

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON
TUESDAY, 24TH JANUARY 2017 AT 7:15PM IN GOLANT VILLAGE HALL,
GOLANT**

Present: Councillors R Anderson (Chairman), A Van den Broek, D Pugh-Jones, S Fitzgerald and M Whell

Cornwall Councillor D Hughes

Sue Blaxley (Parish Clerk)

3 members of the public

The Chairman opened the meeting at 7:15pm.

Public Participation

Graham Estlick said that his past comments regarding Riverbank Cottage have not been taken on board by the parish council. He said that the building materials should be stored within the confines of the site but this is not the case as there is a portable toilet on the village green for use by the builders, a pile of sand outside the perimeter of the site as well as steel being stored on the village green. He also said there should be no more than 2 or 3 builders' vehicles parked on the village green and there are often more. The Chairman commented that the village green is the property of the parish but reasonableness has to be exercised in order to facilitate a speedy build. Graham Estlick commented that the building work commenced on March 7th 2016 so the build is hardly speedy. The Chairman said that he acknowledges that some of the building materials are being stored slightly outside the perimeter of the site and that the parish council is mindful of the inconvenience caused to residents but the parish council has to be reasonable. Councillor M Whell said that he agrees that reasonableness has to be exercised during the build and that when the build is complete, the parish council will ensure that the builders return the village green to the condition it was in prior to the build. The Chairman assured Graham Estlick that the parish council is very aware of his concerns and continues to monitor the situation. He said that the welfare and well-being of all residents in Golant and in this case, particularly those living adjacent to the village green, are of utmost concern to the parish council.

The Chairman thanked councillors for the work undertaken behind the scenes and outside the forum of the meetings since the last parish council meeting.

1. Apologies

Apologies for absence were received and accepted from Councillors S Ratchford and J Luddington and from PC Lloyd Paynter.

2. To confirm the minutes of the meetings held on Tuesday 22nd November 2016 and Monday 20th December 2016

The minutes of the meetings held on 22nd November 2016 and 20th December 2016, having previously been circulated, were agreed as accurate records.

3. Declaration of interest in items on the agenda

Councillor D Pugh-Jones declared a prejudicial interest in item 20 on the agenda and Councillor A Van den Broek declared a personal interest in item 14 on the agenda with particular reference to any discussion regarding new play equipment.

4. Planning

To receive and consider the following planning applications:

PA16/11873 – Application for concrete rendered garage at Penquite House, Golant

The Chairman explained that the proposal is to erect a garage (6m x 8m) adjacent to Penquite House. It was agreed that the proposed development will not be visually intrusive from the river. It was proposed by Councillor M Whell and seconded by Councillor A Van den Broek that this application be supported. All Councillors voted in favour of this proposal. The proposal was therefore carried.

PA17/00433 – Application for removal of existing conservatory, internal and external alterations at Ebb Tide, Downs Hill, Golant

The Chairman explained that the proposal is to remove the existing conservatory and to change the existing dormer windows into doors with juliet balconies. He said that there were no objections to date on the planning portal although one neighbor was considering an objection on grounds of increase in the degree to which their property was overlooked. The Chairman said he thought the overall effect of this development would be neutral. Councillor D Pugh-Jones said that she did not consider the proposed development would be visually detrimental. Councillor S Fitzgerald said she thought the proposal would improve the appearance of the property. It was proposed by Councillor S Fitzgerald and seconded by Councillor A Van den Broek that this application be supported. All Councillors voted in favour of this proposal except for Councillor R Anderson who abstained from voting. The proposal was therefore carried.

To receive and consider the following matter:

Submission of details to discharge conditions 3, 4, 5, and 6 pursuant to planning permission reference number PA16/00180 at land north west of Sea View, Gumms Lane

