

MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON TUESDAY, 25TH APRIL 2017 AT 7:15PM IN GOLANT VILLAGE HALL, GOLANT

Present: Councillors R Anderson (Chairman), A Van den Broek, D Pugh-Jones and S Ratchford.

Cornwall Councillor D Hughes

Sue Blaxley (Parish Clerk)

1 member of the public.

The Chairman opened the meeting at 7:15pm.

Public Participation

There was no public participation. The Clerk explained that Graham Estlick was not at the meeting as he had had an urgent medical procedure undertaken at the weekend. The Chairman, on behalf of the parish council, wished him a speedy recovery.

1. Apologies

Apologies for absence were received and accepted from PC Lloyd Paynter and from Councillor J Luddington. The Chairman explained that Councillor S Fitzgerald had resigned from the parish council. It was noted that this was Councillor S Ratchford's last meeting and the Chairman thanked him, on behalf of the parish council, for his commitment to the role of being a councillor over the last few years and wished him well for the future. The Chairman also thanked Councillor D Hughes, on behalf of the parish council, for all his hard work and wished him well.

2. To confirm the minutes of the meeting held on Tuesday 28th March 2017

The minutes of the meeting held on 28th March 2017, having previously been circulated, were agreed as an accurate record.

3. Declaration of interest in items on the agenda

None

4. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting

Fit swing seat (AVB)

Councillor A Van den Broek said he had actioned this matter.

Purchase basketball hoop (AVB)

Councillor A Van den Broek said he had ordered the basketball hoop.

Paint white lines in car park (AVB/DPJ)

Councillor A Van den Broek said that a 2 litre tin of Blackfriars white lining paint would cost £34.00. He said that it can be applied with a roller and dries in 30 minutes. It was proposed by Councillor R Anderson and seconded by Councillor S Ratchford that Councillor A Van den Broek purchases the paint and paints the white lines in the car park with the help of parishioners. All Councillors voted in favour of this proposal. The proposal was therefore carried.

Put notice in car park informing users to purchase tickets to the value of their stay (RA)

The Chairman said he had actioned this matter.

Put notice in toilets saying they are funded by proceeds from the car park (RA)

The Chairman said he had actioned this matter.

Purchase plank for see saw and fit to see saw (AVB)

Councillor A Van den Broek said that he had purchased the plank and was waiting for the parts to arrive to enable him to fit the plank to the see saw.

Ask GHL to cut grass (SB)

The Clerk said that this matter has been actioned.

To receive and consider reports on any other matters arising from the previous meeting

None

5. To receive the Chairman's Communications

The Chairman reported that he had received a card from Castledore Rowing Club thanking the parish council for their generous donation. He also reported that he had had correspondence with Mr Fenton regarding the removal of a tree on Church Hill. He said that Mr Fenton has had the tree felled and paid for the work himself. He said that Mr Fenton understood that the parish council could

not financially subsidise landowners to cut down trees but thanked them for considering the matter. The Chairman said that the flooding in Tinney's Lane is still outstanding as there has not yet been a decision made by SWW as to an appropriate course of action. He also said that a parishioner had reported that the stream on the village green was blocked. He said that this matter has now been rectified.

6. To answer any questions from Councillors, previously notified to the Clerk

None.

7. To receive a report from the Clerk

None

8. To receive reports from -

a) Police

There was no report. However, the Chairman said that he had met PC Lloyd Paynter and he had told him that he is going to try and get some more money for Boatwatch from a community crime prevention budget.

b) Cornwall Councillor

Cornwall Councillor David Hughes said that neighbourhood plans are very important documents and are often cited in appeal decisions. He said that the CLP is now adopted and that Cornwall Council now has a five-year land supply for housing.

9. To authorise the signing of orders for payment, including -

Mrs S Blaxley (March 21st – April 18th 2017 salary/ expenses) - £310.22
Cornwall Council (Rent for car park) - £166.67
AON UK Ltd (Insurance premium) - £619.28
Western Web (renewal of web space, content management and email services for stsampsonparishcouncil.co.uk) - £80.40
Western Web (renewal of domain name) - £24.00
Glenn Humphries Landscaping (grass cutting) - £84.00
ROSPA (play area inspection) - £79.80
CALC (annual subscription) - £149.03
Mr M East (village hall floor sanding and restoration) - £2,100.00

It was proposed by Councillor R Anderson and seconded by Councillor A Van den Broek that all the above orders be authorised for payment. All Councillors

voted in favour of this proposal. The proposal was therefore carried. The Chairman said that the signatories on the bank account need changing and that he is pursuing this matter.

10. To receive correspondence from :

- a) Cornwall County Council

The Chairman explained that the parish will have an uncontested election on May 4th 2017 as there are six candidates nominated for the parish council. He said that the remaining seat will be filled by co-option. The Chairman reminded everyone that all councillors will have to sign a declaration of acceptance of office at the beginning of the AGM in May. He also said that all candidates must complete the election expenses form even if it is a nil return.

- b) Others

None.

11. Finance Report

To receive a current financial statement of the accounts

The Clerk reported that, this month, £760.00 has been received from the purchase of car parking permits and the accounts balance at £18,858.59. The Chairman signed the cash book.

