

**MINUTES OF THE ST SAMPSON PARISH COUNCIL MEETING HELD ON TUESDAY, 21ST NOVEMBER 2017 AT 7:30PM IN GOLANT VILLAGE HALL, GOLANT**

**Present:** Councillors R Anderson (Chairman), A Van den Broek, S Phillis and D Pugh-Jones.

3 members of the public

Sue Blaxley (Parish Clerk)

The Chairman opened the meeting at 7:15pm.

**Public Participation**

Graham Estlick said that he is very impressed with the new road to the end of the Pil but was disappointed that GQU did not remove the dumpy bags belonging to a parishioner. The Chairman said that one of the dumpy bags is full of sharp sand and all three of the dumpy bags are on private land. He said that it is a matter for the resident concerned as to whether he wishes to remove them although the Chairman acknowledged that they are unsightly. Councillor S Phillis said the dumpy bags are refundable ones and said that he would speak to the resident concerned. Graham Estlick asked if the Chairman had ascertained the cost of a sign asking people to take their rubbish home. The Chairman said that he had and a sign would be very expensive but it was intended for the end of the quay and not for the village green. Graham Estlick said he was disappointed that Cornwall Councillor A Virr has not attended any of the parish council meetings. The Chairman said he was in regular contact with him.

Liz Anderson thanked the parish council for repairing the fence at the end of Tinny's Lane. The Chairman said that he had checked all the salt bins in the parish and they are full of salt.

**1. Apologies**

Apologies for absence were received from Councillors D Johns and D Jenkinson. It was noted that PCSO Lloyd Paynter was still recovering from his recent surgery.

**2. To confirm the minutes of the meeting held on Tuesday 17<sup>th</sup> October 2017**

The minutes of the meeting held on the Tuesday 17<sup>th</sup> October 2017, having previously been circulated, were agreed as an accurate record.

### **3. Declaration of interest in items on the agenda**

None

### **4. Matters Arising from the previous meeting**

**To receive and consider reports on the action points from the previous meeting**

Fit basketball hoop (AVB)

It was noted that this matter has not yet been actioned and will be carried over.

Paint white lines in car park (AVB)

Councillor A Van den Broek said that the paint for the lines has now been delivered and the lines will be re-painted in due course.

Put item in Pill asking parishioners for their views as to how the village can be improved (RA)

The Chairman reported that this will be in the next edition of the Pil.

Ascertain cost of sign asking people to take their rubbish home (RA)

The Chairman reported that a new sign will be expensive so as an interim, until we had our own sign with perhaps a council logo, he had printed two signs, laminated them and put them at the end of the quay.

Work on new village sign placement (AVB/RA)

The Chairman said that this matter was ongoing and that having gained the consent of the owner of the site on which it is proposed to erect the sign we will put it up as soon as we can.

Purchase new toilet roll holder (SP)

Councillor S Phillis reported that he had actioned this matter

Purchase new bench (DAJ)

The Chairman reported that Councillor D Jenkinson had actioned this matter and the new bench is on the village green.

Ask Oliver Read to clear area behind railings in car park and yellow lines (RA)

The Chairman said that he had actioned this matter and the work has been undertaken with three one-ton rubbish sacks filled. He said the cost of the works is £80 which includes removal of the rubbish. He said that, in future, the parish council should consider paying for the rubbish to be removed at £10 per large rubbish sack.

Fit new gate and latch to playground (AVB)

Councillor A Van den Broek said he had actioned this matter.

Repair posts on the village green (AVB)

Councillor A Van den Broek said he had actioned this matter.

Inform Mr and Mrs Gore of Jim Russell's findings regarding request for weight restriction vehicles (RA)

The Chairman reported that he had actioned this matter.

Inspect fence at Tinny's Lane (AVB/SP)

The Chairman reported that he had spoken to Dr Skerrett and he was happy for the fence to be repaired. He said that Councillors A Van den Broek and S Phillis had erected a new fence.

**To receive and consider reports on any other matters arising from the previous meeting**

The Chairman acknowledged that the village map project is still outstanding but we should do the village sign before we go on to do the map.

**5. To receive the Chairman's Communications**

The Chairman said that he had laid the wreath at the war memorial on Remembrance Sunday and that he had given a reading at the Royal British Legion fund raising concert on 11<sup>th</sup> November 2017 in Fowey Church. Several people from Golant took part in the choir. He also said that he had thanked AS Parking for their services over the 2017 car parking season.

The Chairman reported that Mr Richard Strode has lodged a formal complaint with the Information Commissioners Office regarding his request under the

Freedom of Information Act. He said that he and the Clerk are formulating a response to the ICO. He also reported that Mr Strode lodged a Code of Conduct complaint to Cornwall Council against St Sampson Parish Council. However, the complaint was rejected on the basis that the Code of Conduct does not apply to a Parish Council as a whole, only to individual councillors.