The Chairman explained that Cornwall Council does not consult parish councils on the submission of details to discharge planning conditions attached to a planning permission as these are dealt with by the Case Officer in consultation with other statutory bodies. However, he said that the parish council can comment on such submissions if they wish. He explained that the original traffic management plan which was submitted to discharge one of the conditions specified using Gumms Lane to load and unload building materials to and from the site. However, he said this has now been revised and that it is proposed to do the staging on the road opposite the pub in Golant and the materials will be transported in a dumper truck up and down Fore Street. The Chairman said that as the parish council does not have any control over the highway, Cornwall Council will decide whether this is an acceptable proposal. He said that the concrete edging to the highway is not load bearing for concrete mixers. All councilors agreed that this proposal was preferable to blocking Gumms Lane with construction traffic. Cornwall Councillor D Hughes said that the parish council could ask that Cornwall Council insist that if this traffic management plan is approved that the road surfaces and kerbs are repaired if any resultant damage occurs and also that the road is regularly cleaned. It was proposed by Councillor M Whell and seconded by Councillor S Fitzgerald that the Chairman writes a letter to Cornwall Council saying that this traffic management plan is acceptable provided that the road surfaces and kerbs are repaired if any resultant damage occurs and also that the road is regularly cleaned. . All Councillors voted in favour of this proposal. The proposal was therefore carried.

The Chairman informed councilors that the planning application for the Cormorant Hotel (PA16/07360) has been refused by Cornwall Council, the planning application for the erection of a garage at Penquite Manor(PA16/10132) has been approved and the planning application at 1 St Sampsons Terrace (PA16/11386) has been withdrawn. He also said that the parish council discussed the planning application for a change of use of the ground floor to residential use at Golant Post Office (PA16/10411) at the last meeting. He said that he was sad to report that the Applicant's wife has died and expressed his condolences, on behalf of the parish council, to Terry Rundle.

5. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting

Prepare Car Parking Order (SB/RA)

The Chairman said he had made contact with Cornwall Council regarding this matter and that the matter is ongoing.

Complete form giving details about the parish in accordance with pre application protocol (RA)

The Chairman said that this matter has been actioned and that the Clerk will put the form on the website.

To receive and consider reports on any other matters arising from the previous meeting

None

6. To receive the Chairman's Communications

The Chairman reported that he had circulated an email to all councilors regarding the Tour of Britain Cycle race which will take place at the end of this decade. He explained that the cyclists may use the B3269 road to Fowey. He said the cycle race had received 98.5% positive support across Cornwall and it was agreed that the Chairman would write a letter offering the parish council's support, in principle, to the event.

The Chairman also reported that he had received notification from Councillor M Whell that he is resigning from the parish council as from 25th January 2017. He expressed his thanks, on behalf of the parish council, to Councillor M Whell for his hard work.

7. To answer any questions from Councillors, previously notified to the Clerk

None.

8. To receive a report from the Clerk

The Clerk said that she will deal with all the procedures relating to the parish council elections in May 2017.

9. To receive reports from -

a) Police

The Clerk read out a report from PC Lloyd Paynter which said there has been no reported crime for the parish and drew everyone's attention to the "Silent Solutions" protocol. When the operator takes, what they suspect, is a silent 999 they will ask the caller to press 55 on their handset. 55 will automatically identify that the caller needs assistance and the call will go straight to the Police. If 55 is not pressed and there is no noise at all from the caller, the call would be terminated and the Police would not be contacted. Hence forth there would be no

Police response to an incident. In conclusion, PC Lloyd wants everyone to be aware that the Police do not automatically respond to all 999 incidents. The advice given to all officers to pass on to the public is that, when making the 999 call, the person should speak and listen very carefully to the instructions of the BT Operator.

b) Cornwall Councillor

Cornwall Councillor David Hughes reported as follows: " The Cornwall Local Plan was formally adopted by the Council in December and now forms the basis for planning and strategy in Cornwall, superseding the saved policies from earlier policies. The minimum of 52,500 new homes to be constructed over the period 2010-2030 is considered too high by some but was the lowest figure which the Inspector was prepared to consider as substantiated. Failure to accept this figure would have meant that the Plan would not have been accepted by the Government. In this circumstance, all developments in Cornwall would have been assessed against the National Planning Policy Framework.

Since this, broadly, would have given developers carte-blanche for any development which met national policy, with no cap, such an outcome would have been catastrophic. It should be added that the total figure includes those permissions already granted in the first 6 years of the period and that the overall figure has been allocated between the Network Areas, based on need and constraining factors. Consequently, the outstanding quota for Fowey, Tywardreath, Lostwithiel, St Blazey and the other parishes in our Area to 2030 to meet our commitment is of the order of 350 homes. Thus, the pressure to accept unsuitable developments in our area is significantly reduced, although there are no grounds for complacency. As a result of the adoption of the local plan, provided that a 5-year land supply can be demonstrated, officers are confident that developments into "open Countryside" beyond existing settlement boundaries other than in named towns can be successfully resisted under the new policies.

