

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON TUESDAY, 27TH NOVEMBER 2018 AT 7:15PM IN GOLANT VILLAGE HALL, GOLANT**

**Present:** Councillors R Anderson (Chairman), A Van den Broek, D Johns, J Pomeroy, S Phillis, and D Jenkinson.

6 members of the public.

Sue Blaxley (Clerk to the Parish Council)

The Chairman opened the meeting at 7:15pm.

**Public Participation**

Graham Estlick said that, in 1999, parishioners installed a human sundial on the village green to commemorate the millennium. He said that it is now looking unsightly and that some alterations to it would make it more aesthetically pleasing and easier to maintain. He suggested installing a wooden surround around the area of the sundial and laying bark on the ground in that area. Councillors agreed that this was, in principle, a good idea.

Donna Hayes said that she objected to planning application reference number PA18/10094EASTH for a proposed conservatory first floor extension and alterations to the existing building at Moons, Golant. She said that the proposed development was not an appropriate scale and would neither preserve or enhance the AONB. She said that the proposed conservatory extension would be unduly overshadowing and overbearing on the occupiers of her dwelling as well as having a negative impact on the amenities of the occupiers of her dwelling by reason of its depth, height, width and massing. She said that any development to Moons should be of a scale that is in accordance with the existing dwelling. The Chairman commented that he understood that revised plans have been submitted to Cornwall Council but as these are not yet on the planning portal, the parish council must consider the planning application as it currently stands. Chris and Caroline Davidson explained that they are the Applicants for this proposal and that they did not want to upset the neighbours and that they are seeking a compromise. They explained that the revisions to the application which they have submitted to Cornwall Council are more in keeping with the existing dwelling. It was noted that the ridge height of the extension as shown in the revised plans will be the same as the existing dwelling. The Chairman asked the Applicants if they have plans for the garage on the site. They said that they propose to retain the existing scale of the garage but to undertake renovations to it. Councillor D Johns asked the Applicants why obscure glazing in the extension now forms part of the proposal and questioned why the windows were required. The Applicant said that the obscure glazing will protect the privacy of the occupiers of the neighbouring property and the windows will serve to let light into the extension. Graham Estlick asked how the

construction traffic will be managed. The Applicant said this will not be a major issue as he will be undertaking most of the building work himself.

### **1. Apologies**

Apologies were received and accepted from Councillor D Pugh-Jones.

### **2. To confirm the minutes of the meeting held on Tuesday 23<sup>rd</sup> October 2018**

The minutes of the meeting held on Tuesday 23<sup>rd</sup> October 2018, having previously been circulated, were agreed as an accurate record subject to an amendment to minute 13 explaining that Councillor D Pugh-Jones had not received the rota for the checks of the village green but that these checks had been undertaken by other councillors. A request for the Clerk to add a comment relating to convex mirrors under the minute relating to Highways was not added as it was not said at the time.

### **3. Declaration of interest in items on the agenda**

None

### **4. Planning**

**To receive and consider the following consultations from Cornwall Council;**

#### **PA18/10094EASTH – Application for proposed conservatory first floor extension and alterations to existing building at Moons, Golant**

The Chairman explained that there were 5 objections to this application on Cornwall Council's planning portal. He explained that the proposed development is essentially a large glass box addition to the dwelling at first floor level. He said that he understood that revised plans will be submitted in due course. Councillor S Phillis said that the revised plans are an improvement to those currently under consideration. Councillor A Van den Broek commented that the proposal is for an ugly addition to the house in the form of a glass box and that the comments of parishioners must be considered. Councillor J Pomeroy said that the proposed square glass box extension is not in keeping with the village. He said that planning guidance is contradictory regarding light. Councillor D Johns commented that there is an eclectic mix of property styles in Golant but the surrounding neighbours all object to the application. He said that the revised plans may be an acceptable compromise for the neighbours. Councillor D Jenkinson said that overlooking from the proposed extension is an issue for the neighbours. The Chairman said that the proposed extension by reason of overshadowing, overlooking, loss of privacy, design and the affect on the nearby listed building is not an appropriate addition to the dwelling. It was proposed by Councillor S Phillis and seconded by Councillor A Van den Broek that an

objection be made to the application on the grounds that the proposal, by reason of being overshadowing, overlooking, loss of privacy, design and the effect on the nearby listed building is not an appropriate addition to the dwelling. All Councillors voted in favour of this proposal. The proposal was therefore carried. It was noted that revised plans will be submitted to Cornwall Council in due course but that neighbours must be given the opportunity to make representations to the parish council and to Cornwall Council before the revised plans are considered by the parish council. Councillors agreed that the revised plans appear to be progressing towards a compromise which might suit the Applicants and the objectors.

