

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON TUESDAY, 25<sup>TH</sup> OCTOBER 2016 AT 7:15PM IN GOLANT VILLAGE HALL, GOLANT**

**Present:** Councillors R Anderson (Chairman), J Luddington, S Ratchford, M Whell and D Pugh-Jones.

PC Lloyd Paynter

Sue Blaxley (Parish Clerk)

5 members of the public

The Chairman opened the meeting at 7:15pm.

**Public Participation**

Graham Estlick said the traffic management on Water Lane and School Hill was absolutely terrible when Hi Line were cutting the trees on behalf of Western Power. He said that it led to inconvenience for road users. Graham Estlick said the parish council should write to Hi Line complaining about the poor traffic management. The Chairman said that a lot of residents had letters in advance of the works taking place informing them that this essential work was going to be done. He said that he acknowledges that utility companies should carry out traffic management during works as best that they can. Graham Estlick said that the sundial on the village green looks scruffy. He said this was the millennium project for the village. The Chairman agreed that some maintenance of the sundial is needed.

Stuart Young asked if there had been any progress with Mr and Mrs Wallace-Jones regarding the rights over the village green. The Chairman said that the parish council had made them a very generous offer to purchase the rights for £3,000 which was to be paid in advance of the rights being granted. The Chairman said there had been no further progress in this respect so Mr and Mrs Wallace-Jones have no more rights than they did before. He said the position is that the offer from the parish council has now lapsed and the parish council will take no further action at the present time.

**1. Apologies**

Apologies for absence were received from Councillor S Fitzgerald and Cornwall Councillor David Hughes. Councillor Debbie Pugh-Jones apologised for her late arrival at the meeting.

**2. To confirm the minutes of the meeting held on Tuesday 27<sup>th</sup> September 2016**

The minutes of the meeting held on 27<sup>th</sup> September 2016, having previously been circulated, were agreed as an accurate record.

### **3. Declaration of interest in items on the agenda**

None.

### **4. Planning**

**To receive and consider the following planning applications:**

#### **PA16/08902 – Application for ensuite extension at Robins Hill, Golant**

The Chairman explained that this proposal is to demolish the existing glass lobby on the front elevation of the property and replace it with a new entrance and an en suite facility. He said that the host property occupies a large plot and that the proposed extension will be constructed of materials to match the existing property. He said that there was one letter of support on Cornwall Council's planning portal. Councillors J Luddington and S Ratchford said they were unable to locate the plans online for this proposal. It was proposed by Councillor J Luddington and seconded by Councillor M Whell that this application be supported. All Councillors voted in favour of this proposal. The proposal was therefore carried.

The Chairman explained that a consultation event will be held on 2<sup>nd</sup> November 2016 in Golant Village Hall regarding a proposed development for a pair of houses at Tenney's Cottage, Water Lane.

### **5. Matters Arising from the previous meeting**

**To receive and consider reports on the action points from the previous meeting**

#### Prepare Car Parking Order (SB/RA)

The Chairman said he had made contact with Cornwall Council regarding this matter and that the matter is ongoing.

#### New light and PIR in toilet (DPJ)

Councillor D Pugh-Jones said that the electrician will attend to this in due course.

#### Draw up rota for playground inspection (DPJ)

Councillor D Pugh-Jones reported that the rota is now in operation. Councillor J Luddington said that she thought it would be a good idea to inspect the car park area and the toilets simultaneously as they are also parish council assets. She

said that there are highways barriers left in front of Bay 1 in the car park and there are three canoes left behind the toilets. It was proposed by Councillor J Luddington and seconded by Councillor S Ratchford that the scope of the rota for inspections of the parish council's assets be extended to the toilets and car park and that each inspection should be formalized by emailing the details to the Clerk. All Councillors voted in favour of this proposal. The proposal was therefore carried.

#### Ask Cornwall Council to sweep roads in the village (SB)

The Clerk reported that this matter had now been actioned and the roads had been swept.

#### Details of website to be put on notice board (RA)

The Chairman reported that details of the parish council's website are now on the village notice board and on the notice board outside the boat users' hut. He said that there is also a binder in the village hall which contains the parish council minutes. It was noted that Golant Pill now has a Facebook site and has numerous hits. The Chairman said that he had posted a message on Facebook saying that the parish council meeting was taking place this evening with a link to the agenda on the website. Councillor D Pugh-Jones said that she thinks that the names and contact details of all parish councilors should be put on the village notice board. The Chairman said the primary contact for the parish council should be the Clerk. It was proposed by Councillor M Whell and seconded by Councillor D Pugh-Jones that the details of parish councilors as displayed on the website plus their telephone numbers should be put on the village notice board. Two Councillors voted in favour of this proposal and three against. The proposal was therefore not carried.

#### **To receive and consider reports on any other matters arising from the previous meeting**

None

#### **6. To receive the Chairman's Communications**

The Chairman reported that he had received a letter from Liz Anderson thanking the parish council for supporting the mass planting of daffodils in the village. He also said that he had received email correspondence regarding a water leak at Tinney's Lane which, he said, has now been repaired by SW Water. He reported that a Localism Summit will be held on 31<sup>st</sup> October 2016 for which he has the details if anyone is interested in attending. Also, on 3<sup>rd</sup> November 2016, he said that a briefing event on the A30 link road works will be held for which he has the details if anyone is interested in attending.

The Chairman said that he had attended the recent CNP meeting at which presentations were given by Cormac, St Austell Resilient Group, a group supporting Twydrreath village shop and the Luxulyan Valley Project. He said that some discussion also took place at the meeting regarding the sharing of toilet cleaning costs by the parishes in the network area.

**7. To answer any questions from Councillors, previously notified to the Clerk**

None.

**8. To receive a report from the Clerk**

None

**9. To receive reports from -**

**a) Police**

PCSO Lloyd Paynter said that he has been instructed that he can only commit to attending one parish council meeting a year. He said that attendance has dropped off at the police surgeries but he will be continuing them into 2017. He said there has been no crime in the parish for over 6 months.

**b) Cornwall County Councillor**

None

**10. To authorise the signing of orders for payment, including -**

South West Water (water for toilets) - £51.49

Mrs S Blaxley (September 19th 2016 – October 18<sup>th</sup> 2016 salary/ expenses) - £314.89

Cornwall Council (Rent for car park) - £166.67

Glenn Humphries Landscaping (Grass cutting) - £168.00

CORMAC (Toilet cleaning) - £161.83

British Gas (Electricity for toilets) - £58.30

E. Anderson (daffodil bulbs) - £270.00

Councillor D Pugh-Jones asked for an error in the payment orders to be corrected. It was proposed by Councillor J Luddington and seconded by Councillor D Pugh-Jones that all of the above orders, as amended, be authorised for payment. All Councillors voted in favour of this proposal. The proposal was therefore carried. Councillor J Luddington said that Remembrance Sunday will take place before the next meeting of the parish council and that the parish council usually makes a donation to the British Legion Poppy Appeal. It was proposed by Councillor S Ratchford and seconded by Councillor J Luddington

that a donation of £25 is made to the British Legion Poppy Appeal. All Councillors voted in favour of this proposal. The proposal was therefore carried

**11. To receive correspondence from :**

- a) Cornwall County Council

None.

- b) Others

None.

**12. Finance Report**

**To receive a current financial statement of the accounts**

The Clerk reported that, this month, income of £1,912.51 had been received as the second half of the precept. She said the accounts balance at £22,102.99. The Chairman signed the cash book.

**13. Golant Car Park and Toilets**

**To receive and consider any matters arising relating to the toilets and car park**

The Chairman said that the charging period for the car park will soon be coming to an end and that car park users should be made aware that there is no need to pay to park during the winter months. He said that one option was to cover the machine with a bespoke bag. However, it was noted that a bespoke bag would cost approximately £400. It was proposed by Councillor M Whell and seconded by Councillor J Luddington that Councillor R Anderson affixes a laminated notice to the car parking machine informing users that there is no charge for parking during the winter months. All Councillors voted in favour of the proposal. The proposal was therefore carried. The Chairman said that the toilet cleaning is now back to an acceptable standard. It was agreed that the parish council is happy to consider a joint approach to toilet cleaning with Fowey, Lostwithiel and St Blazey. The Chairman said he would complete the appropriate form expressing an interest.

**14. Village Green**

**To consider the action to be taken in respect of the protruding stone in the playground**

The Chairman said that during the summer, a member of the public had reported an exposed piece of stone underneath the parallel bars which was very

dangerous. The Chairman said that he had rectified the problem immediately by installing rubber matting underneath the equipment but said that the stone needs to be removed as soon as possible. It was proposed by Councillor J Luddington and seconded by Councillor S Ratchford that Councillor J Luddington asks Andrew van den Broek to undertake this work as soon as possible. All Councillors voted in favour of the proposal. The proposal was therefore carried.

### **To receive and consider any matters arising relating to the village green**

It was noted that the inspection rota is now operational. Councillor J Luddington reported that she and the Chairman had inspected the village green following its use for car parking during the Hasler Race and that the green was left very tidy. She said the car parking during the event had been very well organized.

### **15. Neighbourhood Plan**

#### **To receive and consider matters arising relating to the neighbourhood plan**

The Chairman reported that he had now prepared the “bare bones” of the neighbourhood plan.

### **16. Highways**

#### **To receive and consider matters arising relating to highways in the parish**

Councillor D Pugh-Jones said that there are deep ruts either side of the track known as Downs Hill which have probably been caused by a heavy dumper truck undertaking building works at Whispers and other properties on Downs Hill. The Chairman said that the road is a public highway and where it becomes a PROW, it is also the responsibility of Cornwall Council. He said there are responsibilities on landowners regarding PROW maintenance. He said that it was certainly not a matter for the parish council. Councillor J Luddington said the track is in a mess. The Chairman said that the road from the village to Whispers is very clean but from Robins Hill and there on, whilst it is muddy, it is essentially rock and shale with the central area of the track being in a good state of repair. He said the PROW is easily accessible and easily walked. It was agreed that the parish council would continue to monitor this matter.

The Chairman said that the work undertaken by Hi Line was very neat.

### **17. Footpaths and Benches**

#### **To receive and consider matters arising relating to footpaths and benches**

None

## **18. Community Emergency Plan**

### **To receive and consider matters arising relating to the community emergency plan**

The Chairman explained that the “call out network” is now in place and thanked the volunteers, on behalf of the parish council, who are part of that network. He said the work to produce a community emergency plan is ongoing.

## **19. Standing Orders**

### **To adopt the revised standing orders for 2016/17**

The Chairman explained that the parish council’s financial regulations section 3.4), as adopted, allow for the Clerk, in consultation with the Chairman, to deal with very urgent matters in between meetings, up to the value of £200. He said that non urgent decisions that need to be made between parish council meetings, such as the use of village green for a film night or for car parking during an event, should be delegated to the Chairman or Vice Chairman and two Councillors and reported to the next meeting. It was proposed by Councillor M Whell and seconded by Councillor J Luddington that the Clerk amends the standing orders in accordance with the revision as suggested by the Chairman. All Councillors voted in favour of the proposal. The proposal was therefore carried.

## **20. Co-option of Member to Parish Council**

### **To receive and consider applications for co-option onto the Parish Council**

The Clerk said that Andrew van den Broek had applied to be co-opted onto the parish council. Andrew introduced himself to councillors saying that he has lived in Golant all his life. It was proposed by Councillor M Whell and seconded by Councillor J Luddington that Andrew van den Broek be co-opted onto the parish council. All Councillors voted in favour of this proposal. The Chairman welcomed Andrew van den Broek to the parish council

## **21. Date of next meeting**

### **To confirm the date and venue of the next meeting on Tuesday 22nd November 2016**

The date of the next meeting was confirmed as Tuesday 22nd November 2016 in Golant Village Hall commencing at 7:15pm.

There was no further business and the meeting was closed at 8:30pm.

**ST SAMPSON PARISH COUNCIL MEETING**

**25<sup>th</sup> OCTOBER 2016**

**ACTION POINTS**

<b><u>Minute Number</u></b>	<b><u>Action</u></b>	<b><u>By Whom</u></b>
5	Prepare Car Parking Order	SB/RA
5	New light and PIR in toilet	RA
13	Laminated notice to be put on car parking machine advising users of the car park that there is no charge in the winter months	RA
13	Complete form expressing interest in joint approach to toilet cleaning	RA
14	Ask Andrew van den Broek to remove protruding stone underneath the parallel bars	JL