The review of the way in which Cornwall Council manages its governance, the number of Cornwall Councillors required for effective operation and the consequent revision of boundaries is progressing fast. Members, Town and Parish Councils and the public have been consulted and their views taken into account. At present it seems likely that, from 2021, Cornwall Council is likely to be reduced to between 90 and 105 members. A key element in this assessment is consideration that Town and Parish Councils will be taking on an increasing amount of the work historically done at County level. This will have considerable implications for the work-load and financial burden carried by them.

At a meeting of the review body on Monday 23rd January I highlighted this point, emphasising that smaller and more rural Parish Councils lack the human and financial resources to take on more responsibilities without a major rethink of the support mechanisms made available to them by Cornwall Council. Whilst larger and wealthier councils might have the resources to pressure Cornwall Council for support, parishes like St Sampsons would continue to rely heavily on their

Cornwall Councillor to liaise and lobby on their behalf. If the number of councillors was reduced to 90 – 95, each councillor would be responsible for representing an extra 1,400 electors. Put another way, our Network Area would be served by 2.75 councillors, as opposed to 4.25 at present.

I am pleased to tell you that negotiations are at an advanced stage for the transfer of the Par Running Track to a Local Community Interest Company. This will safeguard the long-term availability to the public of this very valuable facility, which is used by many residents not only of Par but of the surrounding parishes. The leaders of the project are very grateful to St Sampson's PC for its support of this venture.

I have to announce that my Community Chest money has now all been allocated. Once the new Cornwall Council has been installed, applications will be considered for the 2017-8 Community Chest".

Councillor A Van den Broek asked Cornwall Councillor David Hughes how many councilors there are currently at Cornwall Council. He said there are 123.

10. To authorise the signing of orders for payment, including -

South West Water (Water for toilets) - £33.23

Mrs S Blaxley (November 15th 2016 – January 16th 2017 salary/ expenses) - £379.39

Cornwall Council (Rent for car park) - £333.34

HMRC (Employee Tax/NI) - £15.00

Cormac Solutions (Toilet cleaning November and December 2016) - £323.64

Fowey Harbour (Electricity for Boatwatch hut) - £130.39

Glenn Humphries Landscaping (Grass cutting) - £84.00

AED Locator (Defibrillator annual monitoring charge) - £378.00

British Gas (Electricity for toilets) - £51.60

Western Web (Domain renewal for ststampsonparishcouncil.org.uk) - £21.60

The payments to Fowey Harbour and AED Locator were clarified. It was proposed by Councillor A Van den Broek and seconded by Councillor M Whell that all of the above orders be authorised for payment. All Councillors voted in favour of this proposal. The proposal was therefore carried.

11. To receive correspondence from :

a) Cornwall County Council

None.

b) Others

None.

12. Finance Report

To receive a current financial statement of the accounts

The Clerk reported that, this month, no income has been received and the accounts balance at £21,394.35. The Chairman signed the cash book.

13. Golant Car Park and Toilets

To receive and consider any matters arising relating to the toilets and car park

The Chairman said that he had erected a notice outside the village hall reminding parishioners to renew their parking permits via the Clerk. He said there will also be reminders in the Pill magazine, on the Pill facebook site and via Maurie mail. The Clerk said there is an application form on the website. It was noted that the Clerk had followed up progress on the Car Parking Order but had not received a reply. It was agreed that she would follow this matter up again.

