It was proposed by Councillor R Anderson and seconded by Councillor A Van den Broek that this dispensation be granted. All Councillors voted in favour of this proposal.

To consider prominent delineation of the car parking area on the village green and to consider repairing the posts and chain delineating the village green

Councillor A Van den Broek said that the metal post at the entrance to the village green has been pushed over and reinstated in a concrete base so can no longer be pulled upright. He said the chain delineating the village green can easily be extended by adding some additional links. It was agreed that any repair works would take place when the building work at Riverbank Cottage was complete. The Chairman said that GQUA were very supportive of tidying up this end of the Pill and Councillor D Jenkinson thanked them, on behalf of the parish council, for their positive attitude and support.

To receive and consider any matters arising relating to the village green

None

15. Neighbourhood Plan

To receive and consider matters arising relating to the neighbourhood plan

The Chairman commented that the Neighbourhood Plan must match the evidence base as opposed to expressing individual or parish council views. He commented that the public did not express the same level of hostility to second homes in the parish that was expressed by the parish council at their meeting on 27th June 2017. Councillor S Phillis commented that we have a lot of research evidence available and we must take account of it. The Chairman has written on the subject for the forthcoming Pill Newsletter and has invited parishioners to engage with councillors so that we can take this forward.

16. Highways

To receive and consider a request to ask Cornwall Council to impose a weight restriction on heavy goods traffic using the roads leading into the village

Some discussion took place regarding the request made by Mr and Mrs Gore for the parish council to make a request to Cornwall Council Highways Department to establish a weight restriction on Water Lane, Church Hill and School Hill. Councillor D Johns said the weight limit, if imposed, would be 7.5 tonnes which could be very limiting depending on the exemption process. He said that if it is easy to gain an exemption, there would be little point having the restriction in the first place. Councillor D Jenkinson said that if a weight limit was requested from Cornwall Council, it would be imposed by means of a Traffic Regulation Order which would limit either the weight or the width of vehicles using the roads. He said this would limit entry into the village for vehicles such as concrete lorries. Councillor S Phillis said that most of the vehicles that come into Golant are less than 7.5 tonnes apart from lorries associated with building works. Councillor A Van den Broek said the smallest concrete lorry is 12.5 tonnes and the only alternative to this would be to transport the concrete into Golant using dumper trucks. He said that small fuel delivery lorries would need to be used if a weight restriction was imposed which would attract a surcharge for customers. He said that Cornwall Council used to scrape the sides of the roads to prevent the vegetation encroaching onto the sides of the road. However, it was noted that this is no longer carried out. It was agreed that the most inconsiderate drivers are those driving 3.5 tonne vans. The Chairman said that if Cornwall Council is to be approached regarding the imposition of a weight restriction on these roads, the application would need to be supported with evidence such as the road construction being unable to cope with the weight of the vehicles, the inability of the subsurface to cope with the weight of the vehicles and/or accident data. He said that anecdotal evidence would not suffice. He said the alternative to one HGV lorry is probably three or more vans carrying the same load and these tend to be driven faster than HGV's. He said, potentially, this triples the chance of

collisions. He said that he was not persuaded on safety grounds that a weight restriction is necessary. It was proposed by Councillor D Johns and seconded by Councillor R Anderson that Jim Russell be asked to undertake an assessment of this suggestion and to also report to the parish council on the exemption process. All Councillors voted in favour of this proposal. The proposal was therefore carried.

To receive and consider matters arising relating to highways in the parish

The Chairman said that he had written to Cornwall Council asking for a review of the safety of the dangerous junction where the road from Golant meets the B3269 and was waiting for a full response from Cornwall Council. He said that the hedges had been cut at the junction but this does not alter the dangerous nature of the junction.

17. Footpaths and Benches

To receive and consider matters arising relating to footpaths and benches in the parish

The Chairman reported that the fence adjacent to Tinny's Lane which stops pedestrians from falling into the road requires repairing. He also said that one of the benches on the village green needs replacing. It was proposed by Councillor R Anderson and seconded by Councillor A Van den Broek that Councillor D Jenkinson obtains some quotations for a new bench. All Councillors voted in favour of this proposal. The proposal was therefore carried. Councillors agreed to have a look at the fence and consider options.

18. Community Emergency Plan

To receive and consider matters arising relating to the community

The Chairman said that the Community Emergency Plan is work in progress. He said that there will be a copy of the full plan with maps and search plans in the village hall and at his home and at the home of Martin Whell. Councillors are to consider the draft and discuss this at the October meeting of the parish council.