**PA18/10555 – Application for proposed ground floor extension at rear and conversion of 2 dormers to one box dormer at Penquite House, Golant**

Councillor D Jenkinson said that the dwelling has recently been refurbished and that all the modifications are in keeping with the existing dwelling. He said that the proposed dormer will not be visible from the road and that it is barely visible from the river. It was noted that there are no objections from the neighbours. It was proposed by Councillor D Johns and seconded by Councillor R Anderson that the application be supported. All Councillors voted in favour of this proposal. The proposal was therefore carried.

**5. Matters Arising from the previous meeting**

**To receive and consider reports on the action points from the previous meeting**

Apply weedkiller to area to rear of toilets (AVB)

It was noted that this matter has been actioned.

Purchase yellow paint and re paint yellow lines opposite the car park and in the turning circle - AVB

It was noted that this matter is outstanding.

Contact Cornwall Council Highways Department to ascertain if there is a collaborative approach forward in respect of speeding traffic in the village - DPJ

It was noted that this matter is outstanding.

Ask Councillor J Pomeroy to include grass cutting in the playground in the contract with Glenn Humphries landscaping – RA

It was noted that this matter has been actioned.

Examine the D rings on the swing - RA

The Chairman explained that he had replaced two of the larger D shackles and secured all of the swing shackles with seizing wire.

Inspect the playground surface and consider remedial options - All

It was noted that this matter is outstanding. Councillor S Phillis said that two pieces of vertical fence are missing and that he and Councillor A Van den Broek would replace them.

Repair back rest of two benches on the village green - SP

It was noted that this matter has been actioned.

Ask Ollie Reed to clear the leaves from the turning area at the end of the quay – RA

It was noted that this matter has been actioned and that the invoice would be presented with the orders for payment.

Contact Cornwall Council Highways Department regarding the installation of a convex mirror at the junction of Water Lane and Church Hill - DJ

Councillor D Jenkinson said that he had contacted Cornwall Council regarding this matter and they require payment of £50 in order to provide an opinion. However, he said that he had been informally advised that the highways department will classify the installation of a convex mirror as an obstruction.

Ask website hosting company to put archive of minutes on live site - SB

The Clerk said she had actioned this matter. Councillor D Johns asked if the payment required was a one-off or recurring sum. The Clerk confirmed it as a one-off payment.

**To receive and consider reports on any other matters arising from the previous meeting**

Councillor D Johns reported that a solicitor was investigating whether the approval of Cornwall Council is needed as the track from Fowey to Lostwithiel is already in existence. If their approval is not required, its use as a cycle track can commence immediately.

**6. To receive the Chairman's Communications**

None

**7. To answer any questions from Councillors, previously notified to the Clerk**

None

**8. To receive a report from the Clerk**

None

**9. To receive reports from -**

**a) Police**

None

**b) Cornwall Councillor**

None.

**10. To authorise the signing of orders for payment, including -**

Mrs S Blaxley (October 15th 2018 – 18<sup>th</sup> November 2018 salary/ expenses) - £482.29

Cornwall Council (Rent for car park – November 2018) - £166.67

British Gas (Electricity for toilets August/September/October 2018) - £61.93

Cormac (Toilet cleaning – November 2018) - £188.87

Robin Anderson (Shackles for swing) - £9.50

Ollie Read (Leaf clearing ) - £94.00

It was proposed by Councillor R Anderson and seconded by Councillor D Johns that all the above orders be authorized for payment. All Councillors voted in favour of this proposal. The proposal was therefore carried.

**11. To receive correspondence from:**

**a) Cornwall Council**

None

**b) Others**

Councillor D Jenkinson said that, when a request is received to improve telecommunications in the village, there is an organization known as Parish Buying who collaborate with churches with a view towards using these sites for new telecommunications equipment. He said that he had registered the church with this organization should a telecommunications provider wish to take the idea forward. The Chairman said that there is overwhelming support in the parish for improving mobile phone signal and coverage. He said that expert advice would need to be sought to ascertain if the provision of additional telecommunications equipment on the site of the church was too close to the dwellings at Penquite. He commented that it is possible that the developer of the Cormorant Hotel may want to contribute towards improving telecommunications in the parish.

## **12. Finance Report**

### **To receive a current financial statement of the accounts, to review income and expenditure against budget and to consider the precept for 2019/20**

The Clerk reported that there was a considerable amount of income yet to be received from AS parking from the car park machine. She was unable to provide an up to date bank balance as she said that she has not received a statement from Lloyds Bank. Some discussion took place regarding the precept for 2019/20. It was noted that the Clerk had circulated figures in advance of the meeting detailing the income and expenditure for 2018/19, the income and expenditure as at 1<sup>st</sup> November 2018 and the anticipated income and expenditure until the end of the financial year. It was noted that Cornwall Council will be increasing council tax by 3.99%. The Chairman emphasized that the parish council must be able to justify the precept. Councillor D Jenkinson said that the parish council should be securing money for the conversion of the toilet block into a kayak store and for this reason should consider increasing the precept. All other Councillors agreed that there is no justification for increasing the precept given the level of reserves or for reducing it or for not having a precept at all. It was proposed by Councillor R Anderson and seconded by Councillor D Johns that the precept for 2019/20 remain unchanged at £3,758.30. All Councillors voted in favour of this proposal except for Councillor D Jenkinson who voted against. The proposal was therefore carried.

## **13. Golant Car Park and Toilets**

### **To receive and consider any matters arising relating to the toilets and car park**

Councillor D Phillis said that the refuse bin to the rear of the canoe club is in a very poor state of repair. It was agreed that Councillor S Phillis would ask Cormac if they would provide a new bin free of charge or if not, what the cost of a replacement bin would be.

#### **14. Village Green**

##### **To receive and consider any matters arising relating to the village green**

The Chairman emphasized that councilors must undertake a weekly check of the parish council's assets and inform the Clerk that the check has been done. He thanked councilors who had undertaken the checks to date. In terms of the suggestion put forward by Graham Estlick for improving the area around the human sundial, it was agreed that Councillor S Phillis would investigate possible solutions to aesthetically improve the area. One option which drew favourable comment was for small pebbles rather than woodchip or bark and placed on a membrane within a stone boundary.

#### **15. Neighbourhood Plan**

##### **To receive and consider matters arising relating to the neighbourhood plan**

The Chairman explained that the Neighbourhood Plan Steering Group had met and that a group had volunteered to analyse feedback from members of the public when the latest draft plan is circulated, and the comments are received. Councillor J Pomeroy reported that he had investigated possible funding for the Neighbourhood Development Plan and that funding is available for developing a website to facilitate public involvement in the process and for other items such as the printing costs. He emphasized that funding cannot be applied for retrospectively. The Chairman said that the latest draft of the Neighbourhood Development Plan could now be dispatched for a 6 week consultation period under Regulation 14 and that this may be a good time as parishioners can peruse it at their leisure over the Christmas period. The Chairman said that he had also drafted a pre-submission consultation feedback sheet, a copy of which he circulated to councilors. He said this feedback sheet would be sent out with the draft Neighbourhood Development Plan. Councillor D Johns said that the return address needs to be made very clear on the form. The Chairman said that the following documents which sit alongside the Neighbourhood Development Plan require drafting: a consultation statement, a sustainability check, an equalities impact assessment and a strategic environment assessment. Some discussion took place as to whether to send the latest draft NDP to all adult residents in the parish over the Christmas period so that the 6-week consultation period can take place or whether to defer this until a bid for funding has been collated to cover the printing costs. It was proposed by Councillor R Anderson and seconded by Councillor D Johns that the circulation of the latest draft NDP be deferred whilst a bid for funding to cover the printing costs is collated and submitted. All councillors voted in favour of this proposal. The proposal was therefore carried.

## **16. Highways**

### **To receive and consider matters arising relating to highways in the parish**

The Chairman said that two new salt bins are needed at Castledore and Water Lane. Councillor A Van den Broek said that the cost of slimline salt bins is approximately £177 each plus the cost of rock salt. It was proposed by Councillor A Van den Broek and seconded by Councillor R Anderson that Councillor A Van den Broek be authorised to purchase two slimline salt bins at a cost of £177 each. All councillors voted in favour of this proposal. The proposal was therefore carried. It was noted that Martin Whell may have some salt. Councillor A Van den Broek thanked Donna Hayes, on behalf of the parish council, for clearing the verge at the top of Fore Street.

## **17. Footpaths and Benches**

### **To receive and consider matters arising relating to footpaths and benches in the parish**

The Chairman said that he had removed a finger post sign from Tinney's Lane, near Norway Cottage, as it was falling over. Councillor A Van den Broek said he would obtain a new post and erect it. It was noted that GQUA may install a new bench at the north end of the Pill.

## **18. Date of next meeting**

### **To confirm the date and venue of the next meeting**

The date of the next meeting will be on Tuesday 22nd January 2019, commencing at 7:15pm in Golant Village Hall.

There was no further business and the meeting was closed at 8:45pm.



**ST SAMPSON PARISH COUNCIL MEETING**

**27th November 2018**

**ACTION POINTS**

<b><u>Minute Number</u></b>	<b><u>Action</u></b>	<b><u>By Whom</u></b>
5	Apply weedkiller to area to rear of toilets	AVB
5	Purchase yellow paint and re paint yellow lines opposite the car park and in the turning circle	AVB
5	Replace vertical posts on fence in village green	AVB/SP
5	Contact Cornwall Council Highways Department to ascertain if there is a collaborative approach forward in respect of speeding traffic in the village	DPJ
13	Ascertain cost of new refuse bin for outside toilet block	SP
14	Investigate options for improving the area around the sundial	SP
17	Erect new finger post sign in Tinny's lane	AVB