

MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON TUESDAY, 26TH MAY 2015 AT 8:10PM IN GOLANT VILLAGE HALL, GOLANT

Present: Councillors C Hunter (Chairman), S Reardon (Vice Chairperson), J Luddington, S Ratchford and M Whell.

Cornwall Councillor David Hughes
Sue Blaxley (Parish Clerk)

7 members of the public

The Chairman opened the meeting at 8:10pm.

Public Participation

Stuart Young said that he was disturbed by the wording on the sign erected in the car park by AS Parking. He said that he considers the wording treats people like potential criminals and that the wording that says if one does not accept the terms, then do not park in the car park, is offensive. The Chairman said that he accepts that some parishioners consider the use of AS Parking reprehensible but it was not a decision that was taken lightly by the parish council. He said that the message AS Parking are conveying is that people either pay to park in the car park and if they chose not to pay, then they should not park in the car park. Stuart Young asked that AS Parking be requested to change the wording. The Chairman explained that the parish council is signed up to an SLA with AS Parking and that is the wording they use. He said that he doubts that people will chose to park elsewhere because of the wording on the sign. Councillor S Reardon said that the use of AS Parking is for a 3 month trial period, after which time the use of their services will be reviewed. She said that everyone knows the rules and should abide by them. Robin Anderson asked if we will know how many people have received parking charge notices. The Chairman said that that information could be requested. He also said that he thinks it is not palatable to pay £2,000 of public money to Cornwall Council to lease the car park plus £2,000 on someone to patrol the car park.

1. Apologies

Apologies for absence were received from Councillor S Fitzgerald.

2. Election of Chairman

It was proposed by Councillor S Reardon and seconded by Councillor J Luddington that Councillor C Hunter be elected as Chairman. No other nominations were received. All Councillors voted in favour of the proposal. The proposal was therefore carried. Councillor C Hunter thanked everyone for their support and took the Chair.

3. Election of Vice Chair

It was proposed by Councillor J Luddington and seconded by Councillor C Hunter that Councillor S Reardon be elected as Vice Chair. There were no other nominations and the proposal that Councillor S Reardon be elected as Vice Chair was carried unanimously.

4. To confirm the minutes of the meeting held on Tuesday 28th April 2015

The minutes of the meeting held on the 28th April 2015, having previously been circulated, were agreed as an accurate record.

5. Declaration of interest in items on the agenda

None

6. Planning

To consider what further action to take in respect of the South Torfrey wind turbines

It was noted that the enforcement notice has now been served on the applicants and the limited company in respect of the South Torfrey wind turbines. The Chairman said that it was preferable to let the matter take its own course as there is nothing else the parish council can usefully do in respect of this matter. It was agreed that the matter would be discussed again at the June meeting of the parish council.

7. Matters Arising from the previous meeting

To receive and consider reports on the action points from the previous meeting;

Ask Cornwall Council about progress regarding enforcement action in respect of South Torfrey wind turbines (SB)

The Chairman said this matter had been discussed under item 6 on the agenda

Keep users of village green parking area of progress re Riverbank Cottage (SR)

It was noted that this is an ongoing issue.

Progress assets review (CH/JL/SR)

Councillor J Luddington said that Glenn Humphries Landscaping have now done a thorough clean up around the toilets and car park.

Organise a village spring clean (SR)

Councillor S Reardon reported that she had not actioned this matter. Councillor J Luddington said the biggest problem is dogs' excrement. Councillor S Reardon said that a patrol of the village is needed for one month by someone who is willing to pick up the excrement. She said that she has done this in the past. She said that dog owners need to be encouraged to pick up other dog's excrement as well as their own dogs. It was proposed by Councillor M Whell and seconded by Councillor J Luddington that the matter be discussed at the June meeting of the parish council. All Councillors voted in favour of this proposal. The proposal was therefore carried.

Hard drive of computer tower to be stripped (CH)

The Chairman reported that this matter had not yet been actioned. However, he said the equipment is safe and secure and he will take it to his office for the hard drive to be stripped in due course.

Write to Fowey Harbour Commissioner requesting formal consultation on proposed use of the river for speedboats, water skiers and banana boats (SB)

The Clerk reported that this matter has been actioned although she has not received a response to the letter.