19. St Sampson Church

To receive and consider a request for financial assistance towards the upkeep of the churchyard and cemetery at Sampson Church

Councillor D Jenkinson, having previously declared an interest, presented the submission. It was noted that all councilors had received a copy of the submission from St Sampson PCC prior to the meeting. Councillor D Jenkinson said that the Church must fit its activities for maintaining the church and cemetery in line with health and safety legislation. He said that activities such as chain

sawing, strimming and climbing ladders to clear out gutters cannot take place unless the activities are undertaken by a contractor with a certificate of competence. He said this is combined with the fact that the number of people who financially support the Church is reducing. He said it would be a disservice to allow the churchyard to fall into disrepair. He said the submission is to ask the parish council for half of the proposed cost of maintaining the churchyard this year which would amount to £600 from the parish council and in addition, match funding on an annual and recurring basis thereafter. It was noted that, at the present time, the churchyard is maintained by a gardener and a tree surgeon.

Councillor Jenkinson then left the room and took no part in the discussion.

The Chairman explained that the parish council does have the power to spend money on maintaining the churchyard. He said that any parishioner has a right to be buried in the graveyard and that this right has nothing to do with attendance at church. The churchyard is adjacent to the war memorial which is owned by the parish council. Councillor D Johns said that, for a long time, the parish council and St Sampson PCC have been separate and that he would be reluctant to commit the parish council to contributing financially on an annual ongoing basis. He said that he would be happy for the parish council to make financial contributions on an individual basis as and when applications are made. Councillor S Phillis said that he would not want the churchyard to become an eyesore in the parish and that he would be happy for the parish council to contribute to items to maintain the churchyard based on their merit. Councillor A Van den Broek said he agreed with this view. The Chairman said that the parish council cannot commit to match funding on an ongoing basis but that in his opinion, the parish council does have a duty to its forebearers who lie there and that the ultimate service the parish council could provide for parishioners and families was to help maintain it as a nice place. It was proposed by Councillor R Anderson that a donation of £600 be made towards the maintenance of the churchyard. There was no seconder for this proposal. It was proposed by Councillor D Johns and seconded by Councillor S Phillis that if St Sampson PCC come to the parish council with requests for contributions for one off projects, financial assistance will be considered but that they should be funding the maintenance of the churchyard themselves. All Councillors voted in favour of this proposal except for Councillor R Anderson who abstained from voting. The proposal was therefore carried.

20. Apple Trees on the Downs

To receive and consider a request for a financial contribution towards the purchase of apple trees on the Downs

The Chairman said this matter was on hold as there is insufficient funding available from other sources to progress this matter at the present time

21. External Auditor's Report

To receive and consider the external auditor's report for 2016/17

The Clerk reported that she had received the annual return from the external auditor. It has been reviewed and no comments were made. Councillors noted that this was the result of the hard work put in by the Clerk and thanked her for this good result.

22. Co-option

To receive and consider applications for co-option onto the parish council

None.

23. Date of next meeting

To confirm the date and venue of the next meeting

The date of the next meeting will be on Tuesday 17th October 2017, commencing at 7:15pm in Golant Village Hall.

There was no further business and the meeting was closed at 9:30pm.

ST SAMPSON PARISH COUNCIL MEETING

26th September 2017

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>By Whom</u>
5	Fit basketball hoop	AVB
5	Paint white lines in car park	AVB
5	Organise a village clean-up day	SP
5	Put item in Pill asking parishioners for ideas as to how the village can be improved	RA
5	Count the number of drains that need attention in Fore Street and Gumms Lane	SP

5	Ascertain cost of sign asking people to take their rubbish home	RA
5	Pass information regarding project supporting grandparents to Maurie Parsons	SP
5	Compile list of duties	SB
5	Work on new village sign placement	AVB/RA
6	Raise mobile phone problems with Community Network Area	RA
10	Set up direct debit with British Gas for payment of electricity invoice for toilets	SB
12	Re-circulate Financial Priorities document.	RA
13	Ascertain cost of new toilet roll holder for the public toilet	SP
13	Ensure car parking machine is printing tickets correctly	SB
13	Arrange for slot that takes old £1 coins to be blocked	SB
13	Consider draft Parking Regulations	All
14	Obtain quotations for new bench	DJ
16	Chairman to ask Jim Russell for his opinion on vehicle weight limit issue	RA
18	Read draft CEP for discussion in October	All