

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON
TUESDAY, 23RD JUNE 2015 AT 7:15PM IN GOLANT VILLAGE HALL,
GOLANT**

Present: Councillors C Hunter (Chairman), S Reardon (Vice Chairperson), J Luddington, S Ratchford, S Fitzgerald and M Whell.

Sue Blaxley (Parish Clerk)
PC Lloyd Paynter for part of the meeting

6 members of the public

The Chairman opened the meeting at 7:15pm.

Public Participation

Simon Andrews spoke regarding the South Torfrey wind turbines. He said that he obtained planning permission for the turbines from the Planning Inspectorate but at the “final hour”, Mr Cooper objected to the proposal. Simon Andrews said that he was then informed that he could appeal the decision in the High Court which would have cost him approximately £65,000. He said that, by this time, he had already ordered the turbines and when they arrived, he put them up. He said that he has tried to accommodate peoples’ concerns by erecting smaller turbines than he originally planned and has sited them off the crest of the hill. He explained that Cornwall Council have issued an enforcement notice ordering him to turn the turbines off and to remove them along with all associated infrastructure. He said that he is appealing the enforcement notice. Simon Andrews said that he wants some scale of wind turbine scheme in that location. The Chairman said that if a further planning application is submitted, it will be considered on its individual merits by the Parish Council and that he could not pre-empt the Parish Council’s decision. He explained that the two previous planning applications for wind turbines at South Torfrey were considered by parish councils of different make ups in terms of members. He said that the parish council has recently resolved not to get further involved in the matter at this stage and to allow Cornwall Council to follow the procedures as required. Debbie Andrews asked the Chairman to explain the parish council’s grounds for objection regarding the previous applications. The Chairman said these included landscape grounds, wildlife and amenity issues and that the details of these were in the relevant minutes of previous meetings. He said that the legal issues had arisen as a result of the challenge by Mr Cooper. Debbie Andrews said that the parish council’s representative, Mr Strode, told the press that Mr and Mrs Andrews had acted illegally. The Chairman said this was not his brief and such comments, if made, were not authorised by the parish council and may have been in Mr Strode’s personal capacity. Councillor M Whell asked if Mr Strode had served the Applicants injustices at the relevant meetings when the application was discussed. Debbie Andrews said that Mr Strode was not inflammatory at these meetings but commented that “he seemed a strange

choice for the parish council". The Chairman said that the Planning Inspectorate had now determined the application and that the parish council are conscious that Mr and Mrs Andrews may be experiencing a difficult time as a result of where they now find themselves with regard to enforcement and the parish council has resolved to date not to add to these difficulties.

Robin Anderson said that he thought the new parish council website was excellent. He said that access to it could be improved if there was a link to it from golant.net and from cornwall.gov.uk

Graham Estlick asked if there was any progress regarding the new access across the green to Riverbank Cottage. The Chairman said there was no progress and that it was the new owners' responsibility to pursue this matter as opposed to the parish council's.

Stuart Young asked if the rental on the car park payable to Cornwall Council included VAT. The Chairman said it did not.

1. Apologies

None

2. To confirm the minutes of the meeting held on Tuesday 26th May 2015

The minutes of the meeting held on the 26th May 2015, having previously been circulated, were agreed as an accurate record subject to an amendment to minute 16 correcting the spelling of Councillor J Luddington.

3. Declaration of interest in items on the agenda

None

4. Planning

To consider what further action to take in respect of the South Torfrey wind turbines

The Chairman reminded everyone that, at the last meeting of the parish council, it was noted that the enforcement notice has now been served on the applicants and the limited company in respect of the South Torfrey wind turbines and that it had been agreed that it was preferable to let the matter take its own course as there is nothing else the parish council can usefully do in respect of this matter. It was agreed that the matter would be discussed again at the September meeting of the parish council.

5. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting;

Keep users of village green parking area of progress re Riverbank Cottage (SR)

It was noted that this is an ongoing issue.

Progress assets review (CH/JL/SR)

It was noted that this is an ongoing issue and at this stage, relates mainly to the toilets.

Speak to farmer at Lantayn Farm about highway through his farm (MW)

Councillor M Whell reported that this matter had not yet been actioned.

6. To receive the Chairman's Communications

There was no other correspondence reported in addition to the emails previously circulated by the Chairman.

7. To answer any questions from Councillors, previously notified to the Clerk

None.

8. To receive a report from the Clerk

None

9. To receive reports from -

a) Police

b) Cornwall Councillor

There were no reports. However, PC Lloyd Paynter did attend the meeting but had to leave the meeting prior to making a report as the police van he was driving was required in St Austell for a prisoner transfer.

12. To authorise the signing of orders for payment, including -

Mrs S Blaxley (May 21st 2015 – June 17th 2015 salary/ expenses) - £350.98

Cornwall Council (Rent for car park June 2015) - £166.67

Glenn Humphries Landscaping (Grass cutting x 2/trimming and clearing of car park and environs) - £444.00

It was proposed by Councillor J Luddington and seconded by Councillor S Reardon that all of the above orders be authorised for payment. All Councillors voted in favour of this proposal. The proposal was therefore carried. The Chairman said that Glenn Humphries Landscaping have done an excellent job. Councillor S Reardon asked if they had exemption from cutting the bank on the east side of the ditch near the green as the grass there is very long which is unsightly and it also attracts dogs. It was proposed by Councillor S Reardon and seconded by Councillor S Ratchford that Councillor J Luddington asks Glenn Humphries Landscaping to cut this area of grass and also to cut the grass three days before the carnival which is scheduled for August 8th 2015. All Councillors voted in favour of this proposal. The proposal was therefore carried.

11. To receive correspondence from :

- a) **Cornwall Council**
- b) **Others**

There was no other correspondence reported in addition to the emails previously circulated by the Clerk.

12. Finance Report

To receive a current financial statement of the accounts

The Clerk reported that, this month, income of £1374.55 had been banked from the car park. She said the accounts balance at £26,611.89. The Chairman asked the Clerk to present the car park income for the last two years and for this year to date to the next meeting of the parish council.

13. Golant Car Park

To receive and consider the community asset transfer of the toilets and car park

The Chairman reminded everyone that the principle of proceeding with the CAT was agreed and that he would complete the requisite paperwork and submit it to Cornwall Council.

To receive and consider the surveyor's report for the toilets

This was not reported.

To receive and consider quotations for works to refurbish the disabled toilet

The Clerk reported that she had sought to obtain three quotations for these works but only one had been forthcoming in time to be presented to the meeting. This was from Andrew Van Den Brock in the sum of £300.

To receive and consider quotations for electrical testing and Wallgate machine testing prior to the opening of the disabled toilet

The Clerk reported that she had obtained two quotations for this work. One was from CORMAC in the sum of £35 for an initial service and thereafter £70/annum to service the machine twice a year. The other quotation was from Wallgate in the sum of £378.50.

To receive and consider quotations for legionella testing prior to the opening of the disabled toilet

The Clerk reported that she had obtained one quotation for this work from CORMAC in the sum of £155.

To receive and consider quotations for the cleaning of the disabled toilet

The Clerk reported that she had obtained a quotation for this work from CORMAC in the sum of £1,957.69/annum which would include all cleaning, provision of toilet rolls and soap, the cleaning and emptying of sanitary and litter bins and monthly legionella testing. This work would be undertaken three days a week. The Clerk said that if a cleaner was employed for 3 hours a week at £10/hour, this would cost £1,560.00 plus cleaning materials, soap and toilet rolls and a separate company would have to be employed to service any sanitary and nappy bins.

To receive and consider quotations for the provision and servicing of a sanitary unit and a nappy unit for the disabled toilet

The Clerk reported that she had obtained a quotation for this from PHS washrooms in the sum of £54/annum to service a sanitary bin monthly and £93.60/annum to service a nappy bin every two weeks. She said that the servicing of the units would be covered by CORMAC if they were employed to clean the toilets but the bins would have to be purchased initially at a cost of £25 for a sanitary bin and £40 for a nappy bin.

To receive and consider the tenancy at will for the toilets

The Chairman reported that Cornwall Council has issued a draft tenancy at will for £1/year which allows the parish council to take up occupation of the toilets. The Clerk said the legal costs for this document are £227 plus a surveyor's cost of £100 which the parish council will have to pay. The Chairman said the matter for the parish council to consider was whether they wish to sign this agreement to get the disabled toilet open considering the capital outlay of approximately

£3,500. He said that he is satisfied with the clauses in the tenancy at will agreement relating to matters such as insurance and utilities charges and that the agreement would be terminable at any time. Councillor S Reardon said that the toilet should be open for 12 months of the year as soon as possible. She commented that it is the parish council's biggest responsibility to the public. Councillor S Fitzgerald said the cleaning contract with CORMAC sounded favourable but she would like to see a copy of the contract prior to agreeing to it. It was proposed by Councillor J Luddington and seconded by Councillor S Reardon that the tenancy at will agreement be agreed and signed by the chairman forthwith with a view to taking possession of the toilets with the aim of opening the disabled toilet to the public as soon as possible within a budget of £4,500. They proposed that the parish council pay all costs associated with the agreement as outlined above. They also proposed that Andrew Van Den Brock be employed to undertake the necessary refurbishment works to enable the toilet to be opened and that CORMAC be employed to undertake an electrical test, a test of the Wallgate machine and a legionella test prior to the toilet facility being opened and that the cleaning contract be awarded to CORMAC. In addition, the Clerk is authorized to purchase a sanitary bin and a nappy bin from CORMAC to place in the toilet facility and to arrange the necessary insurance for the toilet building with the Council's insurers, AON. All Councillors voted in favour of this proposal. The proposal was therefore carried. It was agreed that the Chairman, Clerk and Councillor J Luddington would action this. It was also agreed that the issue of providing a nappy changing facility in the toilet would be discussed at the July meeting of the parish council.

To receive and consider the provision of a portable toilet

In view of the above decision, this matter was not discussed.

To receive and consider any other matters arising relating to the car park and toilets

Councillor M Whell asked what the parish council would do with the rest of the toilet building. The Chairman said there are cost implications associated with any future use of the remainder of the building and it is a matter which can be discussed at a later date. It was agreed that a review of the car park charges and the months the car park is open will be considered at the parish council meeting in July.

The Chairman reported that two of the car parking signs delineating the permit holders' spaces for bays 1 to 5 had been vandalized deliberately. He said that he has reported the damage to PC Lloyd Paynter and AS Parking will reinstate the signs. He said that the sign on the toilet block had also been defaced where it related to parking for blue badge holders. He said that vandalism of this sort creates issues for the public using the car park and prejudices car park users. He reported that AS Parking has issued one parking charge notice to a blue badge holder who had not displayed a valid car parking ticket. It was proposed

by Councillor S Reardon and seconded by Councillor J Luddington that if this notice was issued when the part of the sign relating to blue badge holders was obliterated, AS Parking be asked to retract the notice. All Councillors voted in favour of this proposal. The proposal was therefore carried.

14. Internal Audit Report 2014/15

To receive and consider the internal audit report for 2014/15

The Chairman explained that, prior to submission to the external auditor, the accounts and practices of the parish council were audited by an internal auditor, Mr Chris Harris. He said that all Councillors had received a copy of his report which is attached to these minutes. He commented that his recommendations are not controversial and represent excellent practice. The Chairman said that the Clerk has summarized the recommendations made by him on a separate report which has also been circulated to all Councillors and is attached to these minutes. It was proposed by Councillor S Reardon and seconded by Councillor S Fitzgerald that all of the internal auditor's recommendations be adopted. All Councillors voted in favour of this proposal. The proposal was therefore carried. The Clerk brought Councillors' attention to the risk assessments that the parish council should have for the play park, village green, toilets and car park. It was proposed by Councillor J Luddington and seconded by Councillor S Ratchford that the annual ROSPA inspection will suffice as a risk assessment for the play park and village green. All Councillors voted in favour of this proposal. The proposal was therefore carried. It was agreed that the clerk will prepare risk assessments for the toilets and car park and present them to the July meeting of the Parish Council.

15. Dog Fouling

To consider what action to take in respect of dog fouling in Golant

Councillor S Reardon said that her experience of undertaking a "poo patrol" is that she finds a lot of excrement during the first day or two of patrolling following which there is very little. She said dog fouling is only really a problem along the river frontage from Beech Cottage to the quay. She said that her reflective "dog poo patrol" jacket makes people laugh but there is a sensible message behind it. She said that it encourages people to talk about the problem and ways to solve it. She said that she hopes that eventually responsible dog owners will pick up their dog's excrement and other dogs' if it is nearby. Councillor S Fitzgerald questioned whether it would be a good idea to provide a bag dispenser dispensing "dog poo" bags. Councillor S Reardon said this had been trialed by the National Trust but people took lots of bags in one visit. She said that a dog poo bin is very costly to service. She said that the litter bins in Golant, of which there are four, are very old and faded and the one by the quay is too small. She said that dual litter and dog waste bins are a good idea. The Chairman said that perhaps the parish council could replace the existing bins and Cornwall Council

continues to empty them. Councillor J Luddington asked if the parish council could provide wheelie bins. Councillor S Reardon said that specialized machinery is needed to empty these bins. It was proposed by Councillor J Luddington and seconded by Councillor S Reardon that the Clerk asks Cornwall Council if they will replace the four bins in Golant. All Councillors voted in favour of this proposal. The proposal was therefore carried. The Chairman thanked Councillor S Reardon, on behalf of the parish council, for undertaking a proactive approach to dog fouling.

16. Neighbourhood Plan

To receive and consider matters arising relating to the neighbourhood plan

Councillor S Reardon explained that the neighbourhood plan steering group had held an open afternoon with displays showing what a neighbourhood plan is, what the neighbourhood comprises, what plans have been produced in the past and what the steering group hope to produce now in planning terms. She said that 25 people attended the event. She explained that analysis of the first questionnaire has now commenced. The broad consensus is as follows: open the toilets, provision of a village shop, clean up the village, improve transport and oppose wind and solar power schemes. She explained that opinion is divided on affordable housing and the provision of local businesses. She said that the base for seeking representations has now been widened to include outside agencies, local businesses, peoples' groups and outside users. Questionnaires for these groups are being distributed through the pub. She explained that a more detailed questionnaire will be sent out in the autumn. She said this will be very detailed and include questions on seemingly small issues such as dormer windows. The Chairman commented that the initial questionnaire was focused on the village of Golant and that perhaps a wider based "parish approach" would be better. Councillor S Reardon said this had been noted. She said that the displays used for the open afternoon will be displayed again on carnival day.

17. Highways

To receive and consider matters arising relating to highways in the parish

Councillor S Fitzgerald commented that some hedges are getting very overgrown but she understood that hedge cutting is now prohibited until 1st September unless the hedge is causing an obstruction to traffic. She said this is becoming a problem on narrower lanes. The Chairman said that the parish council cannot control when landowners cut their hedges.

18. Footpaths and Benches

To receive and consider quotations for benches for the village green

None

19. Co-option of Member to Parish Council

To receive and consider an application for co-option onto the Parish Council

There were no candidates.

20. Clerk's Salary and Remuneration

To receive and consider the clerk's salary and remuneration

The Chairman said that he and Councillor J Luddington would be undertaking the Clerk's appraisal in July and during that meeting, they will have a discussion with her regarding her salary and remuneration. Recommendations will then be put forward for discussion by the parish council at the July meeting.

21. Date of Next Meeting

To confirm the date and venue of the next meeting on Tuesday 28th July 2015

The date of the next meeting will be on Tuesday 28th July 2015, commencing at 7:15pm in Golant Village Hall.

There was no further business and the meeting was closed at 8:58pm.

ST SAMPSON PARISH COUNCIL MEETING

23rd JUNE 2015

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>By Whom</u>
PP (page 2)	Arrange link from golant.net and cornwall.gov.uk to parish council website	SB
5 (page 3)	Keep users of village green parking area of progress re Riverbank Cottage	SR
5 (page 3)	Progress assets review	CH/JL/SR

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| 5 (page 3) | Speak to farmer at Lantayn Farm about highway through his farm | MW |
| 10(page 4) | Ask Glenn Humphries Landscaping to cut grass on east side of ditch and to cut village green 3 days before carnival | JL |
| 13(page 4) | Complete CAT and submit to Cornwall Council | CH |