The Chairman said that parishioners are writing a letter for inclusion in the next edition of the Golant Pill complaining about the parish council's decision not to maintain the graveyard.

The Chairman said that he had received communications regarding the route of footway number 5 which will be discussed under item 16 on the agenda. He also said that tenders are being invited for a pop up shop selling ice creams during next summer season at Saffron Close car park in Fowey. He also said that he had received a letter from Cornwall Air Ambulance thanking the parish council for its donation.

**6. To answer any questions from Councillors, previously notified to the Clerk**

None.

**7. To receive a report from the Clerk**

None.

**8. To receive reports from -**

**a) Police**

None.

**b) Cornwall Councillor**

None.

**9. To authorise the signing of orders for payment, including -**

South West Water (water for toilets) - £31.37

Mrs S Blaxley (October 10th 2017 – 14<sup>th</sup> November 2017 salary/ expenses) - £396.14

Cornwall Council (Rent for car park) - £166.67

Cormac Solutions (Toilet cleaning – September) - £187.66

Penhaligons (Printer Ink) – £50.28  
David Jenkinson (Bench) - £204.00  
Andrew Van den Broek (Works to village green, car park, Tinny's Lane) -  
£1,886.82

It was proposed by Councillor R Anderson and seconded by Councillor D Pugh-Jones that all the above orders be authorized for payment. All Councillors voted in favour of this proposal. The proposal was therefore carried.

**10. To receive correspondence from:**

**a) Cornwall Council**

None

**b) Others**

None.

**11. Finance Report**

**To receive a current financial statement of the accounts and review income, expenditure and budgeting**

The Clerk reported that the accounts balance at £18,175.89. The Chairman signed the cash book.

**12. Golant Car Park**

**To receive and consider any matters arising relating to the toilets and car park**

The Chairman thanked Councillor S Phillis for purchasing and installing a new toilet roll holder in the public toilet. He commented that the toilet seems very well cleaned.

The Chairman said that consideration needs to be given to the car park rules under the new draft Traffic Management Order which we are working towards. He said that he had circulated a draft of the proposed rules prior to the meeting for councillors' perusal. He said that he had received a number of comments from Councillor D Jenkinson namely that he thinks that offences to enforce in season, the rules for motorbikes and trailers and overnight campervans as well as the policy regarding disabled drivers should remain as it is now, as should the payment options. He also thinks that consideration should be given to the use of an advisory ticket if someone parks incorrectly out of season.

Councillor D Pugh-Jones said that she considers it to be archaic to have to purchase a number of tickets for parking on one occasion and that the machine should be adapted so that one ticket meets the requirements of the rules whatever the time period a vehicle is parked. She also questioned why there are low and high-level contraventions. The Chairman said this related to the Traffic Management Act 2004. Councillor D Pugh-Jones questioned what parking for other than the designated purpose meant. The Chairman said this may be vehicles parked in the car park which are being repaired there or being slept in. Councillor D Pugh-Jones said the phrase “£ Sterling coins” should be re-worded to read “sterling coins” and that the reference to the new style pound coins should be omitted. Councillor A Van den Broek asked what the leniency on enforcement would be for vehicles parked outside marked bays by a small margin. The Chairman said that this contravention relates to the TMA 2004. Councillor A Van den Broek said that to avoid motorbikes being charged to park, a small bay could be provided elsewhere. He suggested that a suitable area would be by the electricity substation outside the toilets. He asked how enforcement of trailers being parked in car parking bays is undertaken. The Chairman said that the vehicle parked next to the trailer, provided it has a tow hook, is served with the parking contravention notice. Some discussion took place regarding the parking of vehicles overnight which are being slept in. It was agreed that this would be prohibited and detailed as such on the TMO. It was agreed that the machine should only take cash at this time as the machine is serviceable at the moment and to upgrade it to take payment by alternative means would be costly. Councillor A Van den Broek questioned how often the car park will be patrolled. It was noted that Councillor D Jenkinson had suggested that this should take place twice weekly. The Chairman said it was likely that the parish council would enter into a SLA with Cornwall Council for policing the car park. He said the cost of patrolling the facility was, as yet, unknown. It was noted that revenue from contravention notices would come to the parish council but that Cornwall Council would deal with the appeals process for which there would be a charge. It was agreed that the parish council does not want the car park over policed but that some policing has to take place. It was agreed that this matter would be discussed further when the costs of policing are known. The Chairman said that emptying the car parking machine has to be done using due process with full accountability to the auditor. The draft TMO would be updated to incorporate the comments made.