Speak to farmer at Lantayn Farm about highway through his farm (MW)

Councillor M Whell reported that this matter had not yet been actioned.

8. To receive the Chairman's Communications

The Chairman said that he had received and circulated the following emails to councilors: Ivan Tomlin regarding the South Torfrey turbines, Debbie Pugh Jones regarding the discarded underwear, Keith Sinclair regarding the parking regime, Maurie Parsons regarding the new driveway to Tinny's Cottage and David Johns regarding the inaccurate sign erected by AS Parking. There was no other correspondence reported.

9. To answer any questions from Councillors, previously notified to the Clerk

None.

10. To receive a report from the Clerk

None

11. To receive reports from -

a) Police

There was no further report in addition to the report given at the annual parish meeting.

b) Cornwall County Councillor

There was no further report in addition to the report given at the annual parish meeting.

12. To authorise the signing of orders for payment, including -

Mrs S Blaxley (April 21st 2015 – May 20th 2015 salary/ expenses) - £346.78
Playsafety Ltd (Annual Play Equipment Inspection) - £81.60
Cornwall Council (Rent for car park 22/03/15 – 31/5/15) - £388.14
WesternWeb Limited (website) - £393.60
AON Insurance (Insurance Renewal) - £586.11
Andrew Van Den Broek (renovations to playground fence) - £255.00

It was proposed by Councillor S Ratchford and seconded by Councillor S Reardon that all of the above orders be authorized for payment. All Councillors voted in favour of this proposal. The proposal was therefore carried.

13. To receive correspondence from :

a) Cornwall County Council

None.

b) Others

None.

14. Finance Report

To receive a current financial statement of the accounts

The Clerk reported that, this month, income of £283.10 had been received from the car park. She said the accounts balance at £27,072.62. The Clerk explained that, at future meetings, the Chairman will sign the cash book and bank reconciliation.

15. Golant Car Park

To receive and consider the community asset transfer of the toilets and car park

The Chairman reported that, at the last meeting of the parish council, the principle of proceeding with the CAT was agreed pending receipt of the surveyor's final report. Unfortunately, due to illness, the surveyor's report has not been received. Councillor J Luddington and the Clerk have been working on the CAT application which will now be sent to the Chairman to finalise and submit to Cornwall Council. Councillor J Luddington reported that she had asked Cornwall Council if they would grant the parish council a licence to occupy the disabled toilet in the meantime. They said they would, subject to the utilities (water and electricity) being in the parish council's name, the parish council paying the legal costs of granting a licence (approximately £200), the toilet being made suitable for its intended use (approximate cost of this would be £250) and that the parish council would be liable for paying business rates on the building. The Chairman reported that, in respect of the latter point, the Clerk had ascertained from Cornwall Council that the parish council would be eligible for small business rate relief on the building so rates may not have to be paid. Councillor S Reardon said that a toilet in the village is desperately needed and that she thinks that the parish council should provide a portable toilet in the meantime. Councillor M Whell said the toilets have now been closed for three years and that he thinks the parish council is over reacting due to a recent unpleasant incident. He said the matter of opening the toilet for the summer is being pursued and that this matter should be allowed to progress. The Chairman said that he doubts the licence to occupy the disabled toilet will be in place by 1st July 2015. Councillor S Ratchford said that, as a compromise, if at the parish council meeting in June, the likelihood of the licence being granted is not imminent, a portable toilet could be hired. It was proposed by Councillor J Luddington and seconded by Councillor S Ratchford that the CAT application should be progressed and that the licence to occupy the disabled toilet be pursued pending the legal transfer and taking into account the financial implications as detailed in these minutes and that the provision of a portaloo be reviewed at the meeting of the parish council in June. All Councillors voted in favour of this proposal. The proposal was therefore carried.

16. Website for St Sampson Parish Council

To receive and consider matters arising relating to a website for St Sampson Parish Council

Councillor J Luddington explained that the website is now live. She said that Councillors S Fitzgerald and M Whell had not yet supplied their photographs for the website. She said the website will enable parishioners to access parish council information. The Clerk said that she and Councillor J Luddington will be responsible for uploading documents onto the website which will include standing

orders, financial regulations, agendas and minutes and declarations of interest. It was noted that from 1st April 2015, under the transparency code, all parish councils with an income of less than £25,000 are required to have a website. The Chairman thanked Councillor J Luddingotn, on behalf of the parish council, for all her hard work in respect of the website.