12. Golant Car Park and Toilets

To receive and consider any matters arising relating to the toilets and car park

The Chairman said that CORMAC has issued an SLA for the cleaning of the public toilet for 2017/18. He said that the contract is to clean the toilet once a day throughout the year and to give the toilet a deep clean at the beginning and end of the summer season. He said the cost is £1,751.41 for the year. He said that this is cheaper than employing a private cleaner for an hour every day on minimum wage. He also said there has been no progress in respect of the shared cleaning of toilet facilities across several parishes. It was proposed by Councillor D Pugh-Jones and seconded by Councillor R Anderson that the SLA with CORMAC for the cleaning of the toilet be signed. All Councillors voted in favour of this proposal. The proposal was therefore carried.

The Chairman said that he has met with the Community Network Link Officer and the Monitoring and Policy Officer from Cornwall Council to progress the Parking Order for Golant Halt car park. He said that Cornwall Council will prepare the TMO at their expense and will, in due course, provide a draft TMO for comment.

He said that once the order is in place, the parish council will have to decide as to who enforces it. He said that it is likely to be Cornwall Council although the parish council could choose to enter an SLA with another company to enforce the order. He said that he had explained to Cornwall Council that whilst the parish council do not wish to see parishioners and visitors receiving car parking fines, it is necessary to have enforcement of the order in place. He said that as the parish council will have to pay for the visits to the car park by the enforcement officer, the enforcement is likely to be less aggressive than it is now. Councillor D Pugh-Jones said that she has heard negative feedback about Cornwall Council's Enforcement Officer used by Fowey Town Council. Councillor D Pugh-Jones said that she had received some responses to the informal survey which had been circulated regarding the car parking charges and enforcement procedure that is currently in place. She said that nearly 50% of those that responded said that the charging period should be from 1st April to 30th September. The Chairman said that Cornwall Council are attempting to standardize the charging periods across Cornwall. She said that respondents are generally happy with the scale of charges but think that the charging period should not commence until 9am. She said that 62% of those that responded said that the parish council should employ a local person to empty the car parking machine. The Chairman said that Cornwall Council advise using a professional cash handling service. He said that when the TMO is prepared, there will be a statutory consultation procedure which the parish council will follow.

13. Village Green

To receive and consider any matters arising relating to the village green

The Chairman said that the building site belonging to Mr and Mrs Wallace-Jones continues to be monitored. He said that it was good to see the village green and play equipment being used extensively at Easter. He said that ROSPA had undertaken their annual inspection of the play equipment and it was noted that the report had been circulated to all councilors. He said the overall risk rating was medium and that there was no danger or immediate threats identified by the inspectors. He said this is a credit to the parish council for regularly inspecting the area and carrying out necessary maintenance. He said that the parish council will continue to monitor the issues highlighted in the report and that Councilor A van den Broek will add some woodchip to the ground where it is required to provide additional safety cushioning in the event of a child falling. He said that, overall, the report was very satisfactory. The Chairman said that there is one too many benches on the village green and suggested moving one of them to the far end of the walkway. Councillors D Pugh-Jones and A Van den Broek said they did not think anyone would sit on a bench in that location. Councillor D Pugh Jones said it would be pleasant to have a bench by The Boathouse. Councillor A Van den Broek said the bench would end up in the river. It was proposed by Councillor R Anderson and seconded by Councillor A Van den Broek that the bench which is being stored in the public toilet block be

moved to the far end of the walkway. All Councillors voted in favour of this proposal. The proposal was therefore carried.

14. Neighbourhood Plan

To receive and consider matters arising relating to the neighbourhood plan

None

15. Highways

To receive and consider any matters arising relating to highways in the parish

The Chairman reported that he had received a report from Jim Russell regarding all the roads in the parish and highlighting the highway danger at the Castledore crossroads. He said he will circulate the report to all councillors.

16. Footpaths and Benches

To consider cutting The Saints Way and Downs Paths and removing a fallen tree from the footpath

It was proposed by Councillor A Van den Broek and seconded by Councillor D Pugh Jones that the Clerk asks Dave Jenkinson to cut the Saints Way and Downs paths and the zig zag and diagonal path and to clear the two paths of the trees that are impeding pedestrians. All Councillors voted in favour of this proposal. The proposal was therefore carried.

To receive and consider any other matters arising relating to footpaths and benches

The Chairman said that on the lower path leading to the Sawmills, 15m of fencing has fallen away so there is no protection from the railway if one were to fall from this path. It was proposed by Councillor R Anderson and seconded by Councillor D Pugh Jones that the Chairman contacts Network Rail and brings to their attention the dangerous nature of this and asks them to inspect. All Councillors voted in favour of this proposal. The proposal was therefore carried.

17. Community Emergency Plan

To receive and consider any matters arising relating to the community emergency plan

None

22. Date of next meeting

To confirm the date and venue of the next meeting on Tuesday 23rd May 2017

The date of the next meeting, which will be the AGM, was confirmed as Tuesday 23rd May 2017 in Golant Village Hall commencing at 7:15pm.

There was no further business and the meeting was closed at 8:15pm.

ST SAMPSON PARISH COUNCIL MEETING

25TH APRIL 2017

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>By Whom</u>
4	Fit basketball hoop	AVB
4	Paint white lines in car park	AVB
4	Fit plank to see saw	AVB
13	Add woodchip to play ground	AVB
15	Circulate Jim Russell's highways report	RA
16	Ask Dave Jenkinson to cut Saints Way and Downs paths and remove fallen trees	SB