### **13. Village Green**

#### **To receive and consider any matters arising relating to the village green**

The Chairman said that the village green is in an excellent state of repair with recent works including new chip bark, repairs to the see saw and balance beam and a new gate. He thanked councilors for their hard work in this respect.

He said that GQU have done an excellent job in providing a gravel track and new tarmac area. He reminded councilors of the “walkaround rota” and the need to inform the Clerk of any defects that may be noted. A corrected rota would be published as the dates were wrong.

#### **14. Neighbourhood Plan**

##### **To receive and consider matters arising relating to the neighbourhood plan**

The Chairman commented that there are a series of planning surgeries being held in December by Cornwall Council in various locations across Cornwall. He said that funding is available from Cornwall Council for the preparation of a Neighbourhood Plan and that Councillor S Phillis was looking into this matter. Councillor S Phillis said that the deadline for start-up funding is 31<sup>st</sup> January 2018 but the deadline for technical support funding is not until 31<sup>st</sup> March 2018. He explained that the latter funding is the most applicable for our neighbourhood plan but he was unsure as to the precise nature of the technical support needed. He said that Cornwall Council has offered to assess the level of technical support needed if a copy of the Neighbourhood Development Plan in its current draft form is sent to them. It was proposed by Councillor S Phillis and seconded by Councillor R Anderson that a copy of the neighbourhood development plan in its current draft form be sent to Cornwall Council. All Councillors voted in favour of this proposal. The proposal was therefore carried.

#### **15. Highways**

##### **To receive and consider matters arising relating to highways in the parish**

Councillor D Pugh-Jones reported that David Parry was unable to access his property last week due to a vehicle being parked on the highway in front of the stepped entrance. It was agreed that the parish council has no jurisdiction regarding parking on the highway.

The Chairman said that he had written to Cornwall Council asking for a review of the safety of the dangerous junction where the road from Golant meets the B3269 and had now received full response from Cornwall Council. In that response, he said that Cornwall Council explained that speed limits on roads are set according to the accident data for the previous three years. He said that they noted that there has been a lack of accidents at this junction in the preceding three years but they do agree that there is some concern about visibility at this junction. However, they have said that to improve visibility would require the purchase of private land at this junction.

The Chairman reported that he has shared the concerns of the parish council regarding this junction with Cornwall Councillor A Virr and Tywardreath parish council.

The Chairman commented that the Hasler canoe race took place without incident. He also said that the drains in Water Lane have been cleared by parishioners and by Cornwall Council although the drains in Church Hill do not appear to have been cleared and that further action was required there.

## **16. Footpaths and Benches**

### **To receive and consider matters arising relating to footpaths and benches in the parish**

The Chairman said that, at the last meeting of the parish council, he reported that the fence adjacent to Tinney's Lane which stops pedestrians from falling into the road requires repairing. It was proposed by Councillor R Anderson and seconded by Councillor D Pugh-Jones that the fence which has now been erected and which was done as a matter of urgency in the interest of accident prevention by Councillors A Van den Broek and S Phillis is an excellent job. All councillors voted in favour of this proposal. The proposal was therefore carried.

The Chairman said that he had received correspondence from Mr Campbell-Taylor regarding footpath number 5. Councillor S Phillis explained that footpath number 5 was originally part of the Saints Way and ran from Downs Hill through an orchard onto Gumms Lane. However, he said that houses have been built on the orchard so the footpath is no longer functional and the definitive map was never re-written. Councillor S Phillis said that he has reported the matter to Cornwall Council and that this matter will be passed to the Countryside and Access Officer with a view to changing the definitive map. He said that he had responded to Mr Campbell-Taylor accordingly. Councillors agreed that the parish council supports rectification of this anomaly.

## **17. Community Emergency Plan**

### **To receive and consider matters arising relating to the Community Emergency Plan**

The Chairman said that he had incorporated Councillors D Pugh-Jones and D Jenkinson's views expressed at the last meeting into a revised draft of the CEP. Further work is needed on this document.

**18. Co-option**

**To receive and consider applications for co-option onto the parish council**

None.

**19. Date of next meeting**

**To confirm the date and venue of the next meeting**

The date of the next meeting will be on Tuesday 23rd January 2017, commencing at 7:15pm in Golant Village Hall.

There was no further business and the meeting was closed at 8:40pm.

**ST SAMPSON PARISH COUNCIL MEETING**

**21st November 2017**

**ACTION POINTS**

<b><u>Minute Number</u></b>	<b><u>Action</u></b>	<b><u>By Whom</u></b>
PP	Speak to owner of the three dumpy bags	SP
4	Fit basketball hoop	AVB
4	Paint white lines in car park	AVB
4	Put item in Pill asking parishioners for ideas as to how the village can be improved	RA
4	Work on new village sign placement	AVB/RA
14	Send copy of draft NDP to Cornwall Council	SP