The Chairman explained that the parish council has to decide how the car park will be monitored from 1st March 2017. Councillor S Fitzgerald said that AS Parking is the most effective way of monitoring the car park as they have done in the past. She said that if vehicle owners flout the parking charges, they have to pay the penalty. She said that the car park has to be policed and this is the most sensible and orderly way. Councillor D Pugh-Jones said that the parish council's long term objective is to dispense with the contract law method of enforcing parking charges and that furthermore, parish councils are being told that this method is not appropriate. Councillor M Whell said that revenue from the car park will not be lost if the services of AS Parking are not used. He said their services bring grief and that he would like a lot more leeway in the issuing of parking fines. He said the job of emptying the car parking machine could be advertised locally. Councillor A Van den Broek said that the parish council will lose a lot of revenue from the car park if AS Parking is not used as people will become informed that the parking charges are not enforced and consequently, will not pay to park in the car park. He said it is the responsibility of vehicle owners to park and pay appropriately. Councillor D Pugh-Jones said that she thought 1st March was too early to start charging for parking. The Chairman said that the parish council cannot amend the 1st March commencement date for car park charges as it is part of Cornwall Council's Off Street Parking Order but the parish council could choose not to enforce the charges until 1st April. He said this may involve AS Parking changing the signage in the car park. He said that the revenue from the car park has been approximately the same irrespective of whether a local car parking warden or AS Parking have been used but the saving has come from expenditure in that the former does not have to be paid £2,000pa if AS Parking is used. He said that if the parking charges are not enforced, the

car park will be full of vehicles whose owners have not paid to park. It was proposed by Councillor A Van den Broek and seconded by Councillor S Fitzgerald that the services of A S Parking be used from 1st March 2017 as a means of enforcing the car parking charges until the Car Parking Order is in place. Councillors R Anderson, S Fitzgerald and A Van den Broek voted in favour of this proposal and Councillor D Pugh Jones voted against. Councillor M Whell abstained from voting. The proposal was therefore carried.

The Chairman reported that the lights, cleaning and overall toilet facility seem very good. He said that he has not yet received any feedback from the suggestion of a collaborative approach to cleaning the public toilets in the community network area. Councillor D Pugh Jones asked what is going to happen to the remainder of the toilet block. The Chairman said the parish council will discuss this when the CAT is complete.

14. Village Green

To receive and consider any matters arising relating to the village green

It was noted that the inspection rota is now operational but not all councilors are completing the necessary form. The Chairman said that all councilors must do this and send the completed form to the Clerk.

Councillor A Van den Broek said that his daughter is very keen to have a junior/adult swing in the park. He explained that the approximate cost of a new swing seat would be £50 without new chains and approximately £150 with new chains. He said that she has also suggested that a netball/basketball hoop be installed. He said the approximate cost of this would be £500 plus the concrete in which to set the post.

At this point in the meeting, Councillor A Van den Broek, having previously declared an interest, left the meeting and took no further part in discussion of this item.

Councillors agreed that they were very much in favour of these suggestions. It was proposed by Councillor D Pugh-Jones and seconded by Councillor S Fitzgerald that a swing seat and new chains be purchased up to the value of £150 plus VAT. All Councillors voted in favour of this proposal. The proposal was therefore carried. It was proposed by Councillor D Pugh-Jones and seconded by Councillor S Fitzgerald that a netball/basketball hoop is purchased up to the value of £850 plus VAT. All Councillors voted in favour of this proposal. The proposal was therefore carried. It was agreed that Councillor A Van den Broek would progress this matter and report to the next meeting.

Councillor A Van den Broek returned to the meeting.

15. Neighbourhood Plan

To receive and consider matters arising relating to the neighbourhood plan

None

16. Highways

To consider the erection of a new sign on the road into Golant

Councillor Debbie Pugh-Jones said that as highway users turn off the B3269 for Golant, there are a number of ramshackle signs in the hedge. She said that a composite sign would be much more visually pleasing. Councillor R Anderson explained that in order to erect a sign in a hedge or field adjacent to a highway, the Secretary of State has the power to make the decision as to whether such a sign would be acceptable. He said that if the opinion of Cornwall Council is sought, they will ask us to take down the existing signs as they are illegal and will oppose the erection of a composite one on highway safety grounds. Councillor A Van den Broek said that if businesses want to advertise, they should pay for their own signage. The Chairman agreed that if businesses want a corporate sign, they should instigate one. Councillor M Whell said that the parish council could renovate the existing signs at the entrance to Golant including the Castle Dore fingerpost sign. It was proposed by Councillor R Anderson and seconded by Councillor M Whell that Councillors A Van den Broek and D Pugh-Jones investigate ideas for new signs to beautify the village and report to the next meeting. All Councillors voted in favour of this proposal. The proposal was therefore carried.

To receive and consider any other matters arising relating to highways in the parish

None

17. Footpaths and Benches

To consider the action to be taken in respect of the deposition of building materials alongside the path leading to the Downs

Councillor D Pugh-Jones said that some concrete and deposition of building materials has taken place alongside the path leading to the Downs. The Chairman said that several members of the public have also complained. He said that the deposition has taken place on private land, not parish council land and that the road is a highway and leads into a public right of way. He explained that the proper authority for dealing with this matter is Cornwall Council but that other authorities, such as the Environment Agency and the AONB unit have also become involved and should be allowed to continue to progress this matter to a conclusion. He said the mud on the road has been swept and washed away.

Councillor A Van den Broek said there is a huge lump of concrete on the side of the track which could do with being removed.

To receive and consider matters arising relating to footpaths and benches

None

18. Community Emergency Plan

To receive and consider any matters arising relating to the community emergency plan

None

19. Felling of Beech Tree on Church Hill

To receive and consider a request for a financial contribution towards the felling of a beech tree at St Cloud, Church Hill

The Chairman reported that he had received a request from Richard Fenton for a contribution from the parish council towards the felling of huge beech tree on Church Hill. He said it will cost £1,000 to fell the tree and the landowners have given permission for the tree to be felled. The Chairman said that the tree is on land owned by the Luck family but they claim that Church Hill is a Cornish sunken lane and the lane and therefore, the tree, is Cornwall Council's responsibility. Cornwall Council has said the tree is the responsibility of the Luck family. An Arborist from Cornwall Council has inspected the tree and has said that the tree only requires coppice management as it is not endangering life. The Chairman said that some of the branches overhang the power lines and that Western Power has inspected the tree. Councillor D Pugh-Jones said that Cornwall Council has not put an order on the tree for it to be felled and that Western Power will take the appropriate action, at their expense, if the power lines are being affected. She said that if the parish council contributes to the felling of this tree, it will set a precedent. The Chairman questioned whether the parish council has the power to give parishioners money to cut down other parishioner's trees. It was proposed by Councillor M Whell and seconded by Councillor A Van den Broek that the Chairman contacts Richard Fenton and explains that whilst there is strong support for making the tree less hazardous, the parish council cannot support action which would effectively mean parishioners' money being used to subsidise land ownership as ownership of land means ownership of the responsibilities of a landowner and that includes the trees growing on it. However, Western Power may be able to assist on grounds of the risk to the power line. All Councillors voted in favour of this proposal. The proposal was therefore carried.

Councillor D Pugh Jones, having previously declared an interest, left the meeting during discussion of the next item.

20. Golant Village Hall

To receive and consider a request for a financial contribution towards the surface refurbishment of the village hall hardwood floor

The Clerk reported that she had received a request from Golant Village Hall for a financial contribution towards the refurbishment of the hall's hardwood floor. Having obtained quotations, the cheapest is in the sum of £2,100. Councillor S Fitzgerald said the floor looks serviceable but the village hall is at the heart of the community so it is important to maintain it. It was proposed by Councillor R Anderson that a contribution of £1,500 be made. There was no seconder for this proposal. It was proposed by Councillor M Whell and seconded by Councillor R Anderson that a contribution of £1,000 is made on production of an invoice for the works. All Councillors voted in favour of this proposal. The proposal was therefore carried.

To receive and consider a request for a financial contribution towards the village hall superfast broadband

The Clerk reported that she had received a request from Golant Village Hall for a financial contribution towards the on-going financial support for the village hall superfast broadband in the sum of £407.88. It was proposed by Councillor S Fitzgerald and seconded by A Van den Broek that a contribution of £407.88 be given. All Councillors voted in favour of this proposal. The proposal was therefore carried.

21. Date of next meeting

To confirm the date and venue of the next meeting on Tuesday 28th February 2017

The date of the next meeting was confirmed as Tuesday 28th February 2017 in Golant Village Hall commencing at 7:15pm.

There was no further business and the meeting was closed at 9:40pm.

ST SAMPSON PARISH COUNCIL MEETING

22nd NOVEMBER 2016

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>By Whom</u>
4	Write letter to Cornwall Council regarding the traffic management plan submitted pursuant to planning permission PA16/00180	RA
5	Prepare Car Parking Order	SB/RA
5	Put form on website giving details about the parish in accordance with pre application protocol	SB
6	Write letter expressing in principle support for Tour of Britain Cyle Race	RA
14	Purchase swing seat and netball hoop	AVB
19	Contact Richard Fenton regarding tree on Church Hill	RA