17. Neighbourhood Plan

To receive and consider matters arising relating to the neighbourhood plan

Councillor S Reardon explained the first questionnaire had had a response rate of 21% which was very good. She said that analysis of the points raised in the returns has now commenced. She said that the base for seeking representations has now been widened to include outside agencies, local businesses, peoples' groups and outside users. Questionnaires for these groups are being distributed through the pub. She explained that on Sunday 14th June between 3pm and 5pm, the neighbourhood plan group will be hosting an event in the village hall. At this event, there will be a display explaining the concept of neighbourhood planning together with displays relating to statistics about the parish and this will be an opportunity to seek further views of the public before the next questionnaire is dispatched. The Chairman asked what the ultimate timeline for the plan is. Councillor S Reardon said this would be approximately one year although Cornwall Councillor D Hughes had commented that delays may be incurred when the plan is submitted to Cornwall Council due to the volume of their workload.

18. Highways

To receive and consider matters arising relating to highways in the parish

None

19. Footpaths and Benches

To receive and consider quotations for benches for the village green

Councillor S Reardon thanked Peter Edwards and Stuart Young, on behalf of the parish council, for clearing the upper downs path.

20. Standing Orders

To consider revising the parish council's standing orders

The Chairman said that he had read the new draft standing orders and financial regulations which are model documents suggested by CALC. He said that he had made several minor alterations and that the documents had been circulated to all councillors. It was proposed by Councillor S Reardon and seconded by

Councillor J Luddington that the standing orders and financial regulations be adopted as the basis of operation of the parish council with immediate effect. All Councillors voted in favour of this proposal. The proposal was therefore carried.

21. Review of Accounts

To review the accounts for 2014/15

It was noted that everyone has had a copy of the Analysis of Receipts and Payments for 2014/15 with their agenda. The Clerk said these figures have been audited by auditor, Mr Chris Harris. The Clerk advised that the figures from the Analysis of Receipts and Payments for the year have been transferred to the accounting statements on the annual return which will be sent to the Audit Commission. It was proposed by Councillor J Luddington and seconded by Councillor S Reardon that the accounting statements and the annual governance statement be approved for submission to the Audit Commission. All Councillors voted in favour of this proposal. The proposal was therefore carried.

22. Golant Pill

To receive and consider a request from Golant Pill for financial assistance towards the newsletter

The Chairman read out an email from Simon Funnell which explained that the Golant Pill is a bi monthly newsletter which goes out to every house in the village and to others with Golant connections as well. The newsletter exists solely on some advertising revenue and on donations which use its pages for their reports. He said the parish council makes extensive use of the newsletter to carry reports of its meetings and to disseminate information. The email went on to request that the parish council considers paying £200 for the services offered by the newsletter from April 2015 until March 2016. The Chairman commented that the newsletter plays a significant contribution to the community. Councillor S Reardon said the Village Hall Committee had voted to donate £100 to the newsletter as it publishes its reports and village hall rota of events in the newsletter. It was proposed by Councillor M Whell and seconded by Councillor S Reardon that the parish council pays £200 towards the services offered by the newsletter from April 2015 until March 2016. All Councillors voted in favour of this proposal. The proposal was therefore carried.

23. Co-option of Member to Parish Council

To receive and consider an application for co-option onto the Parish Council

There were no candidates.

24. Date of Next Meeting

To confirm the date and venue of the next meeting on Tuesday 23rd June 2015

The date of the next meeting will be on Tuesday 23rd June 2015, commencing at 7:15pm in Golant Village Hall.

There was no further business and the meeting was closed at 9:13pm.

ST SAMPSON PARISH COUNCIL MEETING

26TH MAY 2015

ACTION POINTS

<u>Minute Number</u>	<u>Action</u>	<u>By Whom</u>
7 (page 2)	Keep users of village green parking area of progress re Riverbank Cottage	SR
7 (page 2)	Progress assets review	CH/JL/SR
7 (page 3)	Speak to farmer at Lantayn Farm about highway through his